

**MINUTES OF BRIGHSTONE PARISH COUNCIL'S MEETING HELD ON
WEDNESDAY 8th JULY 2020**

Due to Government Advice as a result of the Coronavirus Covid-19 the meeting was unable to be held in person. The meeting was held virtually by Zoom.

PRESENT : Cllr J Cirrone (Chairman), Cllr M East, Cllr R Haviland, Cllr P Adams, Cllr S Roberts and Cllr C Bridges.

Ward Cllr Steve Hastings

Mrs J Walker (Clerk & Registrar)

One comment had been received regarding agenda items 9 and 10 from the Public.

1. APOLOGIES FOR ABSENCE : Cllr J Morgan

2. DECLARATIONS OF ANY INTERESTS TO BE DECLARED VERBALLY.

Cllr S Roberts Declared an Interest as an employee of the IOW Council.

3. MINUTES.

The Minutes of the Full Council Meeting of the 3rd June 2020, had been previously circulated and read. To improve clarity an amendment to the wording in agenda item 10 was suggested. The Minutes were then signed by the Chairman.

The Minutes of the Planning Committee Meeting of the 23rd June 2020, having been previously circulated and read, were confirmed as a correct record and signed by the Chairman.

4. TO SIGN THE PREVIOUSLY AGREED MINUTES OF:

Full Council Meeting of the 11th March 2020.

Planning Committee Meeting of the 24th March 2020

Full Council Meeting of the 8th April 2020

Cemetery Committee Meeting of the 8th April 2020

All the above having been previously circulated, read, and agreed were signed by the Chairman.

5. PUBLIC PARTICIPATION, ON GENERAL MATTERS, AT THE DISCRETION OF THE CHAIRMAN.

None.

6. CLERK'S REPORT AND UPDATES.

Annual Accounts

The annual accounts have been sent to the external auditor and the Notice of Public Rights Publication of Unaudited Annual Governance and Accountability Return put on the notice boards and website. The dates for Public inspection are from 22nd June -31st July.

Purchase of Storage Cabinets for Pavilion

These had been ordered but later advised there could not be delivered to the Isle of Wight.

A possible supplier has been found on the Island which may be an option although the cost of the Cabinets may be slightly higher. The Clerk will contact the supplier. Councillors agreed to pay the possible additional amount.

Wallgate Contract Renewal

The invoice had been received from Ventnor for the contract renewal. In order to avoid any further delays with the renewal a cheque was raised in advance of the Parish Council meeting and sent to Ventnor.

Recreation Ground and Licence to Operate for the Tennis Club

The solicitor has been contacted. He has been asked to arrange a meeting regarding the encroachment and asked to draft the Licence to Operate with the additional suggestions to be included. The solicitor had replied with a list of possible dates to meet regarding the encroachment and a draft of the Licence to Operate for the Tennis Club. Both had been forwarded to Councillors.

Website

The website was currently being upgraded to meet the required Accessibility legislation due to come into force in September. There are still problems with the Parish Councillors .org email addresses. Councillors agreed to let the person looking after the website have their personal email addresses so that they can be contacted to try to solve the problems with these.

Other Updates

- Island Roads have been contacted regarding the hedge at Dorrits and the bamboo in the pavement along from Pippins Close. They have also been asked about the sign preventing cyclists on the pavement.
- Plaza Ice Cream have been informed they are not able to go on the Recreation Ground.
- The Probation Service have been contacted regarding resuming the brook clearance.

Future Meetings

For your information:

NALC's UPDATED GUIDANCE ON HOLDING MEETINGS. (Tuesday June 30)

The following is clear:

1. Fully remote meetings are allowed and will continue to be at least until May 2021.
2. Fully in person meetings will be allowed (but are not recommended by NALC) from 4 August subject to appropriate safety measures being put in place and there is no obligation to make provision for remote attendance by councillors, public and press.

7. PLANNING APPLICATIONS.

None.

8. TO RECEIVE PLANNING DECISIONS

APP/P2114/W/20/3246188 Three Bishops, Main Road, Brighstone,

The appeal was DISMISSED.

20/00035/TW 13 Woodlands, Brighstone. Oak Tree to be felled to near ground level. GRANTED

20/00656/TW 2 Woodlands, Brighstone. The Ash Tree will be reduced in height by 6 feet this will include a reduction of the branches and the remaining crown will be cleaned removing dead, dying and dangerous branches. GRANTED

9. TO DISCUSS AND AGREE THE BEST POSSIBLE TIMES FOR CUTTING THE VARIOUS AREAS OF GRASS VERGE WITHIN THE PARISH.

The Parish Council could arrange an advanced plan for when the verges would be cut. Island Roads would drive around the area with Councillors and discuss the cutting times the Parish Council preferred for the various different verges. This could be set as a future plan for cutting. Currently the preferred cutting times would be early spring, early summer and late autumn.

10. TO DISCUSS THE GRASS VERGE ALONGSIDE BLANCHARDS FIELD.

The first foot of verge along the path was no longer being cut and the weeds were taking over leaving fewer wild flowers. It was agreed for this to be an agenda item for the next meeting when a representative from Islands Roads and the resident who had sent an email regarding this and agenda item 9 would be invited to attend.

11. TO DISCUSS THE POSSIBILITY OF OFFERING A LIMITED SERVICE FROM BRIGHSTONE COMMUNITY LIBRARY LATE JULY OR EARLY AUGUST.

The Library would be open on Saturday mornings for 3 hours. There would be no volunteers over 70. There would be 6 volunteers who would work in pairs of two, each pair working one week in every three weeks. No-one from the Public would be allowed in the Library. Requests would be made by telephone. One volunteer would operate the computer. A table at the entrance would be manned by the other volunteer in PPE to take receipt of books which would be put in a box marked with the return date. Reserved books would be on the table for collection. With the volunteers rotating and 7 days between each Library opening it was considered there would not be a need for sanitising. The system would be reviewed as things change.

