

**MINUTES OF BRIGHSTONE PARISH COUNCIL'S MEETING HELD IN BRIGHSTONE  
METHODIST CHURCH ON WEDNESDAY 11<sup>th</sup> JANUARY 2017 AT 7.30PM.**

**PRESENT:** Cllr. John Cirrone (Chairman), Cllr S Chorley, Cllr S Roberts, Cllr R Haviland, Cllr D Tolfree, Cllr J Morgan, Cllr. M East and Cllr Colin Bridges (joined meeting at 7.34pm).  
Mrs Susannah Jennings (clerk)  
Ward Councillor Bob Seely (joined meeting at 8.28pm).  
Three members of the Public were present and a member of the press.

**1. APOLOGIES FOR ABSENCE.**

None

**2. DECLARATIONS OF INTEREST.**

To be declared as appropriate at agenda items.

**3. MINUTES.**

The Minutes of the Full Council Meeting of 14<sup>th</sup> December, which had been prior circulated and read, were confirmed as a correct record, and signed by the Chairman.

The Minutes of the Planning Meeting of 21<sup>st</sup> December, which had been prior circulated and read, were confirmed as a correct record, and signed by the Chairman.

**4. CLERK'S REPORT AND UPDATES**

i Explore and Discover Brighstone Facebook Page –The administrators for the site have been updated and are Cllr Roberts, Cllr Chorley and the clerk.

ii Planning Enforcement –

a. The Isle of Wight Council have acknowledged receipt of the Parish Council's report on further installations at the Guet but no further information has been received.

b. The clerk had not received any further updates regarding the planning enforcement request sent to the Isle of Wight Council regarding the former Countryman site.

iii. No.12 Bus Service – The clerk has contacted Marc West and he has suggested a number of dates for a meeting.

iv. Local Council Award Scheme – The clerk reported that IWALC had not set up a Local Council Award Scheme panel so she had contacted NALC to ask who Brighstone Parish Council's application should be sent to. She was advised to send it to Hampshire. Hampshire has emailed the clerk to say they do not have a Local Council Award Scheme panel either and to try Suffolk.

**5. PUBLIC PARTICIPATION, ON GENERAL MATTERS, AT THE DISCRETION OF THE CHAIRMAN.**

A member of the public reported a number of areas in the parish where rubbish has been fly tipped. The clerk said she would report them to landowners and the Isle of Wight Council.

**6. PLANNING APPLICATIONS.**

**TCP/32901, P/01647/16.** Tip Top Moortown Lane Brighstone. Proposed 2 bedroomed detached bungalow.

Cllr Cirrone declared a non-pecuniary interest and signed the Declarations of Interest book.

Brighstone Parish Council have no objection to the application 6 councillors agreed, 2 abstentions.

**7. TO RECEIVE PLANNING DECISIONS.**

The following planning applications have been granted permission from the Isle of Wight Council.

**TCP/32851, P/01411/16.** 25 Ashley Way, Brighstone. Proposed bungalow.

## **8. TO NOTE DATE OF POSSIBLE MID-MONTH PLANNING COMMITTEE MEETING:**

The mid-month planning meeting will be held on Wednesday 25th January at 7.45pm.

## **9. TO CONSIDER PLANTING A HEDGE TO FORM A BIN STORE AT THE CEMETERY**

Cllr Cirrone and the clerk had met with the Parish Council's tree work contractor at the cemetery to discuss the possibility of a hedge to form a bin store. A quote for the work had not been received and therefore it was agreed to postpone any discussions until the February Parish Council meeting.

## **10. TO CONSIDER CEMETERY FEE INCREASES AS RECOMMENDED BY THE CEMETERY COMMITTEE.**

There had been a few points proposed by the cemetery committee at their meeting—

To increase the age range of free internment costs and Exclusive Rights of burial costs to cover still births to a child not exceeding 12 months (increase from still birth to a child not exceeding one month of age).

However the cemetery committee had agreed the need to discuss the item in more detail at an additional cemetery meeting on 8<sup>th</sup> February at 7.15pm.

For this reason it was agreed to postpone this item until the February Parish Council meeting and that the clerk would compile a comparison table with other Parish/Town cemetery fees.

