

**MINUTES OF BRIGHSTONE PARISH COUNCIL'S MEETING  
WEDNESDAY 13<sup>th</sup> MAY 2020**

Due to Government Advice as a result of the Coronavirus Covid-19 the meeting was unable to be held in person. Councillors were requested to make their comments by email to the Clerk.

**COMMENTS RECEIVED :** Cllr J Cirrone (Chairman), Cllr M East, Cllr R Haviland, Cllr J Morgan, Cllr P Adams, Cllr S Roberts, Cllr C Bridges and Cllr M Huxley

Mrs J Walker (Clerk & Registrar)

No comments were received from the Public.

**1. MINUTES.**

The Minutes of the Full Council Meeting of the 8<sup>th</sup> April 2020, having been previously circulated and read, were confirmed as a correct record and will be signed by the Chairman at the next full proper Parish Council meeting when this can be held.

The Minutes of the Cemetery Committee Meeting of the 8<sup>th</sup> April 2020, having been previously circulated and read, were confirmed as a correct record and will be signed by the Chairman at the next full proper Parish Council meeting when this can be held.

**2. CLERK'S REPORT AND UPDATES.**

A written report (below) had been prior distributed.

**Annual Accounts**

These have been emailed to the internal auditors.

**Planning Applications**

None received.

**Planning Decisions**

The following have all been granted planning permission:

**20/00162/HOU Watersmeet, New Road, Brighstone.** Demolition of garage and utility; proposed side extension; alterations to include two dormers on rear elevation and two dormers on front elevation.

**20/00372/CLPUD 5 Wilberforce Road, Brighstone.** Lawful development Certificate for proposed single storey rear extension.

**20/00339/FUL Brighstone Stores, Main Road, Brighstone.** Proposed alterations and change of use of part of newsagents(Class A1) to a tearoom (Class A3).

**20/00340/LBC Brighstone Stores, Main Road, Brighstone.** Listed Building Consent for proposed alterations in connection with change of use of part of newsagents(Class A1) to a tearoom (Class A3); new shop sign and CCTV camera.

**Purchase of Storage Cabinets for Pavilion**

Each storage cabinet, size 180 x 90 x 40, will have 2 doors, shelves and lock system. The cost per cabinet will be £159.99.

**Community Essential Shopping and Delivery Fund**

The CESD grant/loan will assist with costs incurred for Brighstone Community Care Group and will help pay for volunteers expenses eg, travel. Any money remaining after deductions for expenses will need to be repaid back to the IOW Council after the lockdown has ended.

### **Annual Parish Council Insurance Renewal**

The Insurance Renewal cost has increased by a very small amount. The increase of £17.28 is due to the Index Linked costs of replacing items. The actual Premium cost remains fixed as last year.

### **Wallgate Contract Renewal**

Wallgate provide and service the handwash units in the Warnes Lane toilets. The renewal charge for the 3 units will be £438. I am checking this includes the service charge since the cost is somewhat lower than last year.

### **Other Updates**

-The hedge surrounding the Play Area on the Recreation Ground has now been planted.  
-The cleaner has been contacted again regarding the varying standard of cleaning in the toilets. The toilets have been deep cleaned and the level of cleaning will be monitored.

### **Risk Assessment Checks**

Nothing to report.

### **3. PLANNING APPLICATIONS.**

None received.

### **4. TO RECEIVE PLANNING DECISIONS**

As stated in Clerk`s report.

**20/00162/HOU Watersmeet, New Road, Brighstone:** a comment was made with reference to the four dormer windows in the application which was considered to go against the Dark Skies Policy which we were led to believe the IOW Council was adopting.

### **5. TO DISCUSS AND AGREE PURCHASE OF STORAGE CABINETS TO BE KEPT IN THE PAVILION.**

Councillors agreed to the purchase of the cabinets and to the cost which was thought to be reasonable. There was a concern regarding safety, eg, from fire, but generally it was thought the Pavilion would be a good place to store past records. Thanks were given to the owner of the premises currently used for storage.

Proposed: Cllr J Cirrone

Seconded: Cllr S Roberts

All Councillors agreed

### **6. TO DISCUSS THE TREE SURVEY AND ASSESSMENT.**

The survey was considered to be both thorough and accurate and Councillors agreed to the costs incurred. A concern was raised regarding two trees which stand on land of which ownership is currently being disputed by the Parish Council. These trees should not be removed at this stage. It was suggested that other areas of the Parish eg. Brook Green, The Pound and Ashley Copse be added to future surveys.

