

**MINUTES OF BRIGHSTONE PARISH COUNCIL'S ANNUAL MEETING HELD IN THE METHODIST CHURCH, BRIGHSTONE ON WEDNESDAY 9TH MAY 2018 AT 7.30PM.**

**PRESENT:** Cllr. John Cirrone (Chairman), Cllr. Sue Roberts, Cllr. Malcolm East, Cllr Jim Morgan, Cllr Roy Haviland, Cllr Pearl Adams and Cllr Matt Huxley  
Ward Cllr. Steve Hastings  
Mrs Susannah Jennings (clerk)  
Six member of the public were present

**1. TO RECEIVE NOMINATIONS AND TO ELECT A CHAIRMAN OF THE COUNCIL FOR 2018/19 AND SIGN THE ACCEPTANCE OF OFFICE.**

Cllr. East took the chair and asked for nominations.  
Cllr. East nominated Cllr Cirrone. Seconded by Cllr Roberts.  
There were no other nominations.  
All agreed to elect Cllr Cirrone as Brighstone Parish Council's Chairman.

Cllr Cirrone signed the Acceptance of Office.

**2. TO RECEIVE NOMINATIONS AND TO ELECT A VICE CHAIRMAN OF THE COUNCIL FOR 2018/19.**

Cllr Cirrone re-took the chair and asked for nominations.  
Cllr. Haviland nominated Cllr East. Seconded by Cllr Adams.  
There were no other nominations.  
All agreed to elect Cllr East as Brighstone Parish Council's Vice Chairman.

**3. APOLOGIES FOR ABSENCE.**

Cllr. C. Bridges

**4. DECLARATIONS OF INTEREST.**

None declared.

**5. MINUTES.**

The Minutes of the Full Council Meeting of the 11<sup>th</sup> April, having been previously circulated and read, were confirmed as a correct record, and signed by the Chairman.

The Minutes of the Cemetery Committee of the 11<sup>th</sup> April having been previously circulated and read, were confirmed as a correct record, and signed by the Chairman.

The Minutes of the Planning Meeting of the 25<sup>th</sup> April having been previously circulated and read, were confirmed as a correct record, and signed by the Chairman.

**6. TO ELECT MEMBERS TO THE CEMETERY AND PLANNING COMMITTEES.**

Cemetery Committee members:

Cllr J Cirrone, Cllr M East, Cllr S Roberts and Cllr. J Morgan. All councillors agreed

Planning Committee: All councillors All councillors agreed

**7. TO ELECT MEMBERS AS REPRESENTATIVES ON OUTSIDE BODIES.**

Wilberforce Hall:

Cllr C Bridges and Cllr M Huxley All councillors agreed

IWALC:

Cllr J Cirrone (Deputy Cllr M East) All councillors agreed

B’Stone & District Newsletter:

Cllr J Morgan and Cllr R Haviland All councillors agreed

IW Sports & Rec. Council:

Cllr J Cirrone All councillors agreed

Police Liaison:

Cllr R Haviland (Deputy Cllr M East). All councillors agreed

Brighstone Reading Room:

Cllr C Bridges All councillors agreed

Seely Hall:

Cllr R Haviland All councillors agreed

Brighstone Recreation Ground :

Cllr S Roberts and Cllr C Bridges All councillors agreed

Website:

It was agreed to postpone this decision. All councillors agreed

AMEY:

Cllr M East All Councillors agreed

Island Roads:

Cllr C Bridges All Councillors agreed

Public toilets working party:

No longer required

My Life a Full Life:

Cllr P Adams All Councillors agreed

**8. TO APPOINT A DATA PROTECTION OFFICER**

It was agreed to postpone this item as new legislation was expected to be announced by the Government confirming that Parish Councils are not required to elect a Data Protection officer.

**9. TO APPROVE AND SIGN THE ANNUAL GOVERNANCE STATEMENT 2017/18.**

A copy of the Annual Governance statement had been prior distributed to councillors.

All councillors agreed each of the Annual Governance Statements and the Chairman and Clerk signed the declaration.

