

**MINUTES OF BRIGHSTONE PARISH COUNCIL'S MEETING HELD IN BRIGHSTONE  
METHODIST CHURCH ON WEDNESDAY 20<sup>TH</sup> SEPTEMBER 2017 AT 7.30PM.**

**PRESENT:** Cllr. John Cirrone (Chairman), Cllr J Morgan, Cllr R Haviland, Cllr. M East, Cllr Colin Bridges, Cllr S Roberts, Cllr M Huxley, Cllr P Adams and Cllr C Bridges (joined the meeting at 7.45pm).

PC Tim Company

Rachael Brown, representative for Ward Cllr Bob Seely

Mrs Susannah Jennings (clerk)

Three members of the public were present.

**1. APOLOGIES FOR ABSENCE.**

None.

**2. DECLARATIONS OF INTEREST.**

To be declared as appropriate at agenda items.

**3. MINUTES.**

The Minutes of the Full Council Meeting of 9<sup>th</sup> August, which had been prior circulated and read, were confirmed as a correct record, and signed by the Chairman (three spelling mistakes amendments were added).

The Minutes of the Planning Meeting of 23<sup>rd</sup> August, which had been prior circulated and read, were confirmed as a correct record, and signed by the Chairman.

The Minutes of the Extraordinary Meeting of 13<sup>th</sup> September, which had been prior circulated and read, were confirmed as a correct record, and signed by the Chairman.

**4. CLERK'S REPORT AND UPDATES**

- i. Planning Enforcement Issue St. Peter and St. Paul church, Mottistone – In the last update the clerk received the Planning Enforcement Team were to discuss the case at a meeting at the beginning of September.
- ii. No Pavement sign near St. Marys Church in Brighstone – This request has been sent to Island Roads but no further updates have been received.
- iii. The no.12 bus service – The Sunday service has been extended until 29<sup>th</sup> October.
- iv. The Environment Officer is due to start on the 1<sup>st</sup> October

**5. PUBLIC PARTICIPATION, ON GENERAL MATTERS, AT THE DISCRETION OF THE CHAIRMAN.**

There were no issues or questions raised by the public.

**6. PLANNING APPLICATIONS.**

**TCP/32901/A, P/01008/17.** land adjacent Tip Top Lynch Lane Brighstone. Proposed 3 bedroom detached bungalow (revised scheme).

Cllr Cirrone declared a personal interest and signed the declarations of interests book.

Brighstone Parish Council had no objections.

All councillors agreed.

**TCP/33190, P/01017/17.** Tynwald Upper Lane Brighstone . Householder Application Demolition of porch replacement porch two storey side extension external cladding alterations to include Juliet balcony on rear elevation.

Brighstone Parish Council had no objections.

All councillors agreed.

**7. TO RECEIVE PLANNING DECISIONS.**

There were no new planning decisions.

**8. TO NOTE DATE OF POSSIBLE MID-MONTH PLANNING COMMITTEE MEETING:**

The mid-month planning meeting will be held on Wednesday 27<sup>th</sup> September at 7.45pm.

Cllr C Bridges joined the meeting (7..45pm)

#### **9. TO DISCUSS REQUEST TO MAINTAIN THE WAR MEMORIAL IN BRIGHSTONE**

A letter from the chairman of the Royal British Legion, Brighstone Branch, had been received requesting the Parish Council take over the maintenance of the War Memorial.

Councillors asked if the chairman could be contacted to clarify the request and provide more details regarding maintenance costs and the ownership of the land. The issue will then be discussed again at the October Parish Council meeting.

Cllr Adams said she would be able to contact the branch chairman and request the details.

#### **10. TO DISCUSS THE ISSUE OF SPEEDING MOTORCYCLES ALONG THE MILITARY ROAD.**

PC Tim Company was present at the meeting.

Cllr Cirrone gave an overview of the ongoing issues of speeding motorcycles in the area, particularly on the Military Road.

PC Company reported that motorcyclists have been spoken to at the Blackgang Chine car park and that the police have been monitoring the Military Road this year.

PC Company asked to be kept informed of hotspots, times and any registration numbers of speeding/dangerous motorcyclists.

