

**MINUTES OF BRIGHSTONE PARISH COUNCIL'S MEETING HELD IN BRIGHSTONE
METHODIST CHURCH ON WEDNESDAY 11TH APRIL 2018 AT 7.30PM.**

PRESENT: Cllr. John Cirrone (Chairman), Cllr. R Haviland, Cllr. M East, Cllr J Morgan, Cllr C Bridges, Cllr P Adams and Cllr S Roberts.

Mrs Susannah Jennings (clerk)

Cllr. Steve Hastings (Ward Councillor).

One member of the public was present.

1. APOLOGIES FOR ABSENCE.

None

2. DECLARATIONS OF INTEREST.

To be declared as appropriate at agenda items.

3. MINUTES.

The Minutes of the Full Council Meeting of 14th March which had been prior circulated and read, were confirmed as a correct record, and signed by the Chairman.

The Minutes of the Planning Meeting of the 28th March, which had been prior circulated and read, were confirmed as a correct record, and signed by the Chairman.

4. CLERK'S REPORT AND UPDATES

- i. Planning Enforcement Issue St. Peter and St. Paul church, Mottistone – An email from the Isle of Wight Council's Planning Enforcement Team had been received stating they had been notified that the structure was unsafe in 2014 and that the intent was to take it down and rebuild it. The Enforcement Team now intend to contact the church to request a timescale/deadline for the reinstatement of the lychgate.
- ii. Hedge cutting issues, Island Road - Cllr Cirrone had contacted the District Steward who had advised that he is now able, with permission from the IWC, to issue a notice to the owner of the hedge on the bend on the Main Road between the church and Broad Lane. Cllr Bridges also asked the clerk to notify Island Roads of the overgrown hedge at Woodside
- iii Meeting Dates 2018/19 – The clerk had prior distributed an updated list of the meeting dates to include the alteration of the June meeting being the third Wednesday of the month and the August meeting venue at Seely Hall in Brook.
- iv. Isle of Wight Council's support for the Military Road and West Wight Sports and Community Centre – Ward councillor Steve Hastings advised that there was to be a meeting to discuss the future of the Military Road soon with invitations going to Cllr Cirrone, Cllr Haviland and the clerk.
- v. Councillor email addresses and Data Protection – All councillors have now been set up a Brighstone Parish Council email address. Cllrs Haviland, Cllr Morgan and Cllr Adams all said they were not able to access it on their home computer.

5. PUBLIC PARTICIPATION, ON GENERAL MATTERS, AT THE DISCRETION OF THE CHAIRMAN.

A member of the public asked whether the request for speed restrictions was to go all the way to Lynch Lane from Moortown Lane. The member of the public who had initiated the request was not present at the meeting so the exact area was not given. Ward councillor Steve Hastings said he had an onsite meeting with an Isle of Wight Council officer and he had been given figures from a 2015 speed survey. The survey showed that most vehicles had been going 30-35mph. Cllr Steve Hastings had requested a re-test and the results should be available in the next 3-4 weeks.

6. PLANNING APPLICATIONS.

There were no planning applications

7. TO RECEIVE PLANNING DECISIONS.

The following planning applications had been given approval by the Isle of Wight Council.

TCP/16601/N, P/00080/18. Atherfield Bay Holiday Camp, Military Road, Atherfield. Variation of condition 2 on P/00141/16 to allow alterations to foundation details

TCP/10286/F. P/00159/18. Greentrees, Gaggerhill Lane, Brighstone. Demolition of utility, garage and car port; alterations to include cladding; proposed single storey extension and porch; proposed store (revised scheme).

8. TO NOTE DATE OF POSSIBLE MID-MONTH PLANNING COMMITTEE MEETING:

The mid-month planning meeting will be held on Wednesday 25th April at 7.45pm. Cllr Roberts gave her apologies.

9. TO DISCUSS TAKING ON THE LEGAL RESPONSIBILITY OF THE LIBRARY AND TO AGREE THE TERMS OF REFERENCE.

Cllr Cirrone declared an interest and signed the Declaration of Interests book.