12. TO DISCUSS THE FUTURE OF THE VOLUNTEER COMMUNITY HUB.

The Community was still meeting informally once a month. Volunteers were no longer working under anyones banner and now working under their own responsibility. The Hub was no longer involved in delivering prescriptions. Village Shop deliveries were being made to the vulnerable only and they were not delivering to holiday accommodation or holiday makers. It was agreed at present to still hold the Grant in case it was needed in the near future.

13. TO DISCUSS THE FUTURE USE OF THE RECREATION GROUND BANK ACCOUNT.

The Parish Councillors agreed to close the Recreation Ground bank account which only contained a small sum of money and transfer it to the main Parish Council bank account. This would make administration easier.

Proposed: Cllr J Cirrone

Seconded: Cllr P Adams

All Councillors agreed

14. TO DISCUSS THE INCREASING PROBLEM OF LITTER IN THE VILLAGE.

There is very little the Parish Council can do to prevent this. It was agreed to place a Litter Notice in the Newsletter when it resumes.

15. TO DISCUSS THE POSSIBLE COMBINED ELECTRICITY CONTRACT FOR THE PAVILION, LIBRARY AND TOILETS.

A comparison quote had been prior distributed to Councillors. It was agreed to combine the three separate premise electric bills onto the one three year contract.

Proposed: Cllr M East

Seconded: Cllr S Roberts

All Councillors agreed

16. TO DISCUSS THE COSTS OF REPAIRING THE BRIDGE ACROSS THE BROOK TO THE TENNIS CLUB.

This would be an agenda item for the next Parish Council Meeting.

17. TO RECEIVE ISLE OF WIGHT COUNCILLOR'S REPORT.

Cllr Hastings provided a written report which had been prior distributed.

The current booking system for Waste and Recycling would apply until September. However due to an increase in fly tipping Cllr Hastings was asked if this could be brought forward to August. Also some

people are unable to go online to book appointments although they were able to telephone. Cllr Hastings would discuss this with Waste and Recycling.

18. RISK ASSESSMENT CHECKS FOR JULY.

The Play Area required a full Safety Assessment check before it could be reopened. This had been requested. There are various Covid19 prevention risks to put in place and monitor once the Play Area is opened.

19. TO CONFIRM AND AGREE ACCOUNTS FOR PAYMENT

Chq	To	Description	Net	VAT	Gross	
1973	Ventnor Town Council	Wallgate Contract	438.00	87.60	525.60	(Raised 17th June)
1974	Island Cleaning Solutions	Toilet Cleaning June 2020	286.00	57.20	343.20	
1975	Groundsell Contracting Limited	Grass Cutting May 2020	725.00	145.00	870.00	
1976	Community Action IOW	Housing Needs Survey Consultation	93.60	0.00	93.60	
1977	Mrs J Walker	Salary June 2020	924.44	0.00	924.44	
1978	Mrs J Walker	Reimbursement Postage	18.05	0.00	18.05	
1979	Mrs A Russell	Flowers British Legion War Memorial	19.99	0.00	19.99	
1980	SSE Southrn Electric	Electric Toilets	114.36	5.71	120.07	
1981	HMRC	PAYE Quarterly Payment	141.33	0.00	141.33	
1982	Focus Plumbing and Heating	Legionella Risk Assessment Toilets	71.50	14.30	85.80	
1983	Groundsell Contracting Limited	Grass Cutting June 2020	725.00	145.00	870.00	
D/d	Pension payment	Mrs J Walker	34.48	0.00	34.48	
TOTAL			3591.75	454.81	4046.56	
Library Account						
D/d	Biffa Waste	Collection of Green Waste	6.00	1.20	7.20	
TOTAL			6.00	1.20	7.20	

Proposed: Cllr P Adams

Seconded: Cllr M East

All Councillors agreed

20. TO RECEIVE FINANCIAL STATEMENT TO 30th JUNE 2020

The Financial Statement had been prepared and circulated to the Parish Councillors prior to the meeting. There were no issues arising.

21. TO RECEIVE REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES.

- Complaints had been made regarding visibility at the junction of New Road and Main Road due to the scaffolding in the church yard obstructing the view of the roads. The District Steward `s report did not consider there was a need for any further action. A meeting would be arranged with Island Roads and a letter disagreeing with the report would be sent to IOW Highways Department.
- The Ferries are withdrawing the choice of being able to stay in the car for crossings.
- There was no great demand at the moment for the Newsletter. The possibility of a small letter to distribute would be discussed.
- There was pressure to build on the Island. The Parish Council were keen to support a larger AONB to prevent this. The Island was also a recognised Biosphere. This would be an agenda item for the next Parish Council meeting.

- A Banner had been put up in Freshwater thanking all the volunteers. A similar thing would be done in Brighstone at a more appropriate time in the future.

22. OTHER MATTERS MEMBERS MAY WISH TO RAISE

- The weeds in Blanchards field were coming into seed and needing cutting beforehand. Cllr Cirrone would contact the selling agent requesting it be cut.
- A message would be put on Facebook and Brighstone Till I Die explaining why the Play Area was currently remaining closed. The school had already been asked to circulate a message to parents regarding this.
- A list of people to assist with delivering the Newsletter was available.

23. DATE OF NEXT MEETING:

Main Parish Council meeting on Wednesday 12th August 2020. If Government restrictions are lifted the meeting will be held at 7.30pm at the Seely Hall, Brook.

There being no further business, the Chairman thanked everyone for attending, and closed the Meeting at 9.00pm.