Proposed: Cllr M East. Seconded: Cllr S Roberts All Councillors agreed

**10. TO APPROVE AND SIGN THE ACCOUNT STATEMENTS FOR 2017/18.**

A copy of the Accounts Statement had been prior distributed to councillors.

All councillors agreed the figures and the Chairman and Clerk signed the declaration.

Proposed: Cllr M East.

Seconded: Cllr S Roberts

All Councillors agreed

**11. MATTERS ARISING.**

i. Car parked on the Main Road between Brighstone and Limerstone – A member of the police spoke to the owner of the vehicle who hadn't realised it didn't have an MOT. The car now has an MOT and been moved but another vehicle is now parked on the Main road in its place.

**12. PUBLIC PARTICIPATION, ON GENERAL MATTERS, AT THE DISCRETION OF THE CHAIRMAN.**

There were no questions or comments from the public.

**13. PLANNING APPLICATIONS.**

Cllr Adams declared a pecuniary interest, signed the declarations of interest book and left the room 7.52pm

**TCP/33141. P/00797/17.** Land to the rear of Marlingate and adjacent Wellgrounds, off, Moor Lane, Brighstone. Proposed two chalet bungalows with detached garages; parking and landscaping (revised plans)(revised description).

Cllr Cirrone proposed that the item be postponed until the planning meeting on the 23<sup>rd</sup> May in order to give more time for councillors and the public to look at the revised application. All councillors agreed. Cllr Adams returned to the meeting 8pm.

**TCP/17117/G, P/00368/18.** White Cottage, Military Road, Atherfield. Householder Application - Proposed extension and alterations to form additional living accommodation at first floor level.

Cllr Cirrone declared a non-pecuniary interest and signed the declaration of interest book.

Brighstone Parish Council have no objection to this application.

All councillors agreed.

**14. TO RECEIVE PLANNING DECISIONS.**

The following Planning Applications have been granted permission by the Isle of Wight Council.

**TCP/23591/F, P/00238/18.** Brook Hill House, Brook. Variation of condition 2 of P/01434/17 to allow revised layout; removal of condition 4 following revised layout

**15. TO NOTE DATE OF POSSIBLE MID-MONTH PLANNING COMMITTEE MEETING:**

There will be a mid-month planning meeting on Wednesday 23<sup>rd</sup> May, to start at 7.45pm.

**16. TO AGREE THAT THE PARISH COUNCIL MEET THE CRITERIA AND TO ADOPT THE GENERAL POWER OF COMPETENCE**

All councillors agreed that the Parish Council met the qualifying criteria and to adopt the Power of Competence.

Proposed: Cllr Huxley

Seconded: Cllr East

All councillors agreed.

**17. TO AGREE TO TAKE ON THE RESPONSIBILITY OF THE LIBRARY AND AGREE THE VOLUNTEER POLICIES AND LIBRARY BYELAWS.**

The clerk explained that unfortunately the Parish Council was not yet able to proceed with officially taking over the responsibility of the Brighstone Library as she hadn't had any response yet regarding gaining a lease agreement with the National Trust.

Councillors looked at the current Isle of Wight Council byelaws and it was agreed a number of amendments would need to be made to them before they would be relevant to the Brighstone Library.

It was agreed to finalise the library byelaws at a future meeting when the library committee had been able to amend them.

**18. TO DISCUSS EXTENSION OF THE SPEED RESTRICTION ON MOORTOWN LANE TO LYNCH LANE.**

Cllr Steve Hastings informed councillors that he had attended a meeting with an Island Roads engineer who had the details of a speed test undertaken in 2015. The test results demonstrated most vehicles were travelling between 30 and 35 mph. He agreed to carry out another speed survey in the near future. Cllr Cirrone requested that before carrying out the survey Island Roads officers speak to local residents about their concerns and identify the specific locations that are causing the most concern.

**19. TO DISCUSS THE RUNNING AND ADMINISTRATION OF THE WEBGROUP**

A member of the current webgroup expressed her concerns about the current way the website was running. After some discussion it was agreed that the clerk and councillors would have a look at the current website and discuss their thoughts/recommendations at the June Parish Council meeting.

**20. TO DISCUSS ‘PEDESTRIANS IN ROAD’ SIGNAGE WHEN ENTERING THE VILLAGE OF BRIGHSTONE**

It was agreed to postpone this item until the June Parish Council meeting.

