

**MINUTES OF BRIGHSTONE PARISH COUNCIL'S MEETING HELD ON  
WEDNESDAY 3<sup>rd</sup> JUNE 2020**

Due to Government Advice as a result of the Coronavirus Covid-19 the meeting was unable to be held in person. The meeting was held virtually by Zoom.

**PRESENT :** Cllr J Cirrone (Chairman), Cllr M East, Cllr R Haviland, Cllr J Morgan, Cllr P Adams, Cllr S Roberts and Cllr C Bridges.

Ward Cllr Steve Hastings

Mrs J Walker (Clerk & Registrar)

**APOLOGIES FOR ABSENCE :** Cllr M Huxley

No comments had been received on any of the agenda items or any local issues raised from the Public. Cllr S Roberts Declared an Interest as an employee of the IOW Council.

**1. MINUTES.**

The Minutes of the Full Council Meeting of the 13<sup>th</sup> May 2020, having been previously circulated and read, were confirmed as a correct record and signed by the Chairman.

**2. CLERK'S REPORT AND UPDATES.**

Island Roads had been contacted regarding the pavement in Ashley Way and the broken tree limb in Moortown Lane. Island Roads had also been emailed again requesting the yellow lines in New Road be done as a matter of urgency before a serious accident occurs. To date there has been no reply to this. Southern Water were aware of the water stop-cock issue in Ashley Way.

The invoice for renewing the Wallgate contract has yet to be received from Ventnor. It seems they are waiting for Ryde to make a decision if they wish to remain in the contract.

**3. PLANNING APPLICATIONS.**

**20/00693/HOU Wisteria, Upper Lane, Brighstone.** Demolition of conservatory; ground floor rear extension; replacement conservatory on eastern side; replacement roof to form additional accommodation at first floor level to include dormer window and Juliet balcony.

A concern was raised about the re-siting of the conservatory and possible loss of privacy to the adjoining property. However there were no real issues arising and Councillors had NO OBJECTIONS to the application. It was commented the applicant had thoughtfully included an integrated blind to the skylight.

**4. TO RECEIVE PLANNING DECISIONS**

**20/00247/FUL Durtshot Barns Thorncross Lane Brighstone** Retention of sand school (readvertised application) Granted Permission.

**5. TO RECEIVE THE INTERNAL AUDITORS REPORT AND CONFIRM ALL INTERNAL PROCEDURES HAVE BEEN CARRIED OUT.**

A copy of the Internal Auditors Report had been prior distributed to Councillors.

Proposed: Cllr M East

Seconded: Cllr S Roberts

All Councillors agreed

**6. TO APPROVE AND SIGN THE ANNUAL GOVERNANCE STATEMENT 2019/20.**

A copy of the Annual Governance statement had been prior distributed to Councillors.

All Councillors agreed each of the Annual Governance Statements and the Chairman and Clerk signed the declaration.

Proposed: Cllr M East.

Seconded: Cllr J Morgan

All Councillors agreed.

**7. TO APPROVE AND SIGN THE ACCOUNT STATEMENTS FOR 2019/20.**

A copy of the Accounts Statement had been prior distributed to Councillors.

All Councillors agreed the figures and the Chairman and Clerk signed the declaration.

Proposed: Cllr M East

Seconded: Cllr P Adams

All Councillors agreed.

**8. TO DISCUSS THE OVERGROWN STATE OF THE VERGES WITHIN THE PARISH.**

The verge on Limerstone Road approaching the Village had been badly cut and only to 1metre wide.

Cllr Hastings had contacted Island Roads regarding this who replied the verge had been cut in error and would be rectified. It was considered the standard of cutting was awful and increasingly getting worse.

The road sweeper also seemed to appear before the verges and hedges were cut. Island Roads would be contacted and a meeting arranged. Cllr Bridges would liase with the District Steward to discuss the timing of the three cuts to best suit the different areas which become overgrown.

Cllr Cirrone would try to arrange for Blanchards field to be cut. The verge alongside Blanchards would be an agenda item for the next Parish Council meeting.

**9. TO DISCUSS THE IMPLICATIONS OF THE START OF COVID 19 RESTRICTIONS BEING LIFTED AND THE FUTURE OF THE VOLUNTEER COMMUNITY HUB.**

The group had been meeting once a week. Cllr Cirrone had been co-ordinating the surgery deliveries and Cllr East the drivers for the shop deliveries. New guidance for volunteers had been issued which included legislation regarding age restrictions, DBS checks, rules for routes and parking for drivers and insurance for volunteers. It was considered many volunteers would not be able to continue due to age restrictions and others may not want to complete the questionnaire resulting in a loss of volunteers. The Parish Council insurance would not cover the drivers. Councillors agreed the Parish Council should not take over the running of the Volunteer Community Hub. It was proposed both the surgery and the shop take over responsibility and insurance for their individual deliveries and drivers. If they do not agree then IOW Community Action, who are already dealing with similar groups elsewhere, would be contacted to request if they would oversee the Brighstone Volunteer Community Hub.

