

**MINUTES OF BRIGHSTONE PARISH COUNCIL'S MEETING  
WEDNESDAY 8<sup>TH</sup> APRIL 2020**

Due to Government Advice as a result of the Coronavirus Covid-19 the meeting was unable to be held in person. Councillors were requested to make their comments by email to the Clerk.

**COMMENTS RECEIVED :** Cllr J Cirrone (Chairman), Cllr M East, Cllr R Haviland, Cllr J Morgan, Cllr P Adams, Cllr S Roberts, Cllr C Bridges and Cllr M Huxley

Mrs J Walker (Clerk & Registrar)

No comments were received from the Public.

**1. MINUTES.**

The Minutes of the Full Council Meeting of the 11<sup>th</sup> March 2020, having been previously circulated and read, were confirmed as a correct record and will be signed by the Chairman at the next full proper Parish Council meeting when this can be held.

The Minutes of the Planning Committee Meeting of the 24<sup>th</sup> March 2020, having been previously circulated and read, were confirmed as a correct record and will be signed by the Chairman at the next full proper Parish Council meeting when this can be held.

**2. CLERK'S REPORT AND UPDATES.**

A written report (below) had been prior distributed.

**Meeting Updates** - There has not, as yet, been any further updates from the Government as to how we are to conduct future Council, Annual Parish or Annual Parish Council meetings.

**Annual Accounts** - The external auditors have advised that the Annual Accounts submission deadline has been extended but they will not be forwarding any forms or instructions to Councils until they receive further clarification.

**Planning** - The Planning Office have confirmed that no new planning applications will be determined for the immediate future. They will still be receiving applications electronically and make them available online in the usual way, but will not be starting the formal public consultation period until Government guidance on non-essential movement changes and site notices and site visits undertaken safely. New planning applications will not be advertised in the local press and although new applications can be viewed online, the Planning Department will not be determining them.

The Three Bishops Appeal: The Parish Councils comments have been submitted and confirmation of receipt received.

**Other Updates**

-Encroachment on the Recreation Ground: Please see enclosed email just received from the current solicitor with his comments.

-Guet; No further update.

-Tennis Club Licence to Operate: the new solicitors are currently working from home leaving the reception mostly unmanned. I have left a message for them to contact me but as yet have not had a reply. However it would appear they are currently not accepting any new work. I have just received a reply (which is enclosed) from the current solicitor with his suggested comments.

-Change of Recreation Ground Bank Account: The Bank are only dealing with `essential banking` I have been told this is not essential and can wait.

**Risk Assessment Checks** - There are some items in the Play Area which need attention eg. peeling paint, bolt caps missing. As the area is currently closed these will be dealt with in the future.

**Correspondance** - None received.

### **3. PLANNING APPLICATIONS.**

**20/00460/HOU Chelsfield, Galley Lane, Brighstone.** Demolition of conservatory; Proposed single storey rear extension. There were NO OBJECTIONS to the application. It was considered an improvement on the existing design.

### **4. TO RECEIVE UPDATE REGARDING THE POSSIBLE ENCROACHMENT ON THE RECREATION GROUND.**

A reply from the solicitor had been previously circulated to Councillors. Due to the current Government restrictions a meeting could not be arranged. It was generally considered this should now wait until restrictions were lifted and a meeting could be arranged.

### **5. TO AGREE A WAY FORWARD ON THE LICENCE TO OPERATE FOR THE TENNIS CLUB.**

A reply from the solicitor had been previously circulated to Councillors. The solicitor had suggested several additional points which could be included in the terms of the Licence. One Councillor agreed with these points being included in the Licence. It was generally considered this needed to be discussed more fully and any decisions should be put on hold until a proper Parish Council meeting could be held.

### **6. TO AGREE THE POSSIBILITY OF CONFERENCE CALLING FOR POSSIBLE FUTURE MEETINGS.**

Guidelines had been received which stated how future meetings could be held by video conference calling. Each Councillor would require a computer, laptop, tablet or phone with a camera and microphone. One Councillor disagreed, all other Councillors agreed to possible meetings conducted in this way and the idea be pursued.