## **11. TO CONSIDER THE NEED FOR A PARISH COUNCIL MAINTENANCE PERSON**

The clerk had prior distributed costs quoted by the Parish Council's toilet cleaning contractor to carry out repairs to the public toilets as and when required.

Although the prices looked reasonable the clerk was requested to ask how long Top Mops would take to respond to an incident such as a blockage and how much this would be per hour.

The need for a general maintenance person was also considered. It was decided to advertise in the Newsletter asking whether there were any volunteers who would be interested in carrying out any odd jobs in the parish. The clerk was asked to check that the Parish Council's insurance would cover this volunteer work.

## **12. TO CONSIDER THE PUBLIC TOILETS FREEHOLD CONTRACT DRAFTED BY THE ISLE OF WIGHT COUNCIL**

The clerk reported that she had written to the Isle of Wight Council with the dimensions around the toilets and requesting that these measurements be added to the contract. The Isle of Wight Council had agreed to this and the clerk distributed the new plan showing the measurements.

The clerk advised that before Brighstone Parish Council signed the contract they hire a solicitor to check it. Councillors decided to contact IWALC to find out what advice they had already received from their legal advisors rather than duplicate work.

## **13. TO CONSIDER HIRING A POTALOO DURING THE REFURBISHMENT OF THE PUBLIC TOILETS.**

A quote for the hire of a disabled portaloos had been prior distributed to councillors.

For a six week period it would cost £250 plus £30 for delivery and collection. This includes a weekly service of the toilet.

Councillors agreed that the toilet would probably require cleaning more frequently than once a week and the clerk was asked to enquire whether the Parish Council's current cleaning contractor could continue to clean this toilet on a daily basis.

## **14. TO CONSIDER THE ISLE OF WIGHT COUNCIL'S BUDGET CONSULTATION FOR 2017/18**

All councillors agreed that they would respond as individuals if they wished.

## **15. TO DISCUSS THE PROPOSAL TO DROP THE ISLE OF WIGHT FROM THE NAME OF THE HAMPSHIRE AND ISLE OF WIGHT POLICE**

An email from IWALC had been prior distributed to councillors outlining the intention of the current Police and Crime Commissioner to shelve plans to include the Isle of Wight in the name of Hampshire Police.

Councillors agreed to write to the current Police and Crime Commissioner, Michael Lane, strongly objecting to his plans to shelve adding the Isle of Wight. Expressing that to be fully represented the name should be

Hampshire and Isle of Wight. The Isle of Wight is unrepresented enough, and with the Assistant Isle of Wight Commissioner being dropped the Isle of Wight is being neglected.

**16. TO DISCUSS THE ADMINISTRATION OF THE BRIGHSTONE PARISH WEB PAGE.**

The current web page is provided through an internet provider which is currently paid for through Cllr Chorley's credit card. This is not ideal plus Cllr Chorley is not planning to put herself up for re-election in May. It was agreed that the clerk investigate whether the Parish Council can have a bank card in order to transfer the costs to come directly out of the Parish Council's bank account.

Currently Cllr Chorley and Cllr Tolfree represent the Parish Council on the webpage working group. Both Cllr Chorley and Cllr Tolfree do not plan to put themselves forward for the May election and therefore new councillor representatives will be required.

It was agreed that Cllr Cirrone would be the representative, and would pass on the role to one of the new councillors elected in May if suitable.

Cllr Chorley agreed to do a training session with Cllr Cirrone to pass over the role.

**17. TO CONSIDER ANY UPDATES REGARDING THE PLANNING APPLICATIONS ON THE BLANCHARDS SITE.**

There were no updates to report.

**18. TO AGREE TO HOST A WEST WIGHT PARISH/TOWN COUNCIL MEETING**

The clerk and Cllr Cirrone are hoping to organise a West Wight Town and Parish Council's cluster meeting to discuss issues facing the West Wight. This would incur a small charge for the hire of the Methodist Church meeting room.

All councillors agreed to host and pay for the room hire.

Proposed: Cllr East

Seconded: Cllr Roberts

All councillors agreed.

**19. TO RECEIVE IW COUNCILLOR'S REPORT.**

Cllr Cirrone proposed that this item be postponed as Cllr Bob Seely had not yet arrived at the meeting.

