

**MINUTES OF BRIGHSTONE PARISH COUNCIL'S ANNUAL MEETING HELD IN THE METHODIST CHURCH, BRIGHSTONE ON WEDNESDAY 8TH MAY 2019 AT 7.30PM.**

**PRESENT:** Cllr J Cirrone (Chairman), Cllr M East, Cllr J Morgan, Cllr R Haviland, Cllr P Adams, Cllr S Roberts, Cllr M Huxley and Cllr C Bridges  
Ward Cllr. Steve Hastings  
Mrs Joy Walker (clerk)  
Four member of the public were present.

**1. TO RECEIVE NOMINATIONS AND TO ELECT A CHAIRMAN OF THE COUNCIL FOR 2019/20 AND SIGN THE ACCEPTANCE OF OFFICE.**

Cllr M East took the chair and asked for nominations.  
Cllr M Huxley nominated Cllr J Cirrone. Seconded by Cllr S Roberts.  
There were no other nominations.  
All agreed to elect Cllr Cirrone as Brighstone Parish Council's Chairman.

Cllr Cirrone signed the Acceptance of Office.

**2. TO RECEIVE NOMINATIONS AND TO ELECT A VICE CHAIRMAN OF THE COUNCIL FOR 2019/20.**

Cllr Cirrone re-took the chair and asked for nominations.  
Cllr P Adams nominated Cllr M East. Seconded by Cllr J Morgan.  
There were no other nominations.  
All agreed to elect Cllr East as Brighstone Parish Council's Vice Chairman.

**3. APOLOGIES FOR ABSENCE.**

None

**4. DECLARATIONS OF INTEREST.**

To be declared as appropriate at agenda items.

**5. MINUTES.**

The Minutes of the Full Council Meeting of the 10th April 2019, having been previously circulated and read, were confirmed as a correct record, and signed by the Chairman.

The Minutes of the Cemetery Committee Meeting of the 10th April 2019 having been previously circulated and read, were confirmed as a correct record, and signed by the Chairman.

The Minutes of the Planning Meeting of the 23rd April 2019 having been previously circulated and read, were confirmed as a correct record, and signed by the Chairman.

**6. TO ELECT MEMBERS TO THE CEMETERY AND PLANNING COMMITTEES.**

Cemetery Committee members:

Cllr J Cirrone, Cllr M East, Cllr S Roberts and Cllr. J Morgan. All councillors agreed

Planning Committee: All councillors All councillors agreed

**7. TO ELECT MEMBERS AS REPRESENTATIVES ON OUTSIDE BODIES.**

Wilberforce Hall:

Cllr C Bridges and Cllr M Huxley

All Councillors agreed

IWALC:

Cllr J Cirrone (Deputy Cllr M East)

All Councillors agreed

B'Stone & District Newsletter:

Cllr J Morgan and Cllr R Haviland

All Councillors agreed

IW Sports & Rec. Council:

Cllr J Cirrone

All Councillors agreed

Police Liaison:

Cllr R Haviland (Deputy Cllr M East).

All Councillors agreed

Brighstone Reading Room:

Cllr C Bridges

All Councillors agreed

Seely Hall:

Cllr R Haviland

All Councillors agreed

Brighstone Recreation Ground :

Cllr S Roberts and Cllr C Bridges

All Councillors agreed

Website:

Cllr M Huxley (Deputy Cllr J Cirrone)

All Councillors agreed

AMEY:

Cllr M East

All Councillors agreed

Island Roads:

Cllr C Bridges

All Councillors agreed

My Life a Full Life:

Cllr P Adams

All Councillors agreed

Brighstone Library:

Cllr J Cirrone and Cllr R Haviland

All Councillors agreed

**8. TO APPROVE AND SIGN THE ANNUAL GOVERNANCE STATEMENT 2018/19.**

Procedure required the Annual Governance Statement and the Accounts Statement to be approved and signed after the internal audit had been carried out. This would be done in May due to the auditor being on holiday and presented at the next Parish Council Meeting.

**9. TO APPROVE AND SIGN THE ACCOUNT STATEMENTS FOR 2018/19.**

This would be approved and signed after the internal audit in May. To be an agenda item at the next Parish Council Meeting.

## **10. MATTERS ARISING FROM THE MINUTES.**

These would be discussed under Clerks Report (agenda item 12).