The clerk explained that she had passed her 'Power of Competence' module. The clerk had contacted Community Action IW and asked them to finish off invoicing from 2017 and 2016 in order for the accounts to be up to date and to transfer the grant from the Isle of Wight Council into the Brighstone Library account.

The draft Terms of Reference had been prior distributed to councillors and the following alterations were made.

1. Added the statement 'After two written warnings for behaviour the committee feel unacceptable the committee can ask someone to step down as a volunteer'

2. Added the statement 'The committee will have three signatories, plus the Parish Clerk, of which two will be required to sign cheques etc'

Once these amendments have been added it was agreed to adopt the Terms of Reference.

Proposed: Cllr Haviland Seconded: Cllr East All councillors agreed.

Cllr Cirrone proposed that another meeting with the library committee and other invited members be arranged to discuss the Confidentiality Policy, the Volunteer Library Assistant Agreement and the Volunteer Role Description. It was agreed that this would be arranged and Cllr Cirrone, Cllr Haviland and the clerk would attend.

Cllr Cirrone also stated that a new agreement between the National Trust and Brighstone Parish Council would need to be agreed and signed.

10. TO DISCUSS SPEED RESTRICTIONS ON UPPER PART OF MOORTOWN LANE AND LYNCH LANE

This item had already been discussed under item 5.

11. TO DISCUSS THE RUNNING AND ADMINISTRATION OF THE WEB GROUP.

A member of the web group had written to the chairman, Cllr Cirrone, requesting the Parish Council look at the set-up of the web group.

It was agreed to postpone the discussion until the May Parish Council meeting when members of the web group committee are able to attend.

12. TO DISCUSS PARKING ISSUES IN BRIGHSTONE.

A reply had been received from the Methodist Church stating that it was unable to allow teachers and GP's to use their car park during the day due to daytime use by groups using the church.

There followed a discussion about the issues of parking in Brighstone especially during peak hours of school drop off and pick up.

13. TO DISCUSS THE ANNUAL PARISH MEETING IN MAY.

The clerk had prior distributed the agenda format for last years Annual Parish Meeting. It was agreed to have the same format this year on the same night as the Annual Parish Council meeting of the 9th May.

14. UPDATE REGARDING THE WEST WIGHT TOWN AND PARISH COUNCIL GROUP (WWTPCG)

The clerk stated that there was a meeting of the WWTPCG the following evening which Cllr. Cirrone was attending.

15. TO DISCUSS THE FUTURE POSSIBILITY OF OIL EXPLORATION AND FRACKING ON THE ISLE OF WIGHT

There were no updates.

16. TO DISCUSS THE FORMER COUNTRYMAN SITE IN LIMERSTONE.

Cllr Cirrone declared an interest, left the room and signed to the Declarations of Interest book (8.20pm).
Cllr East took the Chair.

Ward Councillor Steve Hastings reported that he had attended a meeting on site with an Isle of Wight Council officer and a number of possibilities were discussed. The Isle of Wight council officer agreed to investigate the possibilities further and update Cllr Steve Hastings at a later date.

It was agreed to have the issue as an agenda item at the May Parish Council meeting.
Cllr Cirrone returned to the meeting and re-took the Chair 8.35pm.

17. TO DISCUSS THE REQUEST FOR DOUBLE YELLOW LINES TO BE PLACED ON THE MAIN ROAD AND THE TOP OF BROAD LANE.

Cllr Cirrone had attended an onsite meeting with a representative from both Island Roads and the Isle of Wight Council.

Both parties agreed to go ahead and advertise the proposal although the IWC officer wanted to allow one parking space at the top of Broad Lane. The yellow lines would be on both sides of the road also continue for a short distance past the entrance to Upper Lane. The cutting back of the hedgerow on the slipway area was also discussed.

It was also reported that a vehicle parked on the bend on Main Road has no MOT. The clerk was requested to report the vehicle to the police as this is not something Island Roads can deal with.

18. UPDATE ON THE TOILET REFURBISHMENT PROJECT

The clerk reported that work has been delayed for a week due to the really cold weather when the tiler couldn't tile properly which has resulted in everything else being delayed. Cllr Cirrone and the clerk will go and meet the contractor on site later in the week to look at the work.

