

**MINUTES OF BRIGHSTONE PARISH COUNCIL'S MEETING HELD IN THE SEELY HALL, BROOK ON WEDNESDAY 14TH AUGUST 2019 AT 7.30PM.**

**PRESENT:** Cllr J Cirrone (Chairman), Cllr J Morgan, Cllr P Adams, Cllr S Roberts, Cllr C Bridges and Cllr M Huxley  
Ward Cllr. Steve Hastings  
Mrs Joy Walker (Clerk)  
Three members of the public were present.

**1. APOLOGIES FOR ABSENCE.**

Cllr M East and Cllr R Haviland

**2. DECLARATIONS OF INTEREST.**

To be declared as appropriate at agenda items.

**3. MINUTES.**

The Minutes of the Full Council Meeting of the 10<sup>th</sup> July 2019, having been previously circulated and read, were confirmed as a correct record and signed by the Chairman.

The Minutes of the Cemetery Committee Meeting of the 10<sup>th</sup> July 2019, having been previously circulated and read, were confirmed as a correct record and signed by the Chairman.

The Minutes of the Planning Committee Meeting of the 23<sup>rd</sup> July 2019, having been previously circulated and read, were confirmed as a correct record and signed by the Chairman.

**4. PUBLIC PARTICIPATION, ON GENERAL MATTERS, AT THE DISCRETION OF THE CHAIRMAN.**

None.

**5. CLERK'S REPORT AND UPDATES.**

i) Update regarding the Library Bank Account: this was now open and forms had been obtained for the six new signatures to be added of which any three would be required to sign. The Clerk raised concerns regarding cheques being signed by Library Committee members without being overseen by the Parish Council which was overall responsible for the account.

ii) The overgrown hedges: the hedge had been cut in the car park around the former recycle bin area.

iii) Smells along the main road at Hunnyhill: this had been investigated by Southern Water. There were no visible problems with the sewer and it was thought the smell was due to the unusually high temperature. The situation however would be monitored.

**6. PLANNING APPLICATIONS.**

**19/00605/FUL Elmlea, Warnes Lane, Brighstone.** Change of use from residential (C3) to a sculpture garden and heritage building open to the public; renovation works to building and landscaping works. This application had been discussed at the previous Planning Meeting on 23<sup>rd</sup> July. There were **No Objections.**

**19/00605/LBC Elmlea, Warnes Lane, Brighstone.** Listed Building Consent for renovation works to building in connection with change of use from residential (C3) to a sculpture garden and heritage building open to the public.

This application had been discussed at the previous Planning Meeting on 23<sup>rd</sup> July. There were **No Objections.**

**19/00647/HOU 23 Ashley Way, Brighstone.** Proposed single storey side extension.

Concerns were raised regarding the close proximity of the extension to the adjacent property however overall there were **No Objections**.

**7. TO RECEIVE PLANNING DECISIONS.**

**19/00321/HOU Pitt Place Farm, Pitt Place Lane, Brighstone.** Proposed replacement stable block. **Granted** Planning Permission.

**19/00411/FUL Wolvesey, Main Road, Brighstone.** Change of use of part of ground floor residential to café/tearoom: single storey extension to form a dwelling. **Granted** Planning Permission.

**19/00376/RVC Dorset Cottage, Main Road, Brighstone.** Variation of condition 2 on P/00611/18 to allow alterations to single storey rear conservatory and two storey rear extension. . **Granted** Planning Permission.

**8. TO NOTE DATE OF POSSIBLE MID-MONTH PLANNING COMMITTEE MEETING:**

There will be a mid-month planning meeting on Tuesday 27<sup>th</sup> August, to start at 7.30pm.

**9. TO DISCUSS NEW COSTS FOR REPLACEMENT FENCING AND ALTERNATIVE TYPES OF FENCING AROUND THE PLAY AREA ON THE RECREATION GROUND.**

The different types of fencing had yet to be researched. All Councillors were asked to look at possible alternatives to timber fencing. It was noted that although wood fence would be more in keeping with the area appearance this would be higher maintenance than metal which had the higher initial installation cost. This would be an agenda item for the next Parish Council meeting.