## **11. PUBLIC PARTICIPATION, ON GENERAL MATTERS, AT THE DISCRETION OF THE CHAIRMAN.**

The areas of grass surrounding Warnes Lane car park were not being cut. The Isle of Wight Council would be contacted.

## **12. CLERK'S REPORT AND UPDATES.**

i) Encroachment on the Recreation Ground:- the solicitor had written to the property owner requesting proof of ownership. The property owner's solicitor was currently on holiday and would reply on his return.

ii) Tennis Club's request to extend and replace the Club House:- a letter had been sent to the Tennis Club suggesting they contact the Recreation Ground Committee, the current lease holders, to discuss possible options with them.

iii) Councillor's web addresses:- the web manager had been contacted and given the Councillors personal email addresses as previously agreed by all Councillors.

iv) Parking outside Berry Barn, speed in Brighstone and signs in Lynch Lane:- There would be an Island review of speed limits as reported by Cllr S Hastings at the Annual Parish meeting.

v) Update –The Guet:- a letter had been sent to the Head of Enforcement. He would be contacting the current Enforcement Officer. Cllr S Hastings would also follow up.

vi) Update the overgrown banks by the stream:- the Environment agency had been contacted. No reply to date had been received. To be an agenda item at the next Parish Council Meeting.

## **13. PLANNING APPLICATIONS.**

**19/00053/FUL Isle of Wight Pearl, Military Road, Brighstone. Proposed terrace area with glass balustrade; alterations to fenestration on rear elevation.**

There were **no objections** to this application. It was considered the proposed elevations a good improvement.

## **14. TO RECEIVE PLANNING DECISIONS.**

None received.

## **15. TO NOTE DATE OF POSSIBLE MID-MONTH PLANNING COMMITTEE MEETING:**

There will be a mid-month planning meeting on Tuesday 21st May, to start at 7.45pm.

## **16. TO DISCUSS AND UPDATE APPLYING FOR THE ISLAND ROADS FOUNDATION GRANT FOR PROJECTS IN WARNES LANE CAR PARK.**

Unfortunately the proposal did not qualify for the Grant. It was suggested to look at competitive quotes for the work required around the toilet area only. To be an agenda item at the next Parish Council Meeting.

## **17. TO DISCUSS THE PARISH COUNCIL INSURANCE RENEWAL.**

The Clerk would confirm with the Insurance Company if the Library was included in the Public Liability Cover. It was agreed, subject to this, that the Insurance would be renewed with Zurich Municipal.

Proposed: Cllr S Roberts

Seconded: Cllr M Huxley

All Councillors agreed

**18. TO DISCUSS THE POSSIBILITY OF A PRESENTATION BY AN AONB OFFICER REGARDING THE DARK SKIES.**

It was thought a good idea to invite the AONB to give a presentation, at their convenience, about the role of the AONB and what part they play in the decision making process eg. planning applications. A list of Parish Council meeting dates would be sent. It may also help clarify some issues concerning the Parish Council.

**19. TO DISCUSS THE QUOTATION FOR THE PLAY AREA FENCE REPAIRS.**

An idea was suggested to replace the fence with green metal fencing similar to that surrounding the school and to look if any grants were available towards the costs. To be an agenda item at the next Parish Council Meeting.

**20. TO DISCUSS THE POSSIBILITY OF THE NEWSAGENT BECOMING A COMMUNITY ASSET.**

The owner of the Newsagent property was present at the meeting. The Chairman apologised for not personally inviting the owner to the meeting and of notifying him of the agenda item prior to the meeting. The discussion became heated and confrontational and the Chairman closed the subject.

**21. TO DISCUSS AND UPDATE THE NUMBER 12 BUS SERVICE AND FYT ROUTE.**

There would be a meeting to discuss the bus service at County Hall on Thursday May16th. Cllr J Cirrone and the Clerk would attend.

**22. TO DISCUSS ANY UPDATE ON THE APPLICATION FOR APPROVAL OF RESERVED MATTERS ON BLANCHARDS FIELD.**

No further updates had been received. This would be kept as an agenda item.

**23. TO DISCUSS AND UPDATE HOW TO DISPERSE THE TREE WHICH HAS COME DOWN ON THE RECREATION GROUND.**

Cllr M Huxley signed the Declarations of Interest and left the room.

