

**MINUTES OF BRIGHSTONE PARISH COUNCIL'S MEETING HELD IN BRIGHSTONE  
METHODIST CHURCH ON WEDNESDAY 19<sup>TH</sup> SEPTEMBER 2018 AT 7.30PM.**

**PRESENT:** Cllr. John Cirrone (Chairman), Cllr. M East, Cllr P Adams, Cllr. J Morgan, Cllr M Huxley and Cllr R Haviland.

Mrs Susannah Jennings (clerk)

Six members of the public were present.

**1. APOLOGIES FOR ABSENCE.**

Cllr C Bridges and Ward Councillor Steve Hastings

**2. DECLARATIONS OF INTEREST.**

To be declared as appropriate at agenda items.

**3. MINUTES.**

The Minutes of the Full Council Meeting of 8<sup>th</sup> August which had been prior circulated and read, were confirmed as a correct record, and signed by the Chairman.

The Minutes of the Planning Meeting of 22<sup>nd</sup> August which had been prior circulated and read, were confirmed as a correct record, and signed by the Chairman

**4. CLERK'S REPORT AND UPDATES**

i. Legal responsibility of the maintenance of ditches –Island Roads said they would compile a list/map of all the ditches they are responsible for, this has not yet been received.

ii. Hedges encroaching onto the highway – The clerk reported issues raised at last months meeting to Island Roads.

**5. PUBLIC PARTICIPATION, ON GENERAL MATTERS, AT THE DISCRETION OF THE CHAIRMAN.**

A member of the public raised concerns about the ongoing smell of sewage in the mornings between the main road and the top of entrance to Galley Lane.

A member of the public raised concerns regarding hedge cutting near the common land on Brighstone Shute.

A member of the public asked for more information regarding the closure of the Military Road during October.

**6. PLANNING APPLICATIONS.**

**TCP/31465/A, P/00959/18.** Toad Hall, Brook. Householder Application - Demolition of porch and single storey rear extension; proposed single storey rear extension and 1st floor side extension

Brighstone Parish Council have no objection to the application but would request some form of light attenuation/screening measures are applied to the large rooflight as per the Dark Skies policy. Brighstone Parish Council would also like to highlight that the plans online do not show the large velux window on the flat roof which is misleading.  
All councillors agreed.

**7. TO RECEIVE PLANNING DECISIONS.**

The following planning applications have been granted planning permission from the Isle of Wight Council:  
**TCP/33528, P/00799/18.** 13 Ashley Way, Brighstone. Householder Application - Proposed single storey side extension.

**TCP/11114/D. P/00810/18.** Marys Cottage, Dunsbury Lane, Brook. Demolition of existing dwelling, garage and garden store; proposed replacement dwelling

**AGN/07300/L, P/00924/18.** Dunsbury Farm, Dunsbury Lane, Brook. Agricultural Prior Notification for a storage barn for machinery and produce from forestry.

**8. TO NOTE DATE OF POSSIBLE MID-MONTH PLANNING COMMITTEE MEETING:**

No mid-month planning meeting will be required.

**9. TO DISCUSS THE PROPOSAL TO APPLY FOR THE BRIGHSTONE PUBLIC HOUSE TO BECOME A COMMUNITY ASSET.**

This item was postponed until later in the meeting when the publican would be able to attend

**10. TO DISCUSS TRANSPORT ISSUES FOR LOCAL CHILDREN ATTENDING THE ISLAND FREE SCHOOL**

This item was not discussed as the issue had been resolved.

**11. TO AGREE TO TAKE OVER THE LEASE OF THE BRIGHSTONE LIBRARY BUILDING.**

The documents for the lease of the library building from the National Trust had been distributed to councillors. All councillors agreed to sign the lease.

Proposed: Cllr East

Seconded: Cllr Adams

All councillors agreed

The Isle of Wight Council had also requested that an agreement between them as the library authority (supplying the books, training and computer software) and Brighstone Parish Council be signed. The agreement had been distributed to councillors. All councillors agreed to sign the agreement once two amendments had been made:

1. To insert the parish clerk's address rather than the chairman's.

2. To insert the words 'and guidelines set out by' in the fourth paragraph down.

Proposed: Cllr Huxley

Seconded: Cllr Roberts

All councillors agreed.

