

**MINUTES OF BRIGHSTONE PARISH COUNCIL'S ANNUAL MEETING HELD IN THE METHODIST CHURCH, BRIGHSTONE ON WEDNESDAY 17<sup>th</sup> MAY 2017 AT 7.30PM.**

**PRESENT:** Cllr. John Cirrone (Chairman), Cllr. Sue Roberts, Cllr. Colin Bridges, Cllr. Malcolm East, Cllr Jim Morgan, Cllr Roy Haviland, Cllr Pearl Adams and Cllr Matt Huxley  
Ward Cllr. Bob Seely joined the meeting at 8.00pm  
Mrs Susannah Jennings (clerk)  
Six member of the Public were present

**1. TO RECEIVE NOMINATIONS AND TO ELECT A CHAIRMAN OF THE COUNCIL FOR 2017/18 AND SIGN THE ACCEPTANCE OF OFFICE.**

Cllr. East took the chair and asked for nominations.  
Cllr. Haviland nominated Cllr Cirrone. Seconded by Cllr Morgan.  
There were no other nominations.  
All agreed to elect Cllr Cirrone as Brighstone Parish Council's Chairman.

Cllr Cirrone signed the Acceptance of Office.

**2. TO RECEIVE NOMINATIONS AND TO ELECT A VICE CHAIRMAN OF THE COUNCIL FOR 2017/18.**

Cllr Cirrone re-took the chair and asked for nominations.  
Cllr. Roberts nominated Cllr East. Seconded by Cllr Haviland.  
There were no other nominations.  
All agreed to elect Cllr East as Brighstone Parish Council's Vice Chairman.

**3. APOLOGIES FOR ABSENCE.**

There were no apologies for absence

**4. DECLARATIONS OF INTEREST.**

None declared.

**5. MINUTES.**

The Minutes of the Full Council Meeting of the 12<sup>th</sup> April, having been previously circulated and read, were confirmed as a correct record, and signed by the Chairman.

The Minutes of the Cemetery Committee of the 12<sup>th</sup> April having been previously circulated and read, were confirmed as a correct record, and signed by the Chairman.

**6. TO ELECT MEMBERS TO THE CEMETERY AND PLANNING COMMITTEES.**

Cemetery Committee members:

Cllr J Cirrone, Cllr M East, Cllr S Roberts and Cllr. J Morgan. All councillors agreed

Planning Committee:

All councillors. All councillors agreed

**7. TO ELECT MEMBERS AS REPRESENTATIVES ON OUTSIDE BODIES.**

Wilberforce Hall:

Cllr C Bridges and Cllr M Huxley All councillors agreed

IWALC: Cllr J Cirrone (Deputy Cllr M East)	All councillors agreed
B'Stone & District Newsletter: Cllr J Morgan and Cllr R Haviland	All councillors agreed
IW Sports & Rec. Council: Cllr J Cirrone	All councillors agreed
Police Liaison: Cllr R Haviland (Deputy Cllr M East).	All councillors agreed
Brighstone Reading Room: Cllr C Bridges	All councillors agreed
Seely Hall: Cllr R Haviland	All councillors agreed
Brighstone Recreation Ground : Cllr S Roberts and Cllr C Bridges	All councillors agreed
Website: Cllr S Roberts and Cllr M Huxley	All councillors agreed
AMEY: Cllr M East	All Councillors agreed
Island Roads: Cllr C Bridges	All Councillors agreed.
Public toilets working party: Cllr J Cirrone, Cllr. S Roberts and Cllr P Adams	All Councillors agreed
My Life a Full Life: Cllr P Adams	All Councillors agreed

**8. TO APPROVE AND SIGN THE ANNUAL GOVERNANCE STATEMENT 2016/17.**

A copy of the Annual Governance statement had been prior distributed to councillors.  
All councillors agreed each of the Annual Governance Statements and the Chairman and Clerk signed the declaration.  
Proposed: Cllr M East.                      Seconded: Cllr S Roberts                      All Councillors agreed

**9. TO APPROVE AND SIGN THE ACCOUNT STATEMENTS FOR 2016/17.**

A copy of the Accounts Statement had been prior distributed to councillors.  
All councillors agreed the figures and the Chairman and Clerk signed the declaration.  
Proposed: Cllr R Haviland.                      Seconded: Cllr M Huxley                      All Councillors agreed

**10. MATTERS ARISING.**

- i. Land at The Guet, Limerstone – The clerk is continuing to pursue
- ii. Lychgate at St. Peter and St. Paul Church, Mottistone - The clerk is continuing to pursue.

- iii. Warnes Lane Car Park Maintenance – Cllr Cirrone and the clerk had met Mr Bean of Island Roads at the car park and discussed the western fence and the noticeboard. Cllr Cirrone has also spoken to the Isle of Wight Council about the noticeboard who are going to cost the price to replace it. The clerk will ask the Isle of Wight Council if the western fence can be removed.
- iv. Parking issue in Brighstone – Cllr Cirrone and the clerk met with Police Sergeant Armitage and discussed the parking along the Main Road out of Brighstone on the left hand side. They agreed that there was a safety issue and said they would request that a traffic officer visit the site with a view to recommending double yellow lines.

