

**MINUTES OF BRIGHSTONE PARISH COUNCIL'S MEETING HELD IN BRIGHSTONE
METHODIST CHURCH ON WEDNESDAY 8th FEBRUARY 2017 AT 7.30PM.**

PRESENT: Cllr. John Cirrone (Chairman), Cllr S Chorley, Cllr S Roberts, Cllr J Morgan, Cllr. M East and Cllr Colin Bridges (joined meeting at 7.35pm).

Mrs Susannah Jennings (clerk)

Three members of the Public were present and a member of the press.

1. APOLOGIES FOR ABSENCE.

Cllr D Tolfree and Cllr. R Haviland

2. DECLARATIONS OF INTEREST.

To be declared as appropriate at agenda items.

3. MINUTES.

The Minutes of the Full Council Meeting of 11th January, which had been prior circulated and read, were confirmed as a correct record, and signed by the Chairman.

The Minutes of the Cemetery Committee Meeting of 11th January, which had been prior circulated and read, were confirmed as a correct record, and signed by the Chairman.

The Minutes of the Planning Meeting of 25th January, which had been prior circulated and read, were confirmed as a correct record, and signed by the Chairman.

4. CLERK'S REPORT AND UPDATES

i Resurfacing Works on Lynch Lane – an update has been received from Island Roads confirming that they have met with a local resident and that remedial works have been carried out.

ii Planning Enforcement –

a The Guet - An update from the Isle of Wight Council's Enforcement Team has been received stating that after investigation it has been found that the mobile home has been used for a few nights for accommodation and the owner has been advised that the unit cannot be used for residential accommodation unless planning permission is granted.

b. The former Countryman – An update from the Isle of Wight Council's Enforcement Team has been received outlining deadlines for works to tidy up the site which have been agreed with the landowner

iii. No.12 Bus Service – Cllr Cirrone and the clerk attended a meeting with Marc West on the 26th January. It was confirmed that the Sunday service is to be reinstated for the summer from the 9th April. Marc West said he would consider a number of requests made to extend the service including keeping the Sunday service into November, reducing the 3 hour gap in the daytime service and extending the hours of the last service.

iv. Local Council Award Scheme – The clerk reported that Suffolk has accepted Brighstone's application but they have a large number of applicants at the moment so may take some time to assess.

v. Recreation Ground Maintenance work - Some maintenance work on the Recreation ground has been carried out to cut back the hedges and trees. There is also work scheduled to install a safety barrier for the swings as recommended by the safety inspector.

5. PUBLIC PARTICIPATION, ON GENERAL MATTERS, AT THE DISCRETION OF THE CHAIRMAN.

There were no comments or questions raised by the public

6. PLANNING APPLICATIONS.

LBC/32935, P/00056/17. Sandy Lane Cottage, Brighstone. Listed Building Consent for reinstatement of loft window, new rear door and construction of summerhouse.

Brighstone Parish Council have no objection to the application

All councillors agreed.

7. TO RECEIVE PLANNING DECISIONS.

No planning decisions had been received

8. TO NOTE DATE OF POSSIBLE MID-MONTH PLANNING COMMITTEE MEETING:

The mid-month planning meeting will be held on Wednesday 22nd February at 7.45pm.
Cllr Bridges and Cllr Roberts gave their apologies for this meeting.

9. TO DISCUSS PARKING ISSUES IN BRIGHSTONE VILLAGE

It was stated that there are 13 car parking spaces available in the centre of the village along the roadside. These spaces are increasingly being used for all day parking restricting the number available for people to park and use the shops, hairdressers, library etc.

After some discussion the clerk was asked to investigate whether restrictions can be put in place to limit parking to two hours between 6am and 8pm.

The clerk was also asked to investigate whether the Methodist church car park was proposed to be open to the public when planning permission was first granted.

10. TO DISCUSS THE DAMAGED FENCE IN WARNES LANE CAR PARK AND ESTABLISH OWNERSHIP.

The Clerk has contacted the local Island Roads warden who has stated that the fence is not owned or maintained by the Isle of Wight Council/Island Roads.

After some discussion the clerk was asked to investigate further to establish who owns the fence.