Cllr East informed the Parish Council that there had recently been a Crime Commissioner survey distributed by IWALC. The clerk was asked to respond to the survey highlighting the issue discussed.

#### **11. TO CONSIDER THE ISLE OF WIGHT COUNCIL'S ISLAND PLAN CORE STRATEGY SURVEY.**

The survey was discussed and councillors decided that the survey was not fit for purpose with over 100 questions, many not related to Town and Parish Councils. The clerk was asked to write to the Isle of Wight Council stating that the survey was not fit for purpose and Town and Parish Councils should have been invited to a presentation about such an important matter effecting communities.

The survey is also due to be discussed at IWALC's meeting on Thursday 21<sup>st</sup> September.

#### **12. TO CONSIDER WEBSITE SUPPORT OPTIONS.**

An email from the current web supporter had been received to state that the web support was coming to an end and he would no longer be able to offer support unless the page was updated to the latest mobile friendly technology at a cost of £390.

Councillors agreed that further options needed to be investigated, such as setting up a new webpage, and the web group needed to hold a meeting to discuss the issues before a decision can be made.

#### **13. UPDATE REGARDING THE WEST WIGHT TOWN AND PARISH COUNCIL GROUP (WWTPCG)**

There were no updates to report.

#### **14. TO DISCUSS THE FUTURE POSSIBILITY OF OIL EXPLORATION ON THE ISLE OF WIGHT**

No updates had been received.

#### **15. TO DISCUSS THE RECENT ISLAND ROADS WORKS IN BRIGHSTONE AND LIMERSTONE**

Cllr Cirrone explained that the resurfacing of the main road through Limerstone was scheduled in at the last minute by Island Roads and therefore there had not been sufficient time to quarter the road. The quartering was attempted, after Cllr Cirrone contacted Island Roads, with a digger and sweeper. Not all the hedges have been cut back.

Cllr Cirrone and the clerk had an onsite meeting with Island Roads to identify the problems and Island Roads have agreed to ask residents to cut back some of the hedges that are overhanging the road, remove silt built up on the side of the road and clear drains blocked by the works. There are also a number of people's drives that need attention as they now scrape the bottom of their cars when entering and exiting their drives.

Councillors also reported that the new road surface on Wicken Hill is already splitting.

#### **16. TO CONSIDER THE FELLING OF DEAD TREE ON ASHLEY WAY COPSE.**

Cllr Huxley declared and personal and prejudicial interest, signed the declaration of Interests book and left the room.8.25pm.

Two quotes had been received for tree work requiring attention in the parish.

1. To pollard mature ash on Ashley Way Copse to 2.5m in order to make safe.

2. To coppice an area of dogwood in Ashley Way Copse and to pollard a willow tree on the verge adjacent to Ford Cottage.

Councillors agreed to go ahead with the first quote in order to make the area safe at a cost of £970.

Proposed: Cllr Cirrone

Seconded: Cllr East

All councillors agreed.

Councillors decided that they would like to have a look at the position of the willow tree in the second quote before considering it further.

Cllr Huxley returned to the meeting at 8.30pm.

#### **17. TO DISCUSS THE BERRY BARN SITE IN BRIGHSTONE**

A number of members of the public had commented that the Berry Barn site was looking untidy.

Cllr Cirrone has spoken with the owner who has agreed to cut the hedges and strim the site as the development has been delayed slightly.

#### **18. UPDATE ON THE TOILET REFURBISHMENT PROJECT**

The clerk has sent a number of emails to the contractor to ask when the doors and windows are to be fitted but has not received a reply.

As agreed at the July meeting, the disabled door will be a composite door with the disabled lock fitted by the contractor at an extra cost of £300.

#### **19. TO DISCUSS THE ISSUES OF PLANTING AT THE PARISH CEMETERY**

The clerk explained that there had been a number of grave plots and ashes plots that had recently planted flowers and shrubs directly in the ground. Unfortunately this is not permitted for a number of reasons including the carrying out of routine maintenance of the cemetery and also the plants can encroach onto other plots and walkways.

The clerk, with the help of the chairman, has written to the owners of the plots kindly asking that plantings directly into the soil are removed.

