

**MINUTES OF BRIGHSTONE PARISH COUNCIL'S MEETING HELD IN BRIGHSTONE
METHODIST CHURCH ON WEDNESDAY 12th JULY 2017 AT 7.30PM.**

PRESENT: Cllr. John Cirrone (Chairman), Cllr J Morgan, Cllr R Haviland, Cllr. M East, Cllr Colin Bridges, Cllr S Roberts, Cllr P Adams, Cllr M Huxley and Cllr C Bridges (arrived 7.32pm)

Mrs Susannah Jennings (clerk)

One member of the public was present.

1. APOLOGIES FOR ABSENCE.

None

2. DECLARATIONS OF INTEREST.

To be declared as appropriate at agenda items.

3. MINUTES.

The Minutes of the Full Council Meeting of 21st June, which had been prior circulated and read, were confirmed as a correct record, and signed by the Chairman.

4. CLERK'S REPORT AND UPDATES

i. No.12 bus timetable – A reply had been received from Marc West of Southern Vectis. He confirmed that the winter timetable had already been set. The new timetable is set to commence on the 3rd September but due to Brighstone Parish Council's request the Sunday route 12 will continue beyond this date. Unfortunately Southern Vectis are not able to offer earlier or later services at this time.

ii. Parish Maintenance – The Parish Maintenance person has taken the map notice board next to the bus stop in Brighstone to be resealed, and re-varnished. When this has been completed he will restore the noticeboard outside Seely Hall.

5. PUBLIC PARTICIPATION, ON GENERAL MATTERS, AT THE DISCRETION OF THE CHAIRMAN.

There were no issues or questions raised by the public.

6. PLANNING APPLICATIONS.

TCP/21028/D, P/00747/17. Clockhouse, Brook. Proposed single story extension to include balcony above.

Cllr Haviland declared a personal interest and signed the Declaration of Interests book.

Brighstone Parish Council have no objection to the application but would ask that the Isle of Wight Planning department look at the distance to neighbouring property to ascertain whether the application will result in an overlooking issue into neighbouring properties. Also the Brook Conservation Area also needs to be considered.

All councillors agreed.

7. TO RECEIVE PLANNING DECISIONS.

The following planning applications have been granted planning permission by the Isle of Wight Council:

TCP/12735/C. P/00314/17. Chearsley Cottage, Main Road, Brighstone. Replacement roof tiles to main house and utility.

TCP/33077. P/00548/17. Coombe Barn, Coombe Lane, Brighstone. Proposed single storey rear extension forming dining room; removal of roof lights to bedrooms 2&3 and construction of dormer windows.

TCP/31808/B, P/00526/17 Lorien, Brook, PO304EJ. Proposed two storey extension to form garage and games room

8. TO NOTE DATE OF POSSIBLE MID-MONTH PLANNING COMMITTEE MEETING:

The mid-month planning meeting if required will be held on Wednesday 26th July at 7.45pm.

9. TO WELCOME A PRESENTATION REGARDING POTENTIAL PLANNING APPLICATION ON LAND IN CHILTON LANE, BRIGHSTONE

The chairman welcomed a member of the public who explained to the Parish Council her interest in purchasing land which is for sale in Chilton Lane in Brighstone. The land is currently farm land and her intention would be to purchase it for horses and erect a large stable block, approximately 12m x 30m, to house the horses, feed and equipment.

It was explained that the Parish Council could not give an official comment until a planning application was presented but there was discussion about the width of Chilton lane and the current access position onto the land.

10. TO CONSIDER THE INSTALLATION OF A NEW DOG BIN NEAR THE TENNIS COURTS IN BRIGHSTONE RECREATION GROUND

The cost of a new dog bin near the tennis courts was discussed. It would cost £80 for the new bin, £50 to install the bin and £2.30 per empty. The bin would need to be emptied at least once a week, which would be £119.60 per year.

The clerk was asked to find out the cost to join the Isle of Wight Council's Environment Officer scheme.

11. TO DISCUSS THE GUET SITE IN LIMERSTONE

The clerk had distributed to councillors the recent emails from the Isle of Wight Council Enforcement Team regarding the Guet. The emails outlined the fact that storage is allowed on the site and that the use of the mobile home has been minimal.