### **7. TO AGREE AS SUGGESTED BY NALC THAT DURING THE CORONOVIRUS MINOR DECISIONS ARE COLLECTIVELY MADE BY THE CLERK, CHAIRMAN AND VICE CHAIRMAN.**

Guidelines received have suggested that in the absence of the ability to meet and discuss every item minor decisions could be taken by the Clerk, Chairman and Vice Chairman collectively. All Councillors would be kept fully informed. Any major decisions would be put onto the next agenda. A Councillor pointed out the Clerk was not able to make decisions being non-elected and a quorum was required to make decisions. All other Councillors agreed to the proposal for minor decisions as a temporary measure.

### **8. TO RECEIVE ISLE OF WIGHT COUNCILLOR'S REPORT.**

Cllr Hastings provided a written report which had been prior distributed.

### **9. RISK ASSESSMENT CHECKS FOR APRIL.**

As stated in Clerk's report.

### **10. TO AGREE SUPPORT FINANCIALLY FOR COMMUNITY SUPPORT GROUPS.**

A Community Support Group, which includes two Parish Councillors, has been formed to help the more vulnerable and over seventies who are self- isolating. This help includes deliveries from the shop and surgery for which some protective items are required in the form of gloves, hand sanitiser and possible use of masks. Councillors agreed to support the group financially for this purpose.

## 11. TO CONFIRM AND AGREE ACCOUNTS FOR PAYMENT.

Ch No.	To	Description	Net	Vat	Gross
1948	Island Cleaning Solutions	Toilet Cleaning March 2020	286.00	57.20	343.20
1949	SSE Southern Electric	Electric Public Toilets	99.70	4.98	104.68
1950	Waytes Court Farm	Removal of Stream Waste	110.00	22.00	132.00
1951	Betapak	Protective Gloves	23.61	4.72	28.33
1952	Mrs J Walker	Salary March 2020	915.68	0.00	915.68
1953	Mrs J Walker	Reimbursement Web Domain Fee	19.98	4.00	23.98
1954	IOW Sports Foundation	Affiliation Fee	6.00	0.00	6.00
1955	Hants & IOW CRC Ltd	Stream Clearance	160.00	0.00	160.00
1956	Betapak	Hand Sanitiser	40.00	8.00	48.00
D/d	Pension payment	Mrs J Walker	34.48	0.00	34.48
<b>TOTAL</b>			<b>1695.45</b>	<b>100.90</b>	<b>1796.35</b>

### Library Account

D/d	Biffa	Collection of Green Waste	6.00	1.20	7.20	Raised 23 March
10	Wight Fire And Security	Panic Button	59.50	11.90	71.40	
<b>TOTAL</b>			<b>65.50</b>	<b>13.10</b>	<b>78.60</b>	

Proposed:

Seconded:

All Councillors agreed.

## 12. TO RECEIVE FINANCIAL STATEMENT TO 31<sup>ST</sup> MARCH 2020.

The Financial Statement had been prepared and circulated to the Parish Councillors prior to the meeting. There were no issues arising.

## 13. TO RECEIVE REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES.

Community Volunteer Group – the support network is doing really well offering support to supply drivers to help deliver groceries from the village shop to the vulnerable and self-isolating. Prescriptions of medicines are also being collected and delivered to people who are unable to visit the surgery for the same reasons. Volunteers are making calls to the lonely who spend their days on their own to check on them and spend time just having a chat. The aim of the group is to ensure that all those who should stay at home do stay at home and all the vulnerable lonely people feel they have people to contact if they need help.

Anyone wishing to join the list of volunteers should contact the Vice Chairman.

## 14. OTHER MATTERS MEMBERS MAY WISH TO RAISE.

No verges have been cut yet and the footpath at the side of the Countryman is overgrown at the bottom section which if people meet prevents them from keeping to 2metres apart. This has been reported to Councillor Hastings.

Comments have been received thanking the Parish Council for keeping the public toilets open.

## 15. DATE OF NEXT MEETING:

Main Parish Council meeting on Wednesday 13<sup>th</sup> May 2020. If Government restrictions are lifted the meeting will be held at 7.30pm at Brighstone Methodist Church.