

**MINUTES OF BRIGHSTONE PARISH COUNCIL MEETING HELD AT BRIGHSTONE
METHODIST CHURCH ON WEDNESDAY 10TH SEPTEMBER 2025 AT 7.30PM.**

PRESENT: Cllr J Cirrone (Chairman), Cllr D Wavell, Cllr D Alldred, Cllr J Frost and
Cllr N Stuart (Ward Cllr)
Mrs Joy Walker (clerk)

One member of the public was present.

1. APOLOGIES FOR ABSENCE.

Cllr E Nicholson, Cllr N MacLennan and Cllr T Prior

2. DECLARATIONS OF INTEREST.

None

3. MINUTES.

The Minutes of the Full Council Meeting of the 13th August 2025 having been previously circulated and read were confirmed as a correct record and signed by the Chairman.

4. PUBLIC PARTICIPATION, ON GENERAL MATTERS, AT THE DISCRETION OF THE CHAIRMAN.

None

5. CLERK'S REPORT AND UPDATES.

Blanchards Estate Road

A reply from IOW Planning confirmed the roads within the development are not adopted by the Council, and so they are not public highways. Therefore, if the landowner/ management company for the development choose for them to be accessible by only residents of the site they can do so.

Councillors questioned the IOW Council response as it was still unclear if the road was defined as a private road or a highway being open ended which connected to other roads.

Litter Bin at Brook

Island Roads have confirmed that the contractual emptying schedule for the litter bin in Brook (bus shelter) is Monday, Wednesday & Friday in the summer months. The emptying schedule is each Wednesday during the winter months.

Any black sacks left by the litter bin would be deemed "fly tip" and are collected and disposed of separately from general litter. If the cleansing operative identifies any fly tip left near the litter bin when they attend, they would raise a fly tip job for collection. Alternatively, fly tips can be reported to Island Roads via the online reporting system on our website: [FixMyStreet](#).

Dogs on Compton Beach

Rights of Way and Island Roads were contacted regarding dogs at Compton Beach and Brook Chine. Neither of these areas have a dog exclusion zone under the Public Space Protection Orders issued by the Isle of Wight Council.

Dogs welcome on the beach between Hanover Point and Brook Chine all year. A seasonal dog ban is on the beach west of Compton Bay car park (15th May – 15th September). Dogs are welcome

elsewhere. Dogs should be kept on a short lead around livestock and under close control at all other times.

The National Trust are responsible for enforcing this They have been contacted but to date no reply has been received.

6. PLANNING APPLICATIONS

25/01086/HOU 4 Hollis Drive, Brighstone. Proposed two storey side extension and single storey side extension; proposed cladding to first floor. No Objections.

25/01105/HOU Clockhouse, Brook Village Road, Brighstone. Proposed single storey extension; detached garage/carport; alterations to elevations; retention and completion of new decking. No Objections.

25/01187/FUL Dunsbury Farmhouse, Dunsbury Farm Lane, Brook. Proposed alterations and replacement of roof to barn including relocation of roof mounted solar panels.

Several concerns with the application were raised:

- clarification is needed on the use of materials for the roof. The application refers to natural or Welsh slate whilst the drawings show use of slate or tin

- the skylights have been altered to glass increasing light spill in a dark skies area. No VLT value has been specified.

- it is unclear if a change of use from agriculture has been granted.

Councillors resolved to Object to the application due to the above concerns.

7. TO RECEIVE PLANNING DECISIONS.

25/00948/LBC Elmlea, Warnes Lane, Brighstone. Listed Building Consent for internal alterations. GRANTED

8. TO NOTE DATE OF POSSIBLE MID-MONTH PLANNING COMMITTEE MEETING:

Tuesday 23rd September, to start at 7.30pm.

9. TO DISCUSS THE RECENTLY PURCHASED CARD MACHINE FOR THE LIBRARY.

The supplier of the card machine required various details eg. personal details of individuals as part of the security. It was unclear if the details requested were for members of the Library Committee, who organised the purchase of the card machine, or Parish Councillors details. A member of the library committee, present at the meeting, would clarify this with the card machine company.

10. TO DISCUSS AND AGREE AMENDMENTS TO THE INFORMATION PUBLICATION SCHEME

The Information Publication Scheme had been amended to show costs for providing copies of documents as a hardcopy if requested rather than a digital copy. It was agreed that for any requests for a hardcopy document a fee of £5 per document with an admin fee of £10 would be charged.

Proposed: Cllr D Alldred

Seconded: Cllr N Stuart

All Councillors agreed

11. TO DISCUSS AND UPDATE FOLLOWING THE MEETING WITH THE DEVELOPERS OF ATHERFIELD CAMP.

Several councillors had attended the meeting. There was nothing major to report. It appeared the developer was trying to be accommodating with the Parish Council issues previously raised but no formal written information had been received from the developers.

12. TO DISCUSS AND UPDATE THE POSSIBLE PARISH COUNCIL FACEBOOK PAGE

The page had now been set up with the initial information page and Clerk contact information. The Facebook page would be used as a broadcasting avenue to report monthly meetings, featured posts and advertise local events etc.

13. TO DISCUSS AND AGREE THE PROTOCOL AND GUIDANCE ON THE RECORDING, PHOTOGRAPHY AND THE USE OF SOCIAL MEDIA AT MEETINGS OF THE PARISH COUNCIL.