#### **20. TO CONSIDER THE WORDING AND FORMAT OF A GRANT AWARDING POLICY.**

At the August Parish Council meeting it had been agreed to implement a Grant Awarding Policy.

The clerk had pre-distributed a draft copy of a policy and application form.

Councillors discussed the draft policy and it was agreed with the following three changes:

1. Under the application procedure, point 2 – replace October full Parish Council meeting to Special Council meeting in October.

2. The second to last paragraph, second sentence to read – Once the application procedure is completed the Parish Council will only consider emergency requests.

3. The very last sentence to read – The Parish Council may request proof of expenditure. The Parish Council will also require information of the successful conclusion of the project for which grant monies was awarded.

Proposed: Cllr Haviland

Seconded: Cllr East

All councillors agreed.

#### **21. TO CONSIDER ISSUES TO BE RAISED AT THE ISLE OF WIGHT COUNCIL SEMINAR**

An email had been received from IWALC requesting Town and Parish Council's to provide their top three concerns that they would like raised at a seminar with the Isle of Wight Council. Councillors agreed that Brighstone Parish Council's top three concerns to raise with the Isle of Wight Council are:

- i. Communication – Getting to the right person who has the information and can make a decision.
- ii. Funding
- iii. The Military Road – The effect its closure could have on the Island and the need for future planning now.
- iv. Regeneration – Youth retention and infrastructure.

**22. TO CONSIDER THE RESPONSE FROM THE ISLE OF WIGHT COUNCIL PLANNING DEPARTMENT RE. THE GUET IN LIMERSTONE.**

The most recent email response from the Isle of Wight Council's planning enforcement department had been prior circulated to councillors.

Cllr Cirrone gave an outline of the history of the site going back to the refusal of a planning application in 2013. Councillors considered the response from the planning department did not contain all the facts and requested the clerk contact the planning enforcement officer requesting a meeting.

**23. TO CONSIDER ANY UPDATES REGARDING THE PLANNING APPLICATIONS ON THE BLANCHARDS SITE.**

The clerk was asked to contact the selling agent to request that the hedge and field are cut as the site is looking untidy.

**24. TO CONSIDER VAILLAGE MAINTENANCE PROJECTS.**

Cllr Cirrone explained that he had been approached by a television company interested in filming Isle of Wight coastal villages. Cllr Cirrone therefore requested that the repainting of the black and white bollards outside the Wilberforce Hall be the next maintenance to be carried out.

All councillors agreed.

**25. TO RECEIVE IW COUNCILLOR'S REPORT.**

Rachael Brown gave a verbal report.

- a. Bob Seely had met with the AONB and they have agreed to prioritise the Isle of Wight with regard to planting on verges.
- b. Sandown Bay Academy has been saved from closure.
- c. The floating bridge at East Cowes service has ceased until it can be proved it can function fully.
- d. The Isle of Wight Council have changed banks.
- e. The Isle of Wight Council are now able to recycle plastics from the beach.
- f. Island Roads are resurfacing Walkers Lane and Shorwell Shute from the 17<sup>th</sup> October for six weeks between the hours of 7.30pm and 6am Monday to Friday.

**26. RISK ASSESSMENT CHECKS FOR OCTOBER.**

Risk assessment checks all ok. Cemetery gates and fences are all ok. Grass cutting is up to date. Burial Registers are up to date.

**27. TO APPROVE AND ACCEPT THE AUDITED ANNUAL RETURN AND CERTIFICATE OF CONCLUSION OF AUDIT**

The Externally audited annual return and report had been prior distributed to councillors.

There were no matters raised by the external auditor.

Councillors agreed to approve the audited annual return and certificate of conclusion of audit.

