

**MINUTES OF BRIGHSTONE PARISH COUNCIL'S MEETING HELD IN BRIGHSTONE  
METHODIST CHURCH ON WEDNESDAY 20<sup>TH</sup> JUNE 2018 AT 7.30PM.**

**PRESENT:** Cllr. John Cirrone (Chairman), Cllr. M East, Cllr J Morgan, Cllr P Adams, Cllr Huxley and Cllr S Roberts.

Mrs Susannah Jennings (clerk)

Cllr. Steve Hastings (Ward Councillor).

Twenty two members of the public were present.

**1. APOLOGIES FOR ABSENCE.**

Cllr Bridges and Cllr Haviland

**2. DECLARATIONS OF INTEREST.**

To be declared as appropriate at agenda items.

**3. MINUTES.**

The Minutes of the Full Council Meeting of 9<sup>th</sup> May which had been prior circulated and read, were confirmed as a correct record, and signed by the Chairman.

The Minutes of the Planning Meeting of the 23<sup>rd</sup> May, which had been prior circulated and read, were confirmed as a correct record, and signed by the Chairman.

**4. CLERK'S REPORT AND UPDATES**

There were no additional reports or updates not already covered in the agenda.

**5. PUBLIC PARTICIPATION, ON GENERAL MATTERS, AT THE DISCRETION OF THE CHAIRMAN.**

A member of the public stated that he had been informed that someone was temporarily managing the Brighstone Holiday centre. There has also been a temporary preservation order placed on the chalets by the Isle of Wight Council.

**6. PLANNING APPLICATIONS.**

TCP/14224/D, P/00611/18. Dorset Cottage, Main Road, Brighstone. Householder Application - Proposed alterations and single storey side extension; alterations to conservatory to form orangery; First floor rear extension including balcony.

Brighstone Parish Council have no objection.

All councillors agreed.

7.37pm.Cllr Adams declared a pecuniary interest, signed the Declarations of Interest book and left the room.

LBC/23145/L, P/00565/18. Berry Barn, New Road, Brighstone. LBC for revision to previously approved consent for conversion of Units to form 3 x C3 Uses (residential).

Brighstone Parish Council have no objection.

All councillors agreed.

TCPL/23145/M, P/00566/18 and LBC/23145/N, P/00567/18. Berry Barn, New Road, Brighstone. Removal of electricity lines and supporting structure, removal of concrete wall and replacement with stone wall and provision of four car parking spaces, creation of new access road and associated access road for units 1 and 2.

Brighstone Parish Council have no objection.

All councillors agreed.

TCPL/23145/M, P/00563/18 and LBC/23145/N, P/00564/18. Berry Barn, New Road, Brighstone Provision of porch, first floor window and ground floor garden doors on Unit 2 and two windows on Unit 3 (revision to approved scheme).

Brighstone Parish Council have no objection.

All councillors agreed.

7.52pm Cllr Adams re-joined the meeting

TCP/33497, P/00599/18. Durtshot Barns, Thorncross Lane, Brighstone. Alterations and change of use from barn to self-catering tourist accommodation.

Brighstone Parish Council have no objection.

All councillors agreed.

TCP/02777/P, P/01204/17. Hunnyhill Farm, Hunnyhill, Brighstone. Demolition of existing agricultural workers bungalow and barn; proposed replacement farmhouse and eight bungalows/chalet bungalows; access road and car ports; landscaping (readvertised)(revised plans).

Brighstone Parish Council object to this application on all the same points raised against the previous application (to be re-copied to the Isle of Wight Council) plus would like to add the following comments:

- The Brighstone Neighbourhood Plan clearly states (9.5.3.1) that we as a community do not want to lose any local businesses and that the main economies are farming and tourism.
- To remove a farmhouse (with an agricultural tie) and for it not to be replaced with another farmhouse with an agricultural tie and just leave land does not leave a viable business.
- The Ecological report carried out in December 2016 is not adequate. Three surveys should be carried out at different times of the year, with particular reference to the spring and summer months. The report is also only valid for 12 months and has therefore expired.
- A full drainage and surface water survey should be carried out.
- The revised plans all show different proposals. Some show a farmhouse, some don't. Therefore it is not possible to say what the application is for and the public do not know what is proposed.
- The current barn that is proposed to be demolished contains asbestos. On the application it states that no hazardous material is present – this is incorrect.

All councillors agreed.

## **7. TO RECEIVE PLANNING DECISIONS.**

There were no planning decisions.

## **8. TO NOTE DATE OF POSSIBLE MID-MONTH PLANNING COMMITTEE MEETING:**

The mid-month planning meeting, if required, will be held on Wednesday 27<sup>th</sup> June at 7.45pm.

