

**MINUTES OF THE ANNUAL MEETING OF BRIGHSTONE PARISH COUNCIL HELD AT
BRIGHSTONE METHODIST CHURCH ON WEDNESDAY 10TH MAY 2023 AT 7.30PM.**

PRESENT: Cllr J Cirrone (Chairman), Cllr C Bridges, Cllr N Maclellan, Cllr D Alldred,
Cllr J Frost and Cllr D Wavell
Mrs Joy Walker (clerk)

Nine members of the public were present.

**1. TO RECEIVE NOMINATIONS AND TO ELECT A CHAIRMAN OF THE COUNCIL FOR
2023/24 AND SIGN THE ACCEPTANCE OF OFFICE.**

Cllr C Bridges proposed re-electing Cllr J Cirrone as Chairman.

Seconded by Cllr D Wavell.

There were no other nominations.

All agreed to elect Cllr Cirrone as Brighstone Parish Council's Chairman.

Cllr Cirrone signed the Acceptance of Office.

**2. TO RECEIVE NOMINATIONS AND TO ELECT A VICE CHAIRMAN OF THE COUNCIL
FOR 2023/24.**

Cllr J Cirrone nominated Cllr C Bridges Seconded by Cllr D Alldred.

There were no other nominations.

All agreed to elect Cllr Bridges as Brighstone Parish Council's Vice Chairman.

3. APOLOGIES FOR ABSENCE.

Cllr R Haviland

Cllr N Stuart would be arriving late.

4. DECLARATIONS OF INTEREST.

None

5. MINUTES.

The Minutes of the Full Council Meeting of the 12th April 2023 having been previously circulated and read were confirmed as a correct record and signed by the Chairman.

The Minutes of the Cemetery Committee Meeting of the 12th April 2023 having been previously circulated and read were confirmed as a correct record and signed by the Chairman.

The Minutes of the Planning Committee Meeting of the 25th April 2023 having been previously circulated and read were confirmed as a correct record and signed by the Chairman.

6. TO ELECT MEMBERS TO THE CEMETERY AND PLANNING COMMITTEES.

Cemetery Committee members:

Cllr J Cirrone, Cllr C Bridges, Cllr D Alldred, Cllr D Wavell and Cllr J Frost All Councillors agreed

Planning Committee: All Councillors

All Councillors agreed

7. TO ELECT MEMBERS AS REPRESENTATIVES ON OUTSIDE BODIES.

Wilberforce Hall:

Cllr D Alldred

All Councillors agreed

IWALC:

Cllr J Cirrone (Deputy Cllr N Stuart)

All Councillors agreed

B'Stone & District Newsletter:

Cllr R Haviland and Cllr N Maclellan

All Councillors agreed

IW Sports & Rec. Council:

Cllr J Cirrone

All Councillors agreed

Police Liaison:

Cllr N Stuart

All Councillors agreed

Brighstone Reading Room:

Cllr C Bridges

All Councillors agreed

Seely Hall:

Cllr R Haviland and Cllr N Maclellan

All Councillors agreed

Brighstone Recreation Ground:

Cllr J Cirrone and Cllr C Bridges

All Councillors agreed

Website:

Cllr D Wavell

All Councillors agreed

AMEY:

Cllr N Stuart

All Councillors agreed

Island Roads:

Cllr J Cirrone

All Councillors agreed

Brighstone Library:

Cllr J Cirrone and Cllr R Haviland

All Councillors agreed

School Liaison

Cllr N Stuart and Cllr J Frost

All Councillors agreed

AONB:

Cllr D Alldred and Cllr C Bridges

All Councillors agreed

CPRE:

Cllr C Bridges and Cllr D Alldred

All Councillors agreed

8. TO AGREE DATES AND TIMES OF MEETINGS FROM MAY 2023 TO MAY 2024.

The Dates and Times of Meetings List having been previously circulated were agreed by all Councillors.

9. (a) TO RECEIVE THE INTERNAL AUDITORS REPORT FOR THE 2022/23 ACCOUNTS.

The internal auditors report had been prior distributed to councillors.

There were no matters to be raised in the report.

(b) TO APPROVE AND SIGN THE ANNUAL GOVERNANCE STATEMENT FOR 2022/23.

A copy of the Annual Governance had been prior distributed to councillors.

All councillors agreed each of the Annual Governance Statements and the Chairman and Clerk signed the declaration.

(c) TO APPROVE AND SIGN THE YEAR ENDING ACCOUNT STATEMENTS FOR 2022/23.

A copy of the Accounts Statement had been prior distributed to councillors.