Councillors asked the clerk to write to the Enforcement Team giving the full history of the site and the issues it has caused.

12. TO DISCUSS THE LYCHGATE REMOVAL AT ST. PETER AND ST. PAUL CHURCH IN MOTTISTONE.

The clerk had distributed a copy of the email correspondence from the church representatives regarding planning permission to take down the lychgate and put up temporary pillars.

The clerk was asked to chase the Isle of Wight Planning Enforcement Team.

13. TO DISCUSS THE FUTURE POSSIBILITY OF OIL EXPLORATION ON THE ISLE OF WIGHT

No updates had been received.

14. TO DISCUSS THE POSSIBILITY OF A 'NO PAVEMENT' SIGN ON MAIN ROAD BRIGHSTONE, NEAR ST MARY'S CHURCH.

The issue was discussed by councillors and it was recognised that from Felicity Cootage to the top of Rectory Lane there is no pavement and on a bend. There are existing posts that could be used to put up the warning signs and individual councillors said they would be willing to pay for the signs.

The clerk was asked to contact Island Roads to request the warning signs.

15. UPDATE ON THE TOILET REFURBISHMENT PROJECT

Cllr Cirrone and the clerk had attended a meeting with the contractor and a representative from Wallgate (the supplier of the hand washing facilities). After inspection of the Wallgate units it was discovered that the units in both the ladies and gentlemen's toilets were corroded and would probably only last a few more years and it would be more expensive to replace them once all the refurbishment work has been carried out.

Wallgate had provided a quote for two new units which had been distributed to councillors.

The clerk explained that the units would need to be paid for from reserves but these healthy due to underspend over the last couple of years.

Councillors agreed to purchase the two new units at a cost of £3162.66 plus installation costs to be invoiced by the contractor.

Proposed: Cllr Havialand

Seconded: Cllr. Roberts

All councillors agreed.

Cllr Cirrone and the clerk had also been contacted by the contractor to say that a disabled lock could not be fitted into a UPVC door and the only alternatives were for him to fit it into a composite door or a steel door.

The composite option would incur additional cost of £300. The clerk explained that there was a contingency budget available for the cost.

Councillors agreed to purchase the composite door at an extra cost of £300.

Proposed: Cllr East

Seconded: Cllr Roberts

All councillors agreed.

16. TO DISCUSS POLICE RESPONSE REGARDING PARKING ISSUES ON MAIN ROAD BRIGHSTONE, NEAR WILLSES CORNER.

The email received from the police had been distributed to councillors.

Cllr Cirrone gave an update of the situation. Cllr Cirrone had contacted Island Roads to ask if they were adding double yellow lines to the stretch of road as they were marking the road ready to be resurfaced. They stated that they had no record of a request to consider double yellow lines on that stretch of road. The clerk then forwarded their letter of confirmation regarding the request dated August 2016 to them. Cllr Cirrone then met with the District Steward to discuss the location of the lines. The top of Broad Lane was also discussed but it was stated that it would be unlikely that double yellow lines would be installed on a country lane.

17. TO CONSIDER THE PUBLIC TOILETS FREEHOLD CONTRACT DRAFTED BY THE ISLE OF WIGHT COUNCIL

The clerk had received an interpretation of the contract from the solicitors but as this had only been received the day before the meeting it was agreed that councillors needed more time to read and consider it properly. It will therefore be considered at the next Parish Council meeting.

Cllr. East noted that at the June IWALC meeting the British Toilet Best Practise had been discussed.

18. TO RECEIVE THE ANNULA PLAYGROUND INSPECTION REPORT

The report had been prior distributed to councillors.

It was noted that there were no urgent items of concern but that some of the equipment, mainly the timber structures, would need replacing in the near future. It was also noted that some of the new matting was not laid completely flat and that the new timber swing guards had been located too close to the swing frame.

It was agreed to discuss the issue with the Recreation Ground Committee once they had discussed the report at their committee meeting.

19. TO CONSIDER THE IMPEMENTATION OF A GRANT AWARDING POLICY.

A draft policy had been prior distributed to councillors.

Councillors discussed the need for a policy and it was decided to postpone a decision on whether to implement one until the next Parish Council meeting so that councillors had more time to consider it.