**12. TO AGREE LIBRARY POLICIES.**

The following policies were agreed by all councillors:

**Volunteer Library Assistant Agreement** - All councillors agreed

**Confidentiality Policy** – All councillors agreed

**Brighstone Library Bye-Laws** – All councillors agree

**13. TO DISCUSS THE WEST WIGHT COUNCIL'S TERMS OF REFERENCE**

The draft West Wight Councils Terms of Reference had been distributed to councillors.

Brighstone Parish Councillors discussed the document and made the following comments and proposed amendments:

Under the heading 'Membership' Brighstone Parish Councillors felt that meetings should be more open and to ban Isle of Wight councillors, when many of them are also Parish/Town councillors, would be detrimental to the group.

Regarding voting, Brighstone Parish Councillors felt that it should be emphasised that voting can only relate to group issues and not on Parish/Town council issues that would need to be go before the individual councils beforehand.

Brighstone Parish Councillors would like to continue the current rota method of electing a chairman for each meeting rather than electing annually.

**14. TO AGREE A FINANCIAL CONTRIBUTION TO THE WEST WIGHT COUNCILS GROUP**

Councillors considered the proposal from the West Wight Councils group to employ a clerk at a total cost of £1000 per year, to be split between the member councils according to population ratio.

It was estimated that the contribution from Brighstone Parish Council would be in the region of £100.

Councillors all agreed to contribute to the employment of a West Wight Council's clerk.

Proposed: Cllr Haviland

Seconded: Cllr East

All councillors agreed.

**15. TO DISCUSS SPEED RESTRICTIONS ON UPPER PART OF MOORTOWN LANE AND LYNCH LANE**

The results from the speed monitoring are now available and it was agreed to postpone the item to next months Parish Council meeting so councillors have time to look at the figures.

**16. TO COMMENT ON THE PROPOSED NEW DIVISION BOUNDARIES FOR THE ISLE OF WIGHT.**

The new proposed boundaries had been prior distributed to councillors.

It was agreed to discuss the issue at next month's Parish Council meeting and councillors requested the clerk provide councillors with a map showing the current boundaries in order to compare them to the new proposal.

**17. TO DISCUSS THE HOUSING NEEDS SURVEY TO BE CONDUCTED IN 2019**

As the Isle of Wight Council have stated that they no longer have the capacity or expertise within the Housing Department to assist Town and Parish Council's with this matter, it was agreed to contact John Brownscombe to ask for advice.

**18. TO DISCUSS THE POSSIBLE ENCROACHMENT ON THE RECREATION GROUND.**

The clerk has sent all the paperwork to the solicitor and the chairman and vice chairman has supplied the necessary identification.

**19. TO DISCUSS THE FORMER COUNTRYMAN SITE IN LIMERSTONE.**

Councillors stated that they believe the property is soon to go on the market for sale.

**20. TO DISCUSS ACTION REGARDING THE ISLE OF WIGHT COUNCIL PLANNING DEPARTMENT RE. THE GUET IN LIMERSTONE.**

An email from the Isle of Wight Planning Enforcement Officer had been received by Ward Councillor Steve Hastings stating that they would be attending the property again soon to reassess the site following reports that more vehicles and mobile homes have been placed on site.

**21. TO CONSIDER ANY UPDATES REGARDING THE PLANNING APPLICATIONS ON THE BLANCHARDS SITE.**

There no further updates to report.

**22. TO RECEIVE IW COUNCILLOR'S REPORT.**

Cllr Hastings provided a written report which had been prior distributed.

**23. RISK ASSESSMENT CHECKS FOR SEPTEMBER.**

Risk assessment checks all ok. Cemetery gates and fences are all ok. Grass cutting is being carried out. Cemetery records are up to date. Grant applications to be considered in October.