Proposed: Cllr Roberts

Seconded: Cllr East

All councillors agreed

**28. ACCOUNTS FOR PAYMENT:**

Ch No.	To	Description	Net	VAT	Gross
1704		Dryad Woodland Enterprise - quarterly maint.	200.00	0.00	200.00

1705	Groundsells Contracting - Grass cutting July & Aug	1425.00	285.00	1710.00
1706	Top Mops Ltd - toilet cleaning June & Aug	448.78	89.76	538.54
1707	Brighstone Methodist Church - room hire	56.00	0.00	56.00
1708	S. Jennings - Expenses (ink, imaging drum, printing & paint)	128.10	23.81	151.91
1709	Seely Hall - room hire	24.00	0.00	24.00
1710	County Fencing Supplies - Recreation Ground	19.20	3.84	23.04
1711	Hampshire & IOW Community Rehabilitation - Brook stream	80.00	0.00	80.00
1712	SSE - Electric for public toilets	39.72	1.98	41.70
1713	Mrs S Jennings - Aug salary	791.17	0.00	791.17
1714	BDO – Ext. audit 2016/17	200.00	40.00	240.00
D/d	Pension contribution	16.19	0.00	16.19
<b>TOTAL</b>		<b>3428.16</b>	<b>444.39</b>	<b>3872.55</b>

Proposed: Cllr East

Seconded: Cllr Roberts

All councillors agreed.

## 29. TO RECEIVE FINANCIAL STATEMENT TO 31<sup>st</sup> AUGUST 2017

The Financial Statement to 31<sup>st</sup> AUGUST had been distributed to councillors and members of the public.

## 30. TO RECEIVE REPORTS FROM REPS. ON OUTSIDE BODIES.

**FYT Bus** – Cllr East reported that the bus questionnaire would be in the October Newsletter and that the numbers using the Friday service are good.

**Best Kept Village** – Cllr Adams reported that Brighstone had come second in the Best Kept Large Village category. She had also been given a large number of bulbs to plant in the village. It was agreed to make this an agenda item at the next meeting.

**Wilberforce Hall** – Cllr Huxley reported that the Wilberforce Hall are going ahead with their grant application for installing a disabled toilet.

## 31. CORRESPONDENCE:

**Beach Cleaning** – An email from the Marine Conservation Society regarding the possibility of organising a monthly beach clean of Brook beach. The clerk was asked to reply to find out more.

**Oil Club** – An information sheet had been received regarding an Oil Club for Brighstone and the surrounding area.

**Extension of GP Availability** – Information leaflets have been received regarding the extension of GP hours from the 30<sup>th</sup> September.

**Wildflower Bank** – The Isle of Wight Council have declined permission for the planting of wildflowers in the wildflower bank along the Main Road in Brighstone. It was asked that this be an agenda item at the next meeting.

**NHS Health and Wellbeing checks** – A letter has been received to inform councillors that any councillors can attend a free NHS Health and Wellbeing check if they are between the ages of 40 and 74.

**Tree Works orders** – The following tree works notifications have been received:

- i. Hunninghall, Hunnyhill, Brighstone
- ii. Wilberforce Hall, Main Road, Brighstone.

**IWALC** – IWALC have emailed their new constitution.

**Dryad Treework** – A summary of works carried out by Dryad Woodland Enterprise has been received:

- i. Ashley Way Copse – Brush cutting of trails, cutting back of shrubs, mowing and clearing peri-winkle.
- ii. Ashley Way Verges – Mowing of grass, trimming bay and pruning elder and sycamore.
- iii. Willses corner – Trimming of pyracanthas and weeding walls.

## 32. OTHER MATTERS MEMBERS WISH TO RAISE, AT THE DISCRETION OF THE CHAIRMAN.

**Yafford Mill buildings** – Two structures that have restriction on number of months occupied are being inhabited full time.

**Recreation Ground** – The Recreation Ground's line marker has gone missing. The shed does not appear to have been broken into.

**Cemetery bench** – The parish council were thanked for painting the benches in the cemetery.

**Triathlon** – During a recent Triathlon running through the parish a bicycle was hit by a car pulling out of a side road in Hulverstone. The police stated that the speed of the cyclist was a factor. It was asked that this go on the agenda at next month's meeting

**33. DATE OF NEXT MEETING:**

Main Parish Council meeting on Wednesday 11<sup>th</sup> September at 7.30pm at the Brighstone Methodist church.

There being no further business, the Chairman thanked everyone for attending, and closed the Meeting at 9.38pm.