

**MINUTES OF BRIGHSTONE PARISH COUNCIL'S MEETING HELD IN BRIGHSTONE
METHODIST CHURCH ON WEDNESDAY 14th DECEMBER 2016 AT 7.30PM.**

PRESENT: Cllr. John Cirrone (Chairman), Cllr S Chorley, Cllr C Bridges, Cllr S Roberts, Cllr R Haviland and Cllr. M East.

Mrs Susannah Jennings (clerk)

Ward Councillor Bob Seely

Five members of the Public was present

1. APOLOGIES FOR ABSENCE.

Cllr D Tolfree and Cllr J Morgan

2. DECLARATIONS OF INTEREST.

To be declared as appropriate at agenda items.

3. MINUTES.

The Minutes of the Full Council Meeting of 9th November, which had been prior circulated and read, were confirmed as a correct record, and signed by the Chairman.

4. CLERK'S REPORT AND UPDATES

i Explore and Discover Brighstone Facebook Page – The clerk has been added as an Administrator of the site. Once the password has been sorted out Cllr. Roberts will also be added. The Administrators for the site will then be Cllr Roberts, Cllr Chorley and the clerk.

ii Planning Enforcement – The Isle of Wight Council have acknowledged receipt of the Parish Council's report on further installations at the Guet.

iii. No.12 Bus Service – The clerk had contacted Marc West twice requesting a meeting but had not yet received a response, Cllr Cirrone has also contacted the Southern Vectis office who said they would contact Marc West. No response has yet been received.

5. PUBLIC PARTICIPATION, ON GENERAL MATTERS, AT THE DISCRETION OF THE CHAIRMAN.

There were no concerns or issues raised.

6. PLANNING APPLICATIONS.

TCP/00895/K, P/01541/16. Blakes Hill, Limerstone Road, Brighstone. Alterations; single/two storey extension to form garage, bedroom and living room, to include balconies at 1st floor level on north and south elevations.

Cllr Cirrone, Cllr East and Cllr Bridges declared a non-pecuniary interest and signed the Declarations of Interest book.

Brighstone Parish Council have no objection to the application

All councillors agreed.

LBC/29666/F, P/01548/16. Ford Cottage, Main Road, Brighstone. Proposed new orangery; external alterations to remove small flat roof and extended tile roof over; reposition 2 no. small windows and create new door openings from kitchen and new boot room; internal alterations to remove brickwork and build stone fireplace and create enlarged opening between kitchen and living room.

Brighstone Parish Council have no objection but have a couple of concerns. The first is the log burner pipe only appears to go up to the eaves and as the building has a thatched roof there should be a good clearance above the ridge height. The pipe is also unattractive. The second concern is the protection of the Dark Skies. The orangery, being made mainly of glass, will emit a lot of light during the evening and having a log burner implies the room will be used in the evening.

7. TO RECEIVE PLANNING DECISIONS.

The following planning applications have been granted permission from the Isle of Wight Council.

TCP/16869/L, P/01387/16. NTL Transmitting Station, Thorncross Lane, Brighstone. Prior Notification for the removal of 2no. existing antennas and 1no. existing cabinet; the installation of 1no. 0.3 metre dia.dish, 1no. 0.6 metre dia. dish, 3no. antennas located at a height of 22.5 metres above ground level, and 2no. cabinets located within the existing compound and associated development.

8. TO NOTE DATE OF POSSIBLE MID-MONTH PLANNING COMMITTEE MEETING:

It was agreed to hold the mid-month planning meeting on Wednesday 21st December at **7.30pm.**

9. TO CONSIDER THE ISLE OF WIGHT COUNCIL'S TREE OFFICERS RECOMMENDATION FOR THE HOLM OAKS ON THE POUND.

Following Brighstone Parish Council's application to fell the two holm oaks on the Pound, the Isle of Wight Council's Tree Officer expressed his wish for the trees to remain.

Cllr Cirrone and the clerk met with the owners of the neighbouring property, who once again expressed their wish for the trees to be felled, especially the one next to their drive to protect their stone wall. A compromise was suggested to fell just the tree next to the drive and pollard the other.

This compromise was suggested to the Isle of Wight Council's tree officer who has expressed a wish for the felled tree to be replaced with another tree.

Councillors discussed the proposal but felt that planting a tree in its place would cause similar problems in the future, and financial risk to the Parish Council, and without the tree the visibility for the residents to exit their drive is improved. The Parish Council have also planted five new disease resistant elms on the site and have therefore been replenishing the trees and redesigning the area. The Parish Council wish to fell the holm oak to a stump and as it is a Holm Oak it will regenerate.

10. TO CONSIDER THE BIN STORE QUOTES FOR THE CEMETERY

Two quotes had been