11. TO DISCUSS CARRYING OUT TENDERS FOR THE GRASS MAINTENANCE CONTRACT

The clerk informed councillors that the grass maintenance contract expires the end of March 2017 and therefore she will advertise for tenders in the Isle of Wight County Press and tenders will be considered at the March Parish Council Meeting.

Councillors asked if the maintenance of the Cemetery car park could be added to the contract. The clerk said she would add that as an optional extra.

12. TO DISCUSS THE ISLE OF WIGHT COUNCIL'S CONSULTATION ON THE REVISIONS TO THE AFFORDABLE HOUSING CONTRIBUTIONS.

After discussion councillors agreed to make a comment that all parishes, including rural parishes, should get an fair share of any funds raised.

13. TO CONSIDER PLANTING A HEDGE TO FORM A BIN STORE AT THE CEMETERY

A quote to carry out the work to plant a hedge around the bin store has been received at a cost of £250. The exact price for the shrubs had not yet been finalised but is expected to be in the region of £120 to £150.

Councillors agreed to go ahead with the work if the complete cost is no more than £400.

Proposed: Cllr Roberts Seconded: Cllr Chorley All councillors agreed.

14. TO CONSIDER CEMETERY FEE INCREASES AS RECOMMENDED BY THE CEMETERY COMMITTEE.

As recommended by the Cemetery Committee, it was agreed that the cost of internment for a still born child to 12 months and 12 months to 12 years is changed to become free of charge both for a full body burial and that of cremated ashes.

Proposed: Cllr East Seconded: Cllr Roberts All councillors agreed.

15. TO CONSIDER THE NEED FOR A PARISH COUNCIL MAINTENANCE PERSON FOR THE TOILETS AND GENERAL MAINTENANCE.

Prices had been obtained from Top Mops regarding response time and cost of repair for blockages of the toilets. (These had been prior distributed to councillors).

It was agreed to accept the quote.

Proposed: Cllr East Seconder: Cllr Roberts All councillors agreed.

16. TO CONSIDER THE PUBLIC TOILETS FREEHOLD CONTRACT DRAFTED BY THE ISLE OF WIGHT COUNCIL

The clerk has obtained the legal information acquired by IWALC and advised that it is general advice and does not address the actual wording etc. of the contract and that separate legal advice should be sought. Councillors agreed to ask other Town and Parish Councils what legal advice they have obtained and from which solicitors.

17. TO CONSIDER HIRING A POTALOO DURING THE REFURBISHMENT OF THE PUBLIC TOILETS.

The clerk had contacted the provider of portaloos regarding increasing the cleaning. They replied to say that when the toilet is cleaned it involves replacing all the chemicals and this would cost an additional £25 plus travel costs for the vehicle and driver.

Councillors all agreed in principle to hiring a portaloos during the works.

The clerk was asked to contact the refurbishment contractor and ask whether they will be providing their own portaloos for their employees.

18. TO DISCUSS THE MAY 2017 ELECTIONS AND HOW TO PROMOTE INTEREST FROM RESIDENTS TO BECOME COUNCILLORS

After some discussion councillors agreed to all encourage residents to attend the March and April Parish Council meetings so that people are able to see what being a Parish Councillor involves.

It was also agreed to put a half page advert in the March and April Newsletter.

19. TO AGREE TO JOIN THE ISLE OF WIGHT CLUSTER GROUP FOR WALLGATE CONTRACT 2017/18

The current Wallgate contract expires in February and Brighstone Parish Council have been offered an opportunity to join the Isle of Wight Wallgate cluster group. This will cost significantly less for the same service. The cluster contract runs from 30th April but Brighstone Parish Council have been offered an opportunity to join for the last three months of the contract for £105. The current contract which has expired was £597 for the year which equates to £149 for three months.

Councillors agreed to join the Isle of Wight Wallgate cluster group.

Proposed: Cllr Chorley Seconded: Cllr Morgan All councillors agreed.

20. TO DISCUSS AND AGREE TO A PARISH COUNCIL CREDIT CARD.

The clerk had enquired about the legal aspect of a Parish Council having a credit card. It is legal as long as the balance is paid off every month and has defined limits. It is also recommended that another person has access to and checks the bank statements online.

It was agreed to apply for a Brighstone Parish Council credit card and that Cllr Cirrone would have access to the bank statements.