All councillors agreed the figures and the Chairman and Clerk signed the declaration.

10. MATTERS ARISING FROM THE MINUTES.

None arising.

11. PUBLIC PARTICIPATION, ON GENERAL MATTERS, AT THE DISCRETION OF THE CHAIRMAN.

- A resident of Sirena Close had approached a councillor to notify the PC that they had fitted a new fence with a gate onto the recreation ground and would like to know if that was allowed, the resident to be told this was not allowed. Action: Cllr J Frost

- Building land in New Road owned by Bucketts was untidy and overgrown. Action: Cllr J Cironne

- A hedge was growing across the road in Galley Lane. The owners would be approached.

Action: Clerk

- Parking in New Road. Action: Clerk

12. CLERK'S REPORT AND UPDATES.

Environment Officer

A further email sent to the environment officer had been responded to acknowledging the level of service received during financial year 2022/23 and that there has been little service provided as a direct result of officer ill health and staffing issues. It has been agreed to cancel the invoice for services in 2022/23.

Jubilee Tree Plaque

The Horticultural Society have been contacted asking if they will still provide the plaque but to date no reply has been received.

Dark Skies Policy Meeting

An invite was sent inviting a representative to attend a future Parish Council meeting.

Unfortunately, the person responsible is unable to attend a future meeting due to leaving her post at the end of May. She agreed to send an information pack with details of the proposals in the policy for Councillors to consider.

Website

One volunteer has come forward.

13. PLANNING APPLICATIONS

Agenda item deferred until the arrival of Cllr N Stuart.

23/00591/FUL Land Adjacent Lillygrove, Main Road, Brighstone. Proposed 4 no. dwellings with improved vehicular access: demolition of outbuildings and construction of replacement outbuilding and associated works.

Councillors agreed that all the previous objections still stand. The area has never had residential curtilage being previously used as a farmed meadow and pony paddock. It was considered the area should be classed as a triple SSI due to the botany, insect and wildlife present. Flood issues render the area unsuitable and unsustainable for any properties with the possibility of additional traffic movement, due to 4 properties being proposed, along with an increase in drainage and sewage all being within 8 meters of Buddlebrook. Following a lengthy discussion councillors resolved to OBJECT to the application and request that all previous comments applied to the previous application should also apply and be included.

The Ward Councillor will make strong representation at the next IoW Planning Committee meeting raising all issues against this development.

23/00651/HOU Moorfield Chase, Chilton Lane, Brighstone. Proposed cladding; alterations to rear dormer. Councillors had No Objections.

23/00682/HOU Karibu, Upper Lane, Brighstone. Proposed single storey side extension and porch; alterations to include juliet balconies at first floor level. Councillors had No Objections.

14. TO RECEIVE PLANNING DECISIONS.

23/00321/HOU Black Bungalow, Military Road, Brighstone. Proposed rear extension and new roof over existing side extension. Permission GRANTED.

15. TO NOTE DATE OF POSSIBLE MID-MONTH PLANNING COMMITTEE MEETING: Tuesday 23rd May, to start at 7.30pm.

16. TO DISCUSS AND UPDATE THE AFFORDABLE HOUSING ON BLANCHARDS AND THE ALLOCATION OF THE HOUSING COMPLETED.

Agenda item deferred until the arrival of Cllr N Stuart.

There was possibly one more local resident in the affordable and one in the rented.

As a result of the site meeting the yellow lines were now in place. The entrance to the social housing was being done in May.

There was the possibility of building additional dwellings on the site. The Public would need to be made aware of this and Community meetings held to gain local views regarding this.

17. TO DISCUSS THE AMOUNT OWED BY THE TENNIS CLUB REGARDING THE LEGAL FEES FOR THE LICENCE.

The Tennis Club had requested all copies of the correspondence regarding the setting up of the Licence. The solicitor had informed the Parish Council he was unable to provide this as many letters contain privileged information. The Tennis Club would be made aware of the solicitors reply.

Action: Clerk

To be an agenda item at the next Parish Council meeting.

18. TO DISCUSS REPAIRS TO THE MEMORIAL SURROUND.

The rails around the base of the memorial were rotten and needed replacing. Councillors agreed to invite a representative from Men In Sheds to the next Parish Council meeting to discuss them taking

over some maintenance projects in the village for an annual donation. The repairs to the Memorial surround could also be discussed with them. Action: Clerk

19. TO DISCUSS THE ISSUE OF UNTIDY PROPERTIES WITHIN THE PARISH.

The Parish Council have no legal mechanism to do anything about this unless it becomes an environmental health issue.