**24. TO DISCUSS PAYMENT TO LOCUM CLERK FOR WORK ON PLANNING MEETING**

It was agreed to pay the locum clerk for the four hours worked at £13 per hours at £52

Proposed: Cllr Roberts

Seconded: Cllr East

All councillors agreed

**25. ACCOUNTS FOR PAYMENT:**

Cllr Huxley declared a pecuniary interest, signed the Declarations of Interest book and left the room 8.40pm

Ch No.	To	Description	Net	VAT	Gross
1797	B&S Chains - new swing chains		88.20	17.64	105.84
1798	County Fencing Supplies - Work on Recreation Ground		1395.00	279.00	1674.00
1799	Dryad Woodland Enterprise - Quarterly Maint.		200.00	0.00	200.00
1800	Hants & IOW CRC - Brook stream clearance		80.00	0.00	80.00
1801	Business stream - Cemetery water		36.59	7.32	43.91
1802	Groundsell Contracting - July & August grass cutting		1050.00	210.00	1260.00
1803	Seely Hall - Room hire August		24.00	0.00	24.00
1804	County Fencing Supplies - Repair of swings		60.00	0.00	60.00
1805	Mrs S Jennings - Aug salary		808.77	0.00	808.77
1806	Island Cleaning Solutions - toilet cleaning Aug		286.00	57.20	343.20
1807	Locum clerk		52.00	0.00	52.00
Dd	Pension payment		16.78	0.00	16.78
<b>TOTAL</b>			<b>4097.34</b>	<b>571.16</b>	<b>4668.50</b>

Cllr Huxley returned to the meeting 8.42pm

## **26. TO RECEIVE FINANCIAL STATEMENT TO 31<sup>ST</sup> AUGUST**

The financial statement to the 30<sup>th</sup> August had been prior distributed to councillors and members of the public.

## **27. TO RECEIVE REPORTS FROM REPS. ON OUTSIDE BODIES.**

**FYT Bus** – Cllr East reported that the FYT bus service is still doing well.

**Newsletter** – Cllr Morgan reported that the Newsletter is currently self funding

## **28. CORRESPONDENCE:**

**Tree preservation order works** – Weirside Cottage, Main Road, Brighstone – Two ash trees and an alder to ground level.

**Island Roads/Recreation Ground works** – Island Roads have offered to provide the labour to improve disabled access to the children's playground. The cost of material would be in the region of £1000. This will be an agenda item at the next Parish Council meeting.

**Best Kept Village Awards** – The Best Kept Village Awards will be held on Thursday 27<sup>th</sup> September at 7.30pm at the Newport sixth form college.

**Military Road** – Island Roads are going to be undertaking works on the Military Road throughout the month of October. This will effect access along the Military Road from Chale to Brook and will be done in stages which are available to view on the Island Roads website.

## **29. OTHER MATTERS MEMBERS WISH TO RAISE, AT THE DISCRETION OF THE CHAIRMAN.**

**Brook Green** - One of the posts on Brook Green needs replacing

**Royal British Legion** – The local Royal British Legion group are hoping to get funding for a 'silent soldier'.

**Recreation Ground** – It was reported that the railings along the stream, opposite the Methodist Church, need looking at.

**Pedestrian Access** – A bay bush has become overgrown and restricting pavement access on Main Road, opposite the new Woodlands houses.

**Dead Tree** – A cherry tree along Buddle Brook has died and needs felling.

**Play Area** – There are a number of posts around the play area that have become wobbly.

## **9. TO DISCUSS THE PROPOSAL TO APPLY FOR THE BRIGHSTONE PUBLIC HOUSE TO BECOME A COMMUNITY ASSET.**

The previously postponed item was now discussed.

The chairman explained that following surveys being carried out on the car park, it had been suggested that the Parish Council apply to the Isle of Wight Council for the Three Bishops to become a Community Asset. This would mean, if successful, the site would be on a register of Assets of Community Value which is published by the Isle of Wight Council. Once listed the owner is not able to 'dispose' of the asset until an opportunity has been provided for interested community groups to register an interest in purchasing it.

There followed a discussion regarding the issue and it was agreed to consider the proposal again at the next Parish Council meeting.

## **26. DATE OF NEXT MEETING:**

Main Parish Council meeting on Wednesday 10<sup>th</sup> October at 7.30pm at the Brighstone Methodist Church.

There being no further business, the Chairman thanked everyone for attending, and closed the Meeting at 9.15pm.