**10. TO DISCUSS THE PLAYGROUND INSPECTION REPORT.**

A meeting, preferably evening, would be arranged with the person who maintains the playground to discuss the report. A concern was raised regarding the swing barriers which appear to be too close to the swings.

**11. TO AGREE REVISED LIBRARY TERMS OF REFERENCE AND COMMITTEE RULES.**

The rules had been slightly amended to contain a few additional rules. The number of signatories may need to be amended from two to three to conform with the Bank Terms and Conditions. No issues were raised and all Councillors agreed with the revised Terms of Reference and Committee Rules.

**12. TO DISCUSS AND UPDATE THE GUET IN LIMERSTONE.**

There had been no further updates. Cllr Hastings would email the Enforcement Officer. The possibility of public participation was suggested. It was suggested local residents could individually write to the Planning Department to complain about the lack of enforcement.

**13. TO DISCUSS THE WILD FLOWER BANKS AND VERGES AND THE EFFECTS OF REDUCED CUTS PER YEAR.**

The Chairman was attending a seminar which would give an overview of the new policy of managing verges and would report back at the next Parish Council meeting. Verges were being cut less often to save costs but needed to be managed to prevent the spread of weeds and promote wild flower growth. The principal of “cut and collect” along with the timing and frequency of cuts would put less nutrients in the soil allowing wild flowers to grow quicker than grass. A resident attended the meeting regarding the wild flower bank in Fortunes Way. This had previously been considered by the Parish Council and the original decision was upheld.

**14. TO DISCUSS THE STATE OF THE ROAD SIGNS.**

There was nothing to report. This would be an agenda item for the next Parish Council meeting.

**15. TO DISCUSS THE COST OF THE RESURFACED CHURCH PATH AND REMAINING EXCESS GRANT FUND.**

The cost of resurfacing the paths was less than expected. It was agreed to request the remaining grant money be refunded to the Parish Council which would be ring-fenced and put towards the maintenance of the church clock.

**16. TO RECEIVE THE REPORT FROM THE SOUTHERN WATER SEMINAR.**

Cllr J Morgan had attended the meeting and felt it was a “sales pitch” with little opportunity to ask questions or comment. Developments were increasing the already visible problems with the sewers, manhole lids flipping and drainage issues. Where sewers are included in planning applications it was felt there was insufficient information to comment or to challenge Southern Waters response that its infrastructure could cope. Cllr Hastings would contact Southern Water to arrange a meeting in the village.

**17. TO DISCUSS ANY UPDATE ON THE APPLICATION FOR APPROVAL OF RESERVED MATTERS ON BLANCHARDS FIELD.**

The Chairman and Cllr Hastings had been invited to a meeting to view the new layout plans. The Chairman had requested that the meeting include all the Parish Councillors before he was prepared to attend. At this meeting it would be suggested to have a roadshow/display and Public Meeting to take on further feedback prior to the application being presented.

**18. TO DISCUSS A POSSIBLE CHILD PROTECTION POLICY.**

There was no mandatory requirement to have this policy. Research into the standard legislation regarding such policies would be looked at with the possibility of putting into place a Risk Assessment Policy.

**19. TO DISCUSS AND UPDATE THE POSSIBLE ENCROACHMENT ON THE RECREATION GROUND.**

There had be no further update received. The Clerk would contact the solicitor.

**20. TO DISCUSS THE RIGHT OF WAY SIGN AT PITT PLACE.**

Off road vehicles were still using the area. The Clerk would write to Island Roads and the Rights of Way requesting for bollards to be installed to prevent vehicle access.

**21. TO DISCUSS COSTS FOR ASSISTANCE WITH COMPILING THE HOUSING NEEDS SURVEY.**

The costs of using an independent person to compile the Housing Needs Survey, which would also help keep the process transparent, had been prior distributed. The cost of £385 (25 hours @ £15.40 per hour) plus travel costs of 45p per mile were considered good. It was proposed this be accepted.