## **9. TO RECEIVE THE INTERNAL AUDITORS REPORT AND CONFIRM ALL INTERNAL PROCEDURES HAVE BEEN CARRIED OUT.**

The clerk read out the internal audit report that stated no problems had been found but highlighted that the VAT return had not been done in 2017/18.

The clerk stated that the VAT return had now been submitted to include the large invoice for the toilet refurbishment project.

All councillors acknowledged the internal audit report and agreed that all procedures throughout the year had been carried out.

## **10. TO APPROVE AND SIGN THE ANNUAL GOVERNANCE STATEMENT 2017/18.**

The clerk explained that this had been agreed at the May Parish Council meeting but due to a change of procedure it was now advised to approve and sign the Annual Governance Statement and the Accounts Statement after the internal audit had been carried out.

A copy of the Annual Governance statement had been prior distributed to councillors.

All councillors agreed each of the Annual Governance Statements and the Chairman and Clerk signed the declaration.

Proposed: Cllr East.

Seconded: Cllr Morgan

All Councillors agreed

**11. TO APPROVE AND SIGN THE ACCOUNT STATEMENTS FOR 2017/18.**

A copy of the Accounts Statement had been prior distributed to councillors.

All councillors agreed the figures and the Chairman and Clerk signed the declaration.

Proposed: Cllr Roberts

Seconded: Cllr S Cirrone

All Councillors agreed

**12. UPDATE REGARDING TAKING ON THE LEGAL RESPONSIBILITY OF THE LIBRARY.**

The clerk explained that no further progress had been made as the Parish Council were still waiting for Community Action IW to invoice the Museum for the electric invoices dating back to 2014 and contact the National Trust to change the lease to Brighstone Parish Council.

**13. TO DISCUSS SPEED RESTRICTIONS ON UPPER PART OF MOORTOWN LANE AND LYNCH LANE**

The proposal is to extend the speed restricted area from the current speed restriction sign up Moortown Lane to the 'Welcome to Brighstone' sign.

The meeting arranged by Cllr Steve Hastings has been re-arranged to the 4<sup>th</sup> July and therefore no further updates were available.

**14. TO DISCUSS THE RUNNING AND ADMINISTRATION OF THE WEB GROUP.**

After some discussion it was agreed to arrange an informal web group meeting which Cllr Cirrone would attend to discuss the issues and possible solutions further.

**15. TO DISCUSS THE POSSIBILITY OF UPDATING THE HOUSING NEEDS SURVEY**

The current Housing Needs survey expires in 2019. All councillors agreed to start the process of carrying out a new survey and the clerk was asked to distribute a copy of the previous Housing Needs questionnaire for the July Parish Council meeting.

**16. TO DISCUSS THE POSSIBLE ENCROACHMENT ON THE RECREATION GROUND.**

The clerk updated councillors that a letter had been written to the owner of the property that has recently erected a fence along part of the ditch that runs around the Recreation Ground. A reply has been received that states their deeds show the ditch is the boundary and therefore the fence has been erected along that boundary line.

The Parish Council are now unable to maintain the ditch which they have been doing since owning the Recreation Ground. The clerk was asked to investigate further and to obtain the deeds to the original purchase of the field and look up current boundary lines with Land Registry.

**17. TO DISCUSS THE MAINTENANCE OF LOCAL DITCHES IN THE PARISH.**

After some discussion Cllr Steve Hastings said he would contact Island Roads to ask who has the legal responsibility for the maintenance of ditches.

**18. TO CONSIDER WORKS TO THE OUTSIDE OF THE PUBLIC TOILETS TO STOP THE BUILD UP OF WATER WHEN IT RAINS.**

It was agreed to further investigate and apply to Island Roads for a foundation grant so the works can be carried out next year. As a temporary measure Cllr Cirrone suggested a temporary small ditch could be dug along the pathway.

**19. TO DISCUSS THE SPREAD OF THE HORSE TAIL WEED IN BRIGHSTONE.**

It was noted that horsetail is growing in a number of areas in Brighstone.

The Parish Council was advised that horse tail is a native weed which grows in all areas and always has done all over the UK. It was therefore agreed that there was no action to take.

**20. TO DISCUSS THE FORMER COUNTRYMAN SITE IN LIMERSTONE.**

Ward Councillor Steve Hastings stated that there were no updates as his meeting had been cancelled and rescheduled for the 19<sup>th</sup> July.

**21. TO DISCUSS ACTION REGARDING THE ISLE OF WIGHT COUNCIL PLANNING DEPARTMENT RE. THE GUET IN LIMERSTONE.**

It was noted that one mobile home has been removed from the site.

Cllr. Steve Hastings has asked the Isle of Wight Council planning department for an update which he will report at the next Parish Council meeting.

**22. TO CONSIDER ANY UPDATES REGARDING THE PLANNING APPLICATIONS ON THE BLANCHARDS SITE.**

There were no updates to report.