**21. TO REVIEW THE BRIGHSTONE PARISH COUNCIL POLICIES**

- a. Standing Orders – All councillors agreed
- b. Financial Regulations – All councillors agreed
- c. Community Engagement Policy – All councillors agreed
- d. Complaints Procedure – All councillors agreed
- e. Grant Awarding Policy and Application Form – All councillors agreed
- f. Publication Scheme – All councillors agreed
- g. Training policy – All councillors agreed

**22. TO AGREE THE DATA PROTECTION POLICY.**

All councillors agreed to adopt the new Data Protection Policy once the reference to a Data Protection Officer was removed.

The clerk explained that the policy may have to be reviewed again over the next few months as new guidance is released on the new GDPR.

**23. TO RECEIVE A COPY OF THE CODE OF CONDUCT.**

Councillors acknowledged they had all received a copy of the Code of Conduct for their reference.

**24. UPDATE ON THE ISLE OF WIGHT COUNCIL AND THE FUTURE OF THE MILITARY ROAD.**

Cllr Cirrone had attended a meeting the previous day with representatives from the Isle of Wight Council, Freshwater Parish Council, Niton and Whitwell Parish Council, Natural England, the AONB and the National Trust. The meeting was very productive with a number of ideas and views put forward. Wendy Perara from the Isle of Wight Council is going to undertake some studies and bring the results to a second meeting in the autumn. A feasibility study has already been carried out which concluded that a diversion through Brook would not be viable as the road is too small.

**25. TO DISCUSS THE PROPOSAL OF ST. MARY'S COURT TO ERECT SHORT WOODEN POSTS ON THE GRASS AREA.**

A representative from St Marys Court explained that due to vehicles driving on the green area to the front of St Marys Court the group have decided to erect short white wooden posts along the edge of the green and would like to ask Brighstone Parish Council if they have any objection or comments about the proposal.

Councillors agreed they had no objection and thanked the residents of St Marys Court for consulting the Parish Council.

**26. TO DISCUSS THE APPLICATION TO DIVERT FOOTPATH BS38, MOTTISTONE MILL.**

After a discussion about the proposed diversion Brighstone Parish Council wish to object to the application. The proposed new diversion runs along the lowest part of the landscape resulting in the area being a stream in the winter and marshland in the summer. Compacting aggregate would result in water building up either side of the banks and the ground will become more water logged, and in the long term the bank would collapse. Therefore 15 years maintenance term is not long enough and if it was to go ahead would need to be written onto the title of the property. The loss of the historic value of the current footpath is also a concern with the visual access to the Mill being an important historic feature.

The Parish Council also feel this application requires a wider consultation as it is an important local footpath with historic features.

All Councillors agreed.

**27. UPDATE REGARDING THE WEST WIGHT TOWN AND PARISH COUNCIL GROUP.**

Cllr Cirrone had recently attended a WWTPG meeting. The main issues raised at the meeting were: Freshwater Parish Council is challenging the IWC regarding the £3,000 per annum rent charged to the WWSC for the front of the building.

Totland Parish Council raised concerns about the lack of youth provision in the area.

Brighstone Parish Council raised the issue of the future of the Military road and speeding .

The lack of Regeneration funding in the West Wight was also raised as a concern.

**28. TO CONSIDER ANY UPDATES REGARDING THE PANNING APPLICATION ON THE BLANCHARDS SITE.**

Cllr Roberts declared a prejudicial interest, signed the Declarations of Interests book and left the room 9.22pm.

Cllr Cirrone informed councillors that the site had been sold subject to contract.

After a brief discussion councillors asked if at the next planning meeting a decision could be made as to whether the Parish Council approach Southern Water for a report on the capacity of the local sewer and ground water system in order that this could be considered for all future planning applications.

It was also requested that at the next Parish Council meeting there be an agenda item to consider updating the Housing Needs Survey.

Cllr Roberts re-joined the meeting at 9.34pm.