20. TO CONSIDER ANY UPDATES REGARDING THE PLANNING APPLICATIONS ON THE BLANCHARDS SITE.

There were no updates to report. The site was still for sale.

21. TO DISCUSS OPTIONS REGARDING THE WORKPLACE PENSION.

The clerk had prior distributed information about the Workplace Pension to councillors along with a breakdown of total employee and employer contributions over the next five years.

The clerk left the room.

Councillors discussed the costs of the pension contributions and agreed to pay both the employer and employee pension contributions.

Proposed: Cllr East

Seconded: Cllr Roberts

All councillors agreed

The clerk returned to the room.

22. TO RECEIVE IW COUNCILLOR'S REPORT.

No report from the Ward Councillor was received

23. RISK ASSESSMENT CHECKS FOR JULY.

Risk assessment checks all ok. Contents of the Chairman's box are all up to date. Grass cutting is being undertaken satisfactory..

24. ACCOUNTS FOR PAYMENT:

Ch No.	To	Description	Net	VAT	Gross
1691	SSE - Toilet electricity		64.58	3.22	67.80
1692	HM Revenue and Customs - April, May & June		64.35	0.00	64.35
1693	Mrs S Jennings - Postage		8.30	0.00	8.30
1694	N. W. Adams - Playground Inspection		84.95	16.99	101.94
1695	Groundsells - Grass cutting June 2017		1075.00	215.00	1290.00
1696	Mrs S Jennings - June pa		791.17	0.00	791.17
Direct Debit Mandate for Workplace Pension - to be signed					
TOTAL			2088.35	235.21	2323.56

It was also agreed that the clerk pay for the church clock maintenance invoice which Cllr Cirrone had been given.

Proposed: Cllr Roberts Seconded: Cllr East All councillors agreed.

25. TO RECEIVE FINANCIAL STATEMENT TO 30th JUNE 2017

The Financial Statement to 30th June had been distributed to councillors and members of the public.

26. TO RECEIVE REPORTS FROM REPS. ON OUTSIDE BODIES.

FYT Bus – Cllr East reported that the FYT bus service route D has been running at a loss. It is intended to cease the service at the end of August. The FYT bus committee have asked if an article can go in the Newsletter to ask what people's needs are to see if they can potentially help. It was requested that this be an agenda item at the next meeting.

MLAFL – Cllr Adams distributed a summary of the My Life a Full Life meeting she had attended.

Wilberforce Hall – Cllr. Huxley reported that the Wilberforce Hall are trying to get tenders to build an extension for the toilets and have asked for advice.

West Wight Councils – Cllr. Cirrone and the clerk attended a meeting with Stuart Hutchinson to discuss issues raised by the West Wight Town and Parish Council's group. The main discussion was the financial future of the West Wight Sports Centre.

IWALC – Cllr Cirrone attended an IWALC meeting with David Stewart and John Metcalf. At the meeting it was agreed that the Isle of Wight Council would set up a committee to look at the feasibility of a Military Road task force.

27. CORRESPONDENCE:

- i. Notification of footpath diversion, footpath BS77
- ii. Letter from Freshwater Parish Council regarding a digital community archive at Freshwater Library
- iii Tree works notification at 8 Woodlands, Brighstone.
- iv. Report of general household rubbish being placed at the recycling bins in Warnes Lane car park
- v. Citizens Advice request for financial contribution
- vi. Code of Conduct Training. Dates to be confirmed.

28. OTHER MATTERS MEMBERS WISH TO RAISE, AT THE DISCRETION OF THE CHAIRMAN.

Footpath BS23 – The footpath BS23 has become uneven and dangerous to walk along.

Footpath by The Lodge – Brambles from The Lodge are overhanging onto the public footpath

Quarterings on Broad Lane -The quarterings left by Island Roads on Broad Lane have still not been removed.

Motorbikes speeding on the Military Road – It was requested that Motorbikes speeding on the Military Road be added to the next Parish Council agenda.

Island Roads Meeting – The annual meeting of Island Roads for Town and Parish Councils to attend is to be held on the 2nd August.

28. DATE OF NEXT MEETING:

Main Parish Council meeting on Wednesday 9th August at 7.30pm at the Seely Hall in Brook.

There being no further business, the Chairman thanked everyone for attending, and closed the Meeting at 9.50pm.