Copies of the document had been prior sent to councillors. No amendments were considered necessary.

Proposed: Cllr D Wavell

Seconded: Cllr J Cirrone

All Councillors agreed

14. TO DISCUSS AND AGREE THE PRESS AND MEDIA POLICY

Copies of the Press and Media Policy had been prior sent to councillors. No amendments were considered necessary.

Proposed: Cllr D Wavell

Seconded: Cllr J Frost

All Councillors agreed

15. TO RECEIVE REPORTS FROM BRIGHSTONE READING ROOM AND SOCIAL CLUB.

The RR&SC would like to place a continuous monthly advert in the newsletter and were requesting if the Parish Council would fund the cost. The Parish Council would consider this within the Grant Application scheme which would be discussed in November when all grant applications are decided.

16. TO DISCUSS THE PRIVATE ROAD SIGNS INSTALLED ON THE ROAD THROUGH BLANCHARDS FIELDS ESTATE.

In Clerk Report and Updates. Agenda item 5.

17. TO DISCUSS RING FENCING FUNDS NOW ALLOCATED TO THE PLAY AREA EQUIPMENT.

The Parish Council had resolved at the 13th August 2025 PC meeting to give £25,000 towards the new play area equipment. Councillors agreed for this to be ring fenced.

Proposed: Cllr D Alldred

Seconded: Cllr J Frost

All Councillors agreed

18. TO RECEIVE I W COUNCILLOR'S REPORT.

-IOW PFI has no funds left available for geological incidents eg, there are no funds available for the Military Road.

-Mayoral authorities will be given an allocation of funding.

19. RISK ASSESSMENT CHECKS FOR SEPTEMBER

The play area slide and duck seat were being removed.

Remedial work by Buddle Brook and a residence in Wilberforce Road was being carried out.

All other risks completed.

20. ACCOUNTS FOR PAYMENT:

chq	To	Description	Net	VAT	Gross
bp	Island Cleaning Solutions	Toilet Cleaning August 2025	301.17	0.00	301.17
bp	Mrs J Walker	Salary August 2025	975.75	0.00	975.75
bp	Mrs J Walker	Reimburse IONOS Contract	152.31	30.46	182.77
bp	Groundsell Contracting Ltd	Grass Cutting August	767.86	153.57	921.43
bp	Dryad Treework	Ash Tree Main Wilberforce Rd	720.00	0.00	720.00

bp	Ringway Island Roads Ltd	Dog Bin Emptying	231.00	46.20	277.20
bp	Ventnor Town Council	Wallgate Unit Contract	462.00	92.40	554.40
bp	Focus Plumbing & Heating	Legionella Risk Assessment	268.50	53.70	322.20
bp	J Cirrone	Printing Paper	3.46	0.69	4.15
bp	J Cirrone	Bench Oil	28.73	5.75	34.48
dd	Octopus Energy	Electric Pavilion	12.85	0.00	12.85
dd	Octopus Energy	Electric Toilets	12.29	0.00	12.29
dd	Biffa	Waste Collection Play Area	4.19	0.84	5.03
dd	Pension payment	Mrs J Walker	53.76	0.00	53.76
TOTAL			3993.87	383.61	4377.48

Proposed: Cllr J Cirrone

Seconded: Cllr N Stuart

All Councillors agreed

21. TO RECEIVE FINANCIAL STATEMENT TO 31ST AUGUST 2025.

The Financial Statement had been prepared and circulated to the Parish Councillors prior to the meeting. There were no issues arising.

22. TO RECEIVE REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES.

None.

23. CORRESPONDENCE:

- An email from a resident again raised concerns regarding the plastic flowers on a bench in Upper Lane. Island Roads would be contacted asking for their policy regarding street furniture. Councillors resolved that the PC should request that the flowers on the back of the bench and any plastic items be removed.
- Island Roads Customer Survey asking for residents views on various aspects of their work and services: To be put in the Newsletter.
- The Island Transport Plan: To be put in the Newsletter.
- Local Council Tax Support Scheme Consultation reading possible amendments: To be an agenda item at the next PC meeting.
- Invite to the Best Kept Village Awards: Cllr J Cirrone would attend on behalf of the Parish Council.

24. OTHER MATTERS MEMBERS MAY WISH TO RAISE.

- Broken posts at Brook Green. To be and agenda item at the next PC meeting.
- Stream cleaning. The Probation Service would be contacted again.
- A representative from the school and the Horticultural Society had asked if it would be possible for the electrical supply for shows on the school field to come from the public toilets.To be an agenda item for the next PC meeting.
- Mosaic. A time would be arranged to look at the posts for installing the Mosaic.
- A bench on the corner of Galley Lane and Wilberforce Road was in bad condition.
- Possible planting of trees on the land in Wilberforce Road owned by the Parish Council. To be and agenda item at the next PC meeting.

25. ITEMS TO BE INCLUDED IN THE NEWSLETTER.

Grant Award
Island Road Customer Survey
Island Transport Plan
Local Council Tax Support Scheme

Police contact details.

26. DATE OF NEXT MEETING:

Main Parish Council meeting on Wednesday 8th October at 7.30pm at Brighstone Methodist Church.

There being no further business, the Chairman thanked everyone for attending and closed the Meeting at 9.23pm.

DRAFT