Proposed: Cllr R Havilland

Seconded: Cllr M East

All Councillors agreed

### **7. TO DISCUSS FURTHER THE USE OF CONFERENCE CALLING FOR POSSIBLE FUTURE MEETINGS.**

Councillors agreed to the use of Conference Calling for future meetings. The Clerk would look into setting up this facility. A suggestion was made to try to restrict the agenda to 15 items to avoid the possibility of long lengths in front of a computer screen.

**8. TO DISCUSS AND AGREE THE RENEWAL OF THE CONTRACT FOR THE HAND DRYERS IN THE WARNES LANE TOILETS.**

Councillors agreed to renew the contract with Wallgate. The costs as specified in the Clerk`s report included service fees but were subject to VAT.

Proposed: Cllr J Cirrone

Seconded: Cllr P Adams

All Councillors agreed

**9. TO RECEIVE ISLE OF WIGHT COUNCILLOR`S REPORT.**

No report received.

**10. RISK ASSESSMENT CHECKS FOR MAY.**

Nothing to report as stated in Clerk`s report.

**11. TO CONFIRM AND AGREE ACCOUNTS FOR PAYMENT.**

Cllr M Huxley declared a pecuniary interest.

Ch No.	To	Description	Net	Vat	Gross
1957	Island Cleaning Solutions	Toilet Cleaning April 2020	286.00	57.20	343.20
1958	Dryad Woodland Enterprise	Tree Maintenance Ashley Way Copse	200.00	0.00	200.00
1959	ARB Advice	Annual Tree Survey	520.00	0.00	520.00
1960	Zurich Municipal	Annual Insurance Renewal	1005.95	0.00	1005.95
1961	Community Action IOW	Face Masks	168.00	0.00	168.00
1962	Mrs J Walker	Salary April 2020	933.20	0.00	933.20
1963	Mrs J Walker	Reimbursement Web Domain Fee/ Printer Ink	100.30	20.06	120.36
1964	Landscape Therapy	Beech Hedge Recreation Ground Play Area	1740.00	348.00	2088.00
1965	Groundsell Contracting Ltd	Grass Cutting and Cemetery Weed Spray April	750.00	150.00	900.00
D/d	Pension payment	Mrs J Walker	34.48	0.00	34.48
<b>TOTAL</b>			<b>5737.93</b>	<b>575.26</b>	<b>6313.19</b>
Library Account					
11	Business Stream	Library Water	30.94	0.00	30.94
<b>TOTAL</b>			<b>30.94</b>	<b>0.00</b>	<b>30.94</b>

Proposed: Cllr M East

Seconded: Cllr P Adams

All Councillors agreed

**12. TO RECEIVE FINANCIAL STATEMENT TO 30<sup>th</sup> APRIL 2020**

The Financial Statement had been prepared and circulated to the Parish Councillors prior to the meeting. There were no issues arising.

**13. TO RECEIVE REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES.**

The Community Support Group volunteers are continuing to provide support by making deliveries from both the village shop and prescriptions from the doctors` surgery. Volunteers are checking on the vulnerable and elderly to ensure their needs in self isolation are being met.

The Brighstone Community Support Hub has been and continues to be essential for many Parishioners to continue in self isolation.

There was nothing to report from the Web Group or the Wilberforce Hall Committee.

**14. OTHER MATTERS MEMBERS MAY WISH TO RAISE**

- A water stop-cock cover in the recently re-surfaced pavement in Ashley Way is significantly lower than the new surface which could cause an accident. Also a bulge in the tarmac further along the pavement is beginning to fragment. Island Roads to be contacted
- A willow overhanging Moortown Lane opposite the entrance gate to Mottistone Mill has a broken limb overhanging the highway. Island Roads to be contacted.
- The level of cleaning in the Warnes Lane toilets has improved.
- The yellow lines in New Road have not yet been done. Island Roads to be contacted.

**15. DATE OF NEXT MEETING:**

Main Parish Council meeting on Wednesday 3<sup>rd</sup> June 2020. If Government restrictions are lifted the meeting will be held at 7.30pm at Brighstone Methodist Church.