Proposed: Cllr S Roberts                      Seconded: Cllr P Adams                      All Councillors agreed.

**22. TO DISCUSS AND UPDATE THE OVERGROWN BANKS BY THE STREAM.**

The Clerk had met with the Probation Service Officer and discussed the work required. The cost would be £80 per day. The cost was considered to be very good and the work to clear the stream to go ahead was proposed.

Proposed: Cllr S Roberts                      Seconded: Cllr M Huxley                      All Councillors agreed.

**23. TO RECEIVE ISLE OF WIGHT COUNCILLOR’S REPORT.**

Cllr Hastings provided a written report which had been prior distributed. Cllr Hastings stated there would be opportunities for the Parish Council to visit the new Recycling Plant.

**24. RISK ASSESSMENT CHECKS FOR AUGUST.**

Risk assessment checks were up to date.

**25. ACCOUNTS FOR PAYMENT:**

Cllr M Huxley declared a pecuniary interest, signed the Declarations of Interest book and left the room.

Chq No.	To	Description	Net	VAT	Gross
1881	Island Cleaning Solutions	Toilet Cleaning July 2019	286.00	57.20	343.20
1882	Mrs A Russell	Flowers for British Legion Memorial	12.99	0.00	12.99
1883	Business Stream	Cemetery Water February - July 2019	22.17	4.43	26.60
1884	Business Stream	Library Water April - July 2019	39.60	0.00	39.60
1885	National Trust	Library Electricity July 2018 - April 2019	801.97	36.29	838.26
1886	Information Commissioner	ICO Data Protection Fee	40.00	0.00	40.00
1887	Dryad Woodland Enterprise	Tree Maintenance Brook	150.00	0.00	150.00
1888	Mrs J Walker	Salary July 2019	915.68	0.00	915.68
1889	Groundsell Contracting Ltd	Grass Cutting July 2019	725.00	145.00	870.00
1890	Dryad Woodland Enterprise	Tree Maintenance Wilses Corner/Ashley	200.00	0.00	200.00
Direct debit	Pension payment	Mrs J Walker	34.48	0.00	34.48
<b>TOTAL</b>			<b>3227.89</b>	<b>242.92</b>	<b>3470.81</b>

It was agreed to pay in advance of the next Parish Council meeting the invoices for £28.73 to County Fencing Supplies and £30 to Mr N Corney for labour fees to repair parts of the fence on the Recreation Ground.

Proposed: Cllr J Morgan

Seconded: Cllr P Adams

All Councillors agreed.

#### **26. TO RECEIVE FINANCIAL STATEMENT TO 31<sup>st</sup> JULY 2019.**

The Financial Statement had been prepared and circulated to the Parish Councillors prior to the meeting. There were no issues arising.

#### **27. TO RECEIVE REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES.**

- The Parish Newsletter was doing well financially with funds in the black.
- The West Wight Town and Parish Council Association had sent a letter supporting the MP and IW Council regarding the building programme and the need for affordable homes for Islanders.

#### **28. CORRESPONDENCE:**

A letter had been received from Care in the Garden offering their services.

A resident had offered to sow a wild flower area on the grass verge at the corner of Hunnyhill. This would be discussed at a later date.

#### **29. OTHER MATTERS MEMBERS MAY WISH TO RAISE.**

- Unfortunately there would be no Brighstone football team this year due to lack of signed up players. The FA had agreed to the team being restarted in the future.
- The bollards and road work barriers were still at Hulverstone.
- The Willow tree at Brook Green was in poor condition and would need attention. This would be an agenda item for the next Parish Council meeting.
- The junction of Hulverstone Lane and the main road was dangerous due to lack of viability. Cllr Hastings would contact Island Roads.

#### **30. DATE OF NEXT MEETING:**

Main Parish Council meeting on Wednesday 11<sup>th</sup> September at 7.30pm at Brighstone Methodist Church

There being no further business, the Chairman thanked everyone for attending, and closed the Meeting at 9.50pm.