**20. TO DISCUSS THE BUDGET SETTING FOR 2017/2018**

The third draft budget had been prior distributed.

The clerk gave a brief over view and explained that the final draft would have to be agreed at the February Parish Council meeting.

**21. TO CONSIDER FINANCIAL DONATION REQUEST FROM SOUTH WIGHT ACTION FOR YOUTH (SWAY).**

After some discussion it was decided to donate the £500 that was donated by Calor and reserved for expenditure on Youth.

Proposed: Cllr Tolfree

Seconded: Cllr Chorley

7 councillors in favour, 1 against.

It was also suggested that the new Council, after the May elections, formulate a policy of distributing donations with an annual deadline for applications.

**19. TO RECEIVE IW COUNCILLOR'S REPORT.**

Councillor Bob Seely gave a verbal report:

1. A number of Isle of Wight Councillors have resigned. The setting of the 2017/18 budget will be agreed within the next couple of months.

2. Cllr Seely reported that he had been in contact with the owner of the former Countryman and the Isle of Wight Council Planning Enforcement Team. Nothing has yet happened to improve the site.

**22. RISK ASSESSMENT CHECKS FOR JANUARY.**

Risk assessment checks all ok. Reserves acceptable, draft budgets have been prepared and another will be prepared for February.

**23. ACCOUNTS FOR PAYMENT:**

Ch No.	To	Description	Net	VAT	Gross
1644	Southern Electric - Public Toilets electricity		35.49	1.77	37.26
1645	Top Mops - December toilet cleaning		224.39	44.88	269.27
1646	HM Revenue & Customs - Tax & Ni Oct, Nov & Dec		94.22	0.00	94.22
1647	Mrs S Jennings - Dec salary		785.76	0.00	785.76
<b>TOTAL</b>			<b>1139.86</b>	<b>46.65</b>	<b>1186.51</b>

Proposed: Cllr Roberts

Seconded: Cllr Tolfree

All councillors agreed

#### **24. TO RECEIVE FINANCIAL STATEMENT TO 31<sup>st</sup> DECEMBER 2016**

The Financial Statement to 31<sup>st</sup> December had been prior distributed to councillors and members of the public.

#### **25. TO RECEIVE REPORTS FROM REPS. ON OUTSIDE BODIES.**

**FYT Bus** – Cllr East reported that the FYT bus committee have not yet decided whether to cancel the Friday service.

**The Newsletter** – Cllr Haviland reported that the Newsletter’s distribution co-ordinator has resigned. A replacement could not be found so a small group has been set up to carry out the role. The group take over in February.

**IWALC** – Cllr Tolfree reported that a presentation on Primary Care Issues is to take place on Thursday 19<sup>th</sup> January.

#### **26. CORRESPONDENCE:**

i. Chale Parish Council have sent an invitation to attend a presentation from the Primary Care Trust on Thursday 26<sup>th</sup> January at 7pm at Chale’s Women’s Institute..

ii. This year’s Buckingham Palace Garden Party is on 16<sup>th</sup> May. It was suggested that Vice Chairman Cllr Sue Chorley’s name be put forward as to IWALC.

iii. A notification to re-route a public footpath in Brook has been received. This will be on the February agenda.

iv. Confirmation has been received by the Isle of Wight Council’s Tree Officer for permission to fell the holm oak on The Pound.

#### **27. OTHER MATTERS MEMBERS WISH TO RAISE, AT THE DISCRETION OF THE CHAIRMAN.**

**Island Roads** – It was acknowledged that Island Roads have made good progress with its resurfacing programme on the Island.

**Tennis Courts Hedging** – Cllr Bridges reported that he has cut back the trees near the tennis courts as they had become overgrown.

**Apologies for future meetings** – Cllr Tolfree gave his apologies for the February and March meetings. Cllr Roberts gave her apologies for the January mid-month planning meeting.

#### **28. DATE OF NEXT MEETING:**

Main Parish Council meeting on Wednesday 8<sup>th</sup> February at 7.30pm at Brighstone Methodist Church.

There being no further business, the Chairman thanked everyone for attending, and closed the Meeting at 9.08pm.