Cllr N Stuart arrived. Agenda items 13 and 16 revisited.

20. TO RECEIVE UPDATE REGARDING SERVICES PROVIDED BY THE ENVIRONMENT OFFICER.

A further email sent to the environment officer had been responded to acknowledging the level of service received during financial year 2022/23. He agreed there had been little service provided as a direct result of officer ill health and staffing issues. It has been agreed to cancel the invoice for services in 2022/23.

21. TO RECEIVE I W COUNCILLOR'S REPORT.

Cllr Stuart would be attending the school meeting on 16th May and would report back to the Parish Council.

A contact responsible for beach cleaning and collection of the rubbish collected had been found at the IoW Council. They would be asked where the large amount of rubbish collected was being sent and collection issue of rural rubbish in general which was a very low cost for the IoW Council compared with the amount of money spent in the towns.

Other issues currently being looked at:

- State of the roads, hedges and ditches
- House funding
- Road closure for Remembrance Sunday
- The possibility of a Business Survey to discover what businesses were local and encourage employment locally.

22. RISK ASSESSMENT CHECKS FOR MAY.

A section of fencing around the play area needs to be replaced.
The hand dryer in the ladies public toilet is not working correctly.
All other checks done.

23. ACCOUNTS FOR PAYMENT:

Ch No.	To	Description	Net	VAT	Gross
bp	Island Cleaning Solutions	Toilet Cleaning April 2023	301.17	0.00	301.17
bp	Mrs J Walker	Salary April 2023	1049.51	0.00	1049.51
bp	Mrs J Walker	Reimburse IONOS Domain Renewal	7.03	1.41	8.44
bp	Wight Fire & Security	Service Fire Extinguishers Pavilion	54.88	10.98	65.86
bp	Barry Townsend	Internal Audit	120.00	0.00	120.00
bp	Business Stream	Cemetery Water	14.08	2.82	16.90
bp	County Fencing Supplies	Poles for Play Area Repairs	77.55	15.51	93.06
bp	County Fencing Supplies	Labour for Play Area Repairs	50.00	10.00	60.00
bp	Zurich Municipal	Parish Council Insurance	1077.42	0.00	1077.42
bp	IOW Defibrillators	Charity Donation	500.00	0.00	500.00
dd	Biffa	Waste Collection Play Area	2.00	0.40	2.40
dd	Pension payment	Mrs J Walker	42.40	0.00	42.40

TOTAL			3296.04	41.12	3337.16
Library a/c					
bp	Business Stream	Library Water	31.20	0.00	31.20
bp	Norma Bradley	Printer Ink	53.71	10.74	64.45
dd	Biffa	Waste Collection	6.00	1.20	7.20
TOTAL			3386.95	53.06	3440.01

Proposed: Cllr D Wavell

Seconded: Cllr D Alldred

All Councillors agreed

24. TO RECEIVE FINANCIAL STATEMENT TO 30TH APRIL 2023.

The Financial Statement had been prepared and circulated to the Parish Councillors prior to the meeting. There were no issues arising.

25. TO RECEIVE REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES.

- IWALC would like short reports from Parish Councils for the monthly bulletin.
- Wilberforce Hall has now secured the services of a gardener.
- Website contact email would now be directed to the Clerk.

26. CORRESPONDENCE:

A resident had volunteered for the Web Group.

A letter had been received complaining about the grass verges being cut destroying wild flowers.

Isle of Wight Pride has asked if the Parish Council will purchase and fly a Progress Flag for Isle of Wight Pride in July. To be an agenda item for next Parish Council Meeting.

27. OTHER MATTERS MEMBERS MAY WISH TO RAISE.

- The standard of toilet cleaning. To be an agenda item for next Parish Council meeting.
- The state of the overgrown hedges diminishing road width especially Wicken Hill. To be an agenda item for the next Parish Council meeting.
- Overgrown public footpaths in Horeston Lane and Galley Lane to Chilton Lane. Rights of Way to be contacted,
- A black van abandoned in Upper Lane. This has already been reported.
- Dark Skies Policy: Councillors are keen to support this. To be an agenda item for the next Parish Council meeting.

28. ITEMS TO BE INCLUDED IN NEWSLETTER.

Chairmans Annual report.

Cllr N Stuart and Cllr D Wavell to put in article about a longstanding resident who has recently passed.

29. DATE OF NEXT MEETING:

Main Parish Council meeting on Wednesday 14th June at 7.30pm at Brighstone Methodist Church.

There being no further business, the Chairman thanked everyone for attending, and closed the Meeting at 9.37pm.