A verbal quote of £250 had been received. It was agreed to accept this cost subject to receiving a written quote to this effect.

Proposed: Cllr M East      Seconded: Cllr R Haviland

**24. TO DISCUSS AND UPDATE REFILL ISLE OF WIGHT SCHEME.**

A quote for installing an outside tap at the toilets had not been yet been received. Subject to the quote being no more than £100 it was agreed this could go ahead.

Proposed: Cllr S Roberts      Seconded: Cllr M Huxley      All Councillors agreed

**25. TO DISCUSS AND UPDATE THE APPEARANCE OF A BULLDOZER AND POSSIBLE SAND SCHOOL AT A PROPERTY NEAR TO PITT PLACE.**

The bulldozer had gone and there had been no further development. This would no longer be an agenda item.

**26. TO DISCUSS THE RIGHT OF WAY SIGN AT PITT PLACE.**

There had been no reply to date to correspondence. To be kept as an agenda update.

## 27. TO RECEIVE ISLE OF WIGHT COUNCILLOR'S REPORT.

This was received and discussed at the Annual Parish meeting, the written report having been distributed prior to the start of that meeting.

## 28. RISK ASSESSMENT CHECKS FOR MAY.

Risk assessment checks were up to date. The tree on the Recreation Ground was being dealt with. Precept had been received from the Isle of Wight Council.

## 29. ACCOUNTS FOR PAYMENT:

Ch No.	To	Description	Net	VAT	Gross
1855	Ventnor Town Council	Wallgate Contract Hand Units	426.00	85.20	511.20
1856	Community Action IOW	Councillor GDPR Training	120.00	0.00	120.00
1857	Island Cleaning Solutions	Toilet Cleaning April 2019	286.00	57.20	343.20
1858	Zurich Municipal	Parish Annual Insurance	988.67	0.00	988.67
1859	Mrs J Walker	Reimbursement Web Domain	16.10	3.22	19.32
1860	Mrs J Walker	Salary April 2019	741.00	0.00	741.00
1861	IoW Sports Foundation	Affiliation Fee	6.00	0.00	6.00
D/debit	Pension payment	Mrs J Walker	18.64	0.00	18.64
<b>TOTAL</b>			<b>2602.41</b>	<b>145.62</b>	<b>2748.03</b>

It was agreed to pay the Pats Testing Invoice for the Library when it was received.

Proposed: Cllr R Haviland

Seconded: Cllr M East

All Councillors agreed.

## 30. TO RECEIVE FINANCIAL STATEMENT TO 30<sup>th</sup> APRIL 2019.

The Financial Statement had been prepared and circulated to the Parish Councillors prior to the meeting. There were no issues arising.

## 31. TO RECEIVE REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES.

**Newsletter** – Cllr R Haviland reported a page had been declined from printing due to its political content.

**FYT Bus** – Cllr M East had been unable to attend the Trustees Meeting at which the new Route D was to be discussed.

## 32. CORRESPONDENCE:

- i) A letter had been received asking for the Parish Council to reconsider the proposed diversion of the Public Bridal Way at Mottistone Mill previously rejected at a prior meeting. This would be an agenda item at the next meeting. It was hoped a meeting could be arranged with the Rights of Way beforehand.
- ii) Notification from NALC had been received regarding salary increases for Clerks.
- iii) The Play Area had been inspected and concerns had been raised regarding the fencing and supports for the swings. A full report would be forwarded shortly.
- iv) The double yellow lines in North Street not being visible and the overgrown bushes were being discussed.

**39. OTHER MATTERS MEMBERS MAY WISH TO RAISE.**

- To discuss the lease and Trust Deed for the Recreation Ground. To be an agenda item for the next Planning Committee meeting.
- Concerns regarding the dumped spoils at the Broad Lane triangle.
- Dog bins at Ashley Way- to be an agenda item at the next Parish Council meeting.
- New bench was now in position.

Cllr S Roberts and Councillors thanked the Parishioners who helped the Parish Council in various ways during the year. Their assistance was much appreciated.

**31. DATE OF NEXT MEETING:**

Main Parish Council meeting on Wednesday 5th June at 7.30pm.

There being no further business, the Chairman thanked everyone for attending, and closed the Meeting at 8.42pm.