19. TO DISCUSS ACTION REGARDING THE ISLE OF WIGHT COUNCIL PLANNING DEPARTMENT RE. THE GUET IN LIMERSTONE.

Ward councillor Steve Hastings reported that he had attended a meeting with the original case officer who has now returned from maternity leave. She has agreed to talk to the owner of the land and is then going to report back to Cllr Hastings at the IW Council offices.

The clerk was asked to contact Wendy Perara as the Parish Council have had no further feedback.

20. TO CONSIDER ANY UPDATES REGARDING THE PLANNING APPLICATIONS ON THE BLANCHARDS SITE.

There were no updates to report. Cllr Bridges asked if the owner/agent could be contacted and asked to clear up the site as there is currently overgrown hedges, thistles and ragwort on site.

21. TO RECEIVE IW COUNCILLOR'S REPORT.

Cllr Hastings had provided a written report for councillors and gave a verbal summary of the report.

22. RISK ASSESSMENT CHECKS FOR APRIL.

Risk assessment checks all ok. Cemetery seats all ok. The bus shelter is due to be refurbished when the weather improves. The maintenance of the notice boards has started. No issues have been reported with the bridge. The asset register will be updated when the year end finance has been completed.

23. ACCOUNTS FOR PAYMENT:

Ch No.	To	Description	Net	VAT	Gross
1762	Southern Electric	- Public Toilets	56.38	2.81	59.19
1763	SBT Plumbing	- Repair broken tap at Brighstone Cemetery	92.20	18.44	110.64
1764	Top Mops	- Toilet cleaning for Feb (up to 19th Feb)	144.25	28.85	173.10
1765	Brighstone Methodist Church	- Room hire Jan, Feb, March	42.00	0.00	42.00
1766	HM Revenue & Customs	- Jan, Feb & March tax & NICs	107.65	0.00	107.65
1767	Zurich Municipal	- Annual insurance for 2019/19	972.12	0.00	972.12
1768	S Jennings	- March salary	791.17	0.00	791.17
d/d	Pension contribution		6.38	0.00	6.38
TOTAL			2212.15	50.10	2262.25

Proposed: Cllr Haviland

Seconded: Cllr Roberts

All councillors agreed.

24. TO RECEIVE FINANCIAL STATEMENT TO 31ST MARCH

The financial statement to the 31st March had not yet been prepared due to the year end procedure. The full year accounts will be available at the May Parish Council meeting.

25. TO RECEIVE REPORTS FROM REPS. ON OUTSIDE BODIES.

The Recreation Ground Committee – The AGM of the Recreation Ground committee is due next week, Cllr Bridges is going to attend.

FYT Bus – Cllr East reported that the FYT Bus on a Wednesday morning is quite busy but the afternoon is very quiet.

Newsletter – Cllr Haviland reported that the Ward Councillor is no longer putting an article in the Newsletter and requested the clerk put a summary of the Ward Councillors report in the Parish Council section. It was also raised that planning applications and decisions could be included. The clerk stated there wouldn't be enough room and would need to go on a separate page and would be quite out of date, all up to date applications are advertised in the County Press, on the Isle of Wight Council internet page and in the Parish Council minutes and agendas.

26. CORRESPONDENCE:

There were no items of correspondence.

27. OTHER MATTERS MEMBERS WISH TO RAISE, AT THE DISCRETION OF THE CHAIRMAN.

Dog bin – Cllr Adams reported that the dog bin at the entrance to Woodlands, opposite Moor Lane, has come off its post.

Village signage – Cllr Cirrone reported that he had received an email from a resident regarding the lack of 'No Pavement' signage entering the village of Brighstone. Cllr Cirrone agreed to forward the email to the clerk.

Parish Council Meeting Procedure – Cllr Cirrone requested that during Parish Council meetings councillors refrain from starting private discussions.

28. DATE OF NEXT MEETING:

Main Parish Council meeting on Wednesday 9th May at 7.30pm at the Brighstone Methodist church.

Planning Meeting on Wednesday 25th April at 7.45pm.

There being no further business, the Chairman thanked everyone for attending, and closed the Meeting at 9.15pm.