## **11. PUBLIC PARTICIPATION, ON GENERAL MATTERS, AT THE DISCRETION OF THE CHAIRMAN.**

There were no questions or comments from the public.

## **12. PLANNING APPLICATIONS.**

**TCP/31808/B, P/00526/17** Lorien, Brook, PO304EJ. Proposed two storey extension to form garage and games room.

After some discussion it was agreed to postpone comment on the above application until councillors had an opportunity to do a site visit. The application will be considered again at the planning meeting of the 24<sup>th</sup> May.

Proposed: Cllr Haviland

Seconded: Cllr Roberts

All councillors agreed

## **13. TO RECEIVE PLANNING DECISIONS.**

The following Planning Applications have been granted permission by the Isle of Wight Council.

**TCP/17229/B, P/00123/17.** Brighstone Social Club Main Road Brighstone. Increase to the pitch of the roof to the side of the building to allow for the installation of an accessible WC.

**TCP/18664/L, P/00312/17.** Willses Upper Lane Brighstone. Installation of solar panels to the east west and south roof elevations of the unit of holiday accommodation store and carport

The following Planning Applications have been refused permission by the Isle of Wight Council.

**TCP/31277/B, P/00347/17.** Pitt Place Farm Pitt Place Lane Brighstone. Removal of agricultural occupancy condition (no. 5) on TCP/2982/J (revised)

**TCP/13720/A, P/00211/17.** Garden Cottage, Hulverstone. Demolition of garage and side extension; replacement garage; proposed two storey side extension; proposed garden studio.

## **14. TO NOTE DATE OF POSSIBLE MID-MONTH PLANNING COMMITTEE MEETING:**

There will be a mid-month planning meeting on Wednesday 24<sup>th</sup> May, to start at 7.45pm.

## **15. TO DISCUSS THE POTENTIAL CHANGE OF USE OF APPLE TREE COTTAGE, BRIGHSTONE.**

This item was not discussed as the applicant was no longer purchasing the property.

## **16. TO CONSIDER THE REPLANTING OF THE WILDFLOWER BANK ALONG MAIN ROAD BRIGHSTONE.**

Mr Russell proposed to the Parish Council that because the current wildflowers mainly flower in early spring more long season flowers are planted on the bank. This would give colour to the bank all summer. Mr Russell has the plants available and would aim to plant them out at the end of October/beginning of November with the help of the Scouts and other volunteers.

All councillors agreed they were happy for more flowers to be planted and that a request for volunteers would be added to the Parish Council section of the Newsletter.

It was also agreed to add to next months agenda – To consider further planting in the parish.

#### **17. TO DISCUSS THE NO.12 BUS TIMETABLE**

Cllr Cirrone explained that the change to the midday service in the summer timetable means that people get less than an hour in Newport to do their shopping which isn't long enough. This is due to the fact that the bus now goes all the way to Alum Bay in the summer and so adds time to the journey before it gets to Brighstone.

It was agreed to write to Southern Vectis explaining that as there was not enough time to discuss the summer timetable the Parish Council would like to start discussing the winter timetable now. It was also agreed to once again request that the summer timetable runs until the end of October to include the October half term.

#### **18. TO CONSIDER THE PUBLIC TOILETS FREEHOLD CONTRACT DRAFTED BY THE ISLE OF WIGHT COUNCIL.**

Cllr Haviland had sought advice from a retired solicitor who advised to employ a solicitor before signing the contract in order to get the land registered, revoke the lease and to give a plain english translation of the contract.

The clerk said she would get quotes from a number of solicitors.

#### **19. TO CONSIDER ANY UPDATES REGARDING THE PLANNING APPLICATION ON THE BLANCHARDS SITE.**

Cllr Roberts signed declared a prejudicial interest, signed the Declarations of Interests book and left the room. 8.40pm

A member of the public explained the Village Society's proposal to purchase the land as a community resource.

After a long discussion about the various possibilities it was agreed that Cllr Cirrone would investigate further to discover the facts about the sale of the land and speak to possible interested parties and bring back his findings to the next meeting.

Cllr Roberts re-joined the meeting at 9.00pm.

#### **20. TO DISCUSS THE FUTURE POSSIBILITY OF OIL EXPLORATION ON THE ISLE OF WIGHT.**

There was no further information on this item.

#### **21. TO DISCUSS THE ISLE OF WIGHT DAY 2017.**

It was agreed to remind the parish that it is the Isle of Wight Day over the weekend of the 22<sup>nd</sup> – 24<sup>th</sup> September in the Newsletter.

#### **22. TO DISCUSS COUNCILLOR AND CLERK TRAINING FOR 2017/18.**

Notice of councillor training had been distributed to councillors before the meeting.

Cllr Huxley confirmed he was able to attend.

Other councillors expressed interest in attending but were unable to attend all four sessions.