**23. TO RECEIVE THE RECREATION GROUND PLAY AREA ANNUAL INSPECTION REPORT**

The annual inspection report had been received and forwarded to councillors and the secretary of the Recreation Ground committee.

The report showed a number of improvements to be made but there were no urgent/high priority faults reported.

**24. TO RECEIVE IW COUNCILLOR'S REPORT.**

Cllr Hastings reported that there is to be a fire service review and a fire authority consultation.

Cllr Hastings also reported that he doesn't foresee any changes to the Central Wight boundary but this is not guaranteed.

**25. RISK ASSESSMENT CHECKS FOR APRIL.**

Risk assessment checks all ok. Cemetery gates and fences are all in good order. Cemetery seats are all in good order. Burial registers are all up to date and grass cutting is being undertaken.

**26. ACCOUNTS FOR PAYMENT:**

9.34pm Cllr Huxley declared a pecuniary interest, signed the Declarations of Interest book and left the room.

Ch No.	To	Description	Net	VAT	Gross
1775	Dryad Woodland Enterprise - Brook Green and qtlly. maint		785.00	0.00	785.00
1776	Groundsell cntracting - May grass cutting		725.00	145.00	870.00
1777	IW Sports Foundation - annual affiliation fees		6.00	0.00	6.00
1778	Top Mops - Jan toilet cleaning		224.39	44.88	269.27
1779	N.W. Adams - Annual playground inspection		85.06	17.01	102.07
1780	Groundsell contracting - April grass cutting		700.00	140.00	840.00
1781	SLCC IW - Finance training		25.00	0.00	25.00
1782	B Townsend - Internal audit		114.75	0.00	114.75
1783	Ventnor Town Council - Wallgate units annual maint contract		126.50	25.30	151.80
1784	Mrs S Jennings - May salary		821.33	0.00	821.33
	D/d Pension payment		17.60	0.00	17.60
<b>TOTAL</b>			<b>3630.63</b>	<b>372.19</b>	<b>4002.82</b>

Proposed: Cllr Haviland

Seconded: Cllr Roberts

All councillors agreed.

9.36pm Cllr Huxley re-joined the meeting

**27. TO RECEIVE FINANCIAL STATEMENT TO 31<sup>ST</sup> MAY**

The financial statement to the 31<sup>st</sup> May had been distributed to councillors and members of the public.

No questions were raised.

**28. TO RECEIVE REPORTS FROM REPS. ON OUTSIDE BODIES.**

**The Recreation Ground Committee** – Cllr Roberts reported that Yarmouth football club would now be using the Recreation Ground on a regular basis – is was agreed to have this as an agenda item to discuss financial arrangement.

**FYT Bus** –Cllr East reported that the new route D FYT Bus service now also serves Norton Green and the numbers have improved.

**Newsletter** – Cllr Morgan reminded everyone that all commercial ventures now have to pay for advertisements in the Newsletter.

**British Legion** – Cllr Adams showed everyone a picture of the new bench which is to be placed in New Road.

## **29. CORRESPONDENCE:**

**Key stakeholder invite-** infrastructure strategy for the new Island Plan on 5<sup>th</sup> July or the 11<sup>th</sup> July 2pm – 4.30pm both in Ryde.

**IW Rights of Way timetable of footpath clearance** – Brighstone Parish footpaths are cleared in June and again in August.

**Dementia Awareness Training** – Monday 3<sup>rd</sup> September 9am – 1pm at the Riverside Centre.

**Planning Training** – Delivered by IWALC on Tuesday 24<sup>th</sup> July at 6pm at Old School, New Road, Wootton.

**Neighbourhood Policing Team Newsletter**

## **30. OTHER MATTERS MEMBERS WISH TO RAISE, AT THE DISCRETION OF THE CHAIRMAN.**

**Strawberry Lane Footpath** – Cllr Morgan reported that the footpath has been re-opened with access for vehicles. Is this a change of rights of way?

**Pedestrians in Road signs** – Cllr Huxley asked about the pedestrians in road signage request. The clerk said that the member of the public that raised the issue has emailed to say that Island Roads/IW Council have put the issue on their works to be carried out list and the Parish Council have not discussed it further.

**New road surface on bridge** – Cllr Huxley reported that there is a hump in the new road surface at the new bridge. Cllr Hastings said he would make enquiries.

**Parking outside cemetery gates** – Cllr Roberts reported that a vehicle had again started to park outside the cemetery gates making access more difficult for some users and funeral vehicles.

**Insurance cover** – Cllr East asked whether the Parish Council insurance covered land/boundary disputes. The clerk said should would ask the insurance company.

## **31. DATE OF NEXT MEETING:**

Main Parish Council meeting on Wednesday 11<sup>th</sup> July at 7.30pm at the Brighstone Methodist church.

There being no further business, the Chairman thanked everyone for attending, and closed the Meeting at 10.00pm.