Proposed: Cllr Cirrone Seconded: Cllr Roberts All councillors agreed

21. TO CONSIDER ANY UPDATES REGARDING THE PLANNING APPLICATIONS ON THE BLANCHARDS SITE.

There were no updates to report.

22. TO CONSIDER FOOTPATH REDIRECTION IN BROOK AS NOTIFIED BY THE ISLE OF WIGHT COUNCIL

Notice had been received from the Isle of Wight Council of an application to divert part of footpath BS77 in Brook.

It was agreed that Brighstone Parish Council has no objections.

23. TO CONSIDER REQUESTS FOR FINANCIAL SUPPORT FROM THE WAVE PROJECT AND THE WEST WIGHT TIMEBANK.

In was agreed that these requests, along with others in the past, would be outside the remit of Brighstone Parish Council and therefore the requests were declined.

The clerk was asked to inform the Wave project and the West Wight Timebank that Brighstone Parish Council propose to introduce a grant policy which will include a date in November/December when all grant requests will be considered for the year and any budget for grants will be allocated.

24. TO RECEIVE IWLAC MEETING REPORT.

Cllr Tolfree had written a report of the last IWALC meeting, this had been distributed to councillors.

Cllr Cirrone said he would attend IWALC meeting while Cllr Tolfree was on holiday.

25. TO RECEIVE IW COUNCILLOR'S REPORT.

There was no IW councillor report.

26. TO AGREE THE BUDGET SETTING AND PRECEPT REQUEST FOR 2017/2018

The fourth draft budget had been prior distributed.

Brighstone Parish Council agreed the budget and set the precept to £34587 less the IWC grant of £484 = £34103. This will mean an increase for a band D property of about 30p per month, £3.55 per year maximum.

Proposed: Cllr Morgan Seconded: Cllr East All councillors agreed.

27. RISK ASSESSMENT CHECKS FOR FEBRUARY.

Risk assessment checks all ok. Reserves acceptable and precept has been agreed.

28. ACCOUNTS FOR PAYMENT:

Ch No.	To	Description	Net	VAT	Gross
1648	cancelled				
1649	Cancelled				
1650	County Fencing Supplies - Recreation Ground Hedge cutting etc		333.00	66.60	399.60
1651	Mrs S Chorley - 1 & 1 internet domain name		6.99	1.40	8.39
1652	Mrs S Jennings - Jan salary		785.86	0.00	785.86
1653	South Wight Area Youth - Donation from Calor fund		500.00	0.00	500.00
1654	IWALC Membership		301.49	0.00	301.49
1655	Top Mops Jan 2017 toilet cleaning		224.39	44.88	269.27
TOTAL			2151.73	112.88	2264.61

Proposed: Cllr Roberts

Seconded: Cllr Morgan

All councillors agreed

29. TO RECEIVE FINANCIAL STATEMENT TO 31ST JANUARY 2017

The Financial Statement to 31ST January had been prior distributed to councillors and members of the public.

30. TO RECEIVE REPORTS FROM REPS. ON OUTSIDE BODIES.

FYT Bus – Cllr East reported that the FYT bus committee have not yet decided whether to cancel the Friday service and that user numbers are quite good.

Amey – Cllr East reported that he had attended an Amey meeting where the issue of whether wheelie bin lids need to be completely shut before they are emptied was raised. The hosts said that they would have to check with management for the answer.

The Newsletter – Cllr Morgan reported that the Newsletter's distribution co-ordinator has resigned. A replacement could not be found so a small group has been set up to carry out the role. The group take over in February. Financially the Newsletter is in a good position at the moment.

31. CORRESPONDENCE:

i. Notification of tree work at Bunny Holm in Brook has been received from the Isle of Wight Council's Tree Officer.

32. OTHER MATTERS MEMBERS WISH TO RAISE, AT THE DISCRETION OF THE CHAIRMAN.

Cub's Tree – The Brighstone Cubs are hoping to plant a tree at the cemetery in the next couple of weeks.

Dog Bin – It was reported that the newly repaired dog bin next to the Recreation Ground has broken again

28. DATE OF NEXT MEETING:

Main Parish Council meeting on Wednesday 8th March at 7.30pm at Brighstone Methodist Church.

There being no further business, the Chairman thanked everyone for attending, and closed the Meeting at 9.07pm.