**10. TO DISCUSS AND DECIDE ON THE RECENT RESPONSE FROM THE SOLICITOR.**

Correspondence had recently been received from the solicitor raising several good points concerning the dispute of the ditch boundary and also the Licence to Operate for the Tennis Club. The Clerk would write to the solicitor asking he pursue a meeting with the property owner concerned to discuss the boundary issue as previously requested. Councillors agreed the additional suggestions made by the solicitor be included in the terms of the Licence to Operate for the Tennis Club. It was also agreed to include a clause that ` in special circumstances the Parish Council has the right to decide if the playing of tennis should be suspended and only re-commence with the Parish Council's approval.`.

Councillors agreed to remain with the existing solicitor as opposed to going to a new solicitor as previously discussed.

**11. TO RECEIVE ISLE OF WIGHT COUNCILLOR'S REPORT.**

Cllr Hastings provided a written report which had been prior distributed.

The booking system for the Household Waste Recycling Centres was working well and the sites were now open to more types of vehicle. It was hoped to include black bag / general waste in the near future.

**12. RISK ASSESSMENT CHECKS FOR JUNE.**

The bridge across the brook to the tennis court requires attention having come loose on one side. The anti -slip needs replacing and there is a trip hazard on the one side. This would be looked at and any costs brought to the next Parish Council meeting.

Bamboo is now coming up through the pavement in the path along the stream as you enter from Pippins Close. The Clerk would contact Island Roads to look at the pavement. The Probation Service

would be contacted to establish when they would be able to return and remove the bamboo from the bank.

### 13. TO CONFIRM AND AGREE ACCOUNTS FOR PAYMENT.

| Chq No                 | To                                 | Description                    | Net                    | VAT          | Gross          |
|------------------------|------------------------------------|--------------------------------|------------------------|--------------|----------------|
| 1966                   | West Wight Town and Parish Council | Association Clerks Salary      | 154.00                 | 0.00         | 154.00         |
| 1967                   | B R Townsend                       | Internal Audit                 | 137.75                 | 0.00         | 137.75         |
| 1968                   | Betapak                            | Protective Gloves              | 17.24                  | 0.00         | 17.24          |
| 1969                   | Community Action IOW               | Housing Needs Survey Cons. Fee | 209.58                 | 0.00         | 209.58         |
| 1970                   | Mrs J Walker                       | Salary May 2020                | 924.44                 | 0.00         | 924.44         |
| 1971                   | Mrs J Walker                       | Reim Zoom A/c & Hand Gel       | 169.90                 | 33.98        | 203.88         |
| 1972                   | Island Cleaning Solutions          | Toilet Cleaning May 2020       | 286.00                 | 57.20        | 343.20         |
| D/d                    | Pension Payment                    | Mrs J Walker                   | 34.48                  | 0.00         | 34.48          |
| <b>TOTAL</b>           |                                    |                                | <b>1933.39</b>         | <b>91.18</b> | <b>2024.57</b> |
| Proposed: Cllr P Adams |                                    | Seconded: Cllr J Morgan        | All Councillors agreed |              |                |

### 14. TO RECEIVE FINANCIAL STATEMENT TO 31<sup>st</sup> MAY 2020

The Financial Statement had been prepared and circulated to the Parish Councillors prior to the meeting. There were no issues arising.

### 15. TO RECEIVE REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES.

- The Cemetery was looking good being neat and tidy.
- It was unsure when the Newsletter would return. There had not been any requests to advertise.

### 16. OTHER MATTERS MEMBERS MAY WISH TO RAISE

The Pavilion door had been left unlocked. The Tennis Club had been written to about this.

The Tennis Club should be written to regarding keeping the toilet cleaned in the Pavilion.

The new hedge needed to be watered regularly in hot weather. The Parish Council to be kept informed if anyone waters to avoid overwatering.

The road was sinking again at the badger set on Limerstone Road. This had been reported.

Garden rubbish had been left on the verge on the Military Road at Thorncross.

Plaza Ice-cream had been parked in Warnes Lane car park selling ice-cream and had asked to park on the Recreation Ground. Councillors did not agree to this being private land. The car park is owned by the IOW Council and they should be advised to refer to the IOW Guidance regarding hygiene and social distancing rules for public places.

The hedge at Dorrits had grown out at the top and was forcing the bus into the centre of the road to avoid this. Island Roads would be contacted.

Cyclists were using the path from the school to the Recreation Ground in Warnes Lane. Obtaining a sign prohibiting this would be looked into.

Litter was becoming an issue in the Village in general. To be an agenda item for the next Parish Council meeting.

### 17. DATE OF NEXT MEETING:

Main Parish Council meeting on Wednesday 8<sup>th</sup> July 2020. If Government restrictions are lifted the meeting will be held at 7.30pm at Brighstone Methodist Church.

There being no further business, the Chairman thanked everyone for attending, and closed the Meeting at 8.59pm.