**29. TO DISCUSS THE FUTURE POSSIBILITY OF OIL EXPLORATION AND FRACKING ON THE ISLE OF WIGHT.**

There were no updates

**30. TO DISCUSS THE FORMER COUNTRYMAN SITE IN LIMERSTONE.**

Cllr Steve Hastings informed councillors that he had a meeting scheduled to discuss the site with Isle of Wight Council officers the following week.

**31. TO DISCUSS ACTION REGARDING THE ISLE OF WIGHT COUNCIL PLANNING DEPARTMENT AND THE GUET IN LIMERSTONE.**

Cllr Steve Hastings informed councillors that he had a meeting scheduled to discuss the site with Isle of Wight Council officers the following week.

**32. TO RECEIVE ISLE OF WIGHT COUNCILLOR’S REPORT.**

A written report was distributed to councillors and the public and Cllr Hastings highlighted some of the main items including the problems with flooding at Yafford pond where a large gully is to be dug at the lowest point in order to rectify the problem. Cllr Hastings has also organised a ward walk with Derek Bean of Islands Roads and asked if any councillors have any issues they wish him to raise to let him know.

Cllr Cirrone asked if there would be any consultation regarding the Lynbottom tip issue. Cllr Hastings said there would be and that he would forward an email to the clerk that gives all the data figures.

**33. RISK ASSESSMENT CHECKS FOR MAY.**

Risk assessment checks all ok – Data protection and Freedom of Information were all up to date; grass cutting is underway; office equipment and documents are in good order. Precept has been received from the Isle of Wight Council.

**34. ACCOUNTS FOR PAYMENT:**

Ch No.	To	Description	Net	VAT	Gross
1769	Mr M Mills - Church clock maint.		120.00	0.00	120.00
1770	Minimag Co - Brighstone bus shelter refurb.		652.63	0.00	652.63
1771	J.R. Buckett & Sons - Public toilet refurb		18578.17	3715.63	22293.80
1772	Mrs S Jennings - Door stops for public toilets)		7.45	0.00	7.45
1773	Mr J Cirrone - Hooks for public toilets		8.16	1.62	9.78
1774	Mrs S Jennings - April salary		796.41	0.00	796.41
D/d	Pension contribution		6.38	0.00	6.38
<b>TOTAL</b>			<b>20169.20</b>	<b>3717.25</b>	<b>23886.45</b>

**Proposed:** Cllr Roberts

**Seconded:** Cllr East

**All councillors agreed.**

**35. TO RECEIVE THE INTERNAL AUDITORS REPORT OF THE 2017/18 ACCOUNTS.**

The clerk informed councillors that unfortunately the auditor was unable to audit the accounts as his car had broken down and was now due to carry out the audit on Friday.

**36. TO RECEIVE FINANCIAL STATEMENT TO 30<sup>th</sup> APRIL 2018**

The Financial Statement to 30<sup>th</sup> April had not yet been compiled as the clerk had been preparing the year end finance.

**37. TO RECEIVE REPORTS FROM REPS. ON OUTSIDE BODIES.**

**FYT Bus** – Cllr East reported that the Wednesday afternoon service has ceased but the morning service is still running.

### **38. CORRESPONDENCE:**

- i. Tree works notification have been received for The Lodge, Woodlands, Brighstone.
- ii. The Forestry Commission has notified the Parish Council that a thinning operation will be starting soon in Brighstone Forest, in Westover Down and Chessell Down.
- iii. The Wallgate contract has been renewed at a cost of £126.50, last year it was £402. The reduction is due to the guarantee on the new units.
- iv. The Isle of Wight Best Kept Village Awards are underway and the presentation evening will be on Thursday 27<sup>th</sup> September.

### **39. OTHER MATTERS MEMBERS MAY WISH TO RAISE**

Concern was raised that a new fence has been erected along the ditch at the Recreation Ground. The clerk reported that she and Cllr Cirrone had been to have a look and will write to the owner of the property to explain that the ditch is part of the Recreation Ground and request that the new fence is removed.

### **31. DATE OF NEXT MEETING:**

Main Parish Council meeting on Wednesday 20th June at 7.30pm.

Planning Meeting 7.45pm 23rd May

There being no further business, the Chairman thanked everyone for attending, and closed the Meeting at 9.52pm.