The clerk said she would ask if councillors were able to just attend some of the sessions if they were unable to attend them all due to other commitments.

### **23. TO RECEIVE IW COUNCILLOR'S REPORT.**

Cllr Seely gave a verbal report:

- i. The first full meeting of the Council took place this evening. David Stewart was elected the new leader and Stuart Hutchinson was elected as deputy.
- ii. Cllr Seely confirmed that he was the Conservative parliamentary candidate for the Isle of Wight. Cllr Seely said that if he was to win the election he would be happy to stay as ward councillor and MP for the first year if that is what local parish councillors wished.

### **24. TO CONSIDER THE LIST OF MAINTENANCE REQUIRED IN THE VILLAGE.**

This item was postponed until the next meeting as the list had not yet been completed.

### **25. TO DISCUSS THE RECRUITMENT OF A MAINTENANCE PERSON**

After a brief discussion it was agreed to place an article, separate to the main Parish Council report, in the Newsletter requesting a self-employed maintenance person.

### **26. TO AGREE TO PAY INVOICE FOR REPAIR WORK TO THE BENCHES IN THE PARISH CEMETERY, LIMERSTONE.**

Cllr Cirrone declared a prejudicial interest, signed the Declarations of Interests book and left the room 9.20pm.

Cllr East took the Chair.

An invoice for labour and materials submitted by Mr Cirrone for work undertaken to repair the benches in the cemetery had been prior distributed to councillors.

It was proposed to pay the invoice.

Proposed: Cllr Haviland                      Seconded: Cllr Roberts                      All councillors agreed

Cllr Cirrone re-joined the meeting at 9.42pm and re-took the Chair.

### **27. RISK ASSESSMENT CHECKS FOR MAY.**

Risk assessment checks all ok – Data protection and Freedom of Information were all up to date; grass cutting is underway; office equipment and documents are in good order. Precept has been received from the Isle of Wight Council.

### **28. ACCOUNTS FOR PAYMENT:**

<b>Ch No.</b>	<b>To</b>	<b>Description</b>	<b>Net</b>	<b>VAT</b>	<b>Gross</b>
1678	Groundsells - April grass cutting and car park		725.00	145.00	870.00
1679	Mr J Cirrone - repair of cemetery benches		176.32	0.00	176.32
1680	Zurich Municipal - Annual insurance		921.15	0.00	921.15
1681	Top Mops - April toilet cleaning		224.39	44.88	269.27
1682	Mrs S Jennings - April salary		791.37	0.00	791.37
1683	County Fencing Supplies - Rec. Ground hedge clearance		320.00	64.00	384.00
1684	B Townsend - Internal Audit 2016/17		104.00	0.00	104.00
<b>TOTAL</b>			<b>3262.23</b>	<b>253.88</b>	<b>3516.11</b>

**Proposed:** Cllr R Haviland                      **Seconded:** Cllr S Roberts                      **All councillors agreed.**

### **29. TO RECEIVE THE BRIGHSTONE RECREATION GROUND 2016/17 ACCOUNTS.**

The Brighstone Recreation Ground 2016/17 accounts had been distributed to councillors. Councillors were happy to receive the accounts.

**30. TO RECEIVE THE INTERNAL AUDITORS REPORT OF THE 2016/17 ACCOUNTS.**

The internal auditors report had been prior distributed to councillors

Councillors were happy to receive the accounts which stated there were no matters to be raised and that the accounts showed a healthy balance.

**31. TO RECEIVE FINANCIAL STATEMENT TO 30<sup>th</sup> APRIL 2017**

The Financial Statement to 30<sup>th</sup> April was not circulated due to purdah rules leading up to the General Election.

**32. TO RECEIVE REPORTS FROM REPS. ON OUTSIDE BODIES.**

**FYT Bus** – Cllr East reported that the Monday service has now ceased but the Wednesday and Friday services are running as normal. There is a trustee meeting taking place soon.

**33. CORRESPONDENCE:**

i. A resident has written a letter of concern regarding the ban by AMEY/IWC of all but the smallest trailers depositing waste at any of their civic amenity sites. It was asked to have this as an item on the next agenda.

ii. An email from a resident has been received expressing concern about nuisance bonfires. A reminder in the July Newsletter about bonfires was agreed.

iii. An invitation from the co-owner of the Atherfield Bay site has been received for councillors to meet and see the site.

**34. OTHER MATTERS MEMBERS MAY WISH TO RAISE**

Concern was raised that no work had yet begun on the former Countryman site despite being told that work would be started in the spring. The clerk was asked to add this to the June agenda.

It was reported that the hedge that overhangs the wildflower bank along the Blanchards site needs cutting back.

It was reported that the hedge on the left side of Hunnyhill as you come towards Brighstone has become overgrown and needs cutting back.

**31. DATE OF NEXT MEETING:**

Main Parish Council meeting on Wednesday 21<sup>st</sup> June at 7.30pm.

Planning Meeting 7.45pm 24<sup>th</sup> May

There being no further business, the Chairman thanked everyone for attending, and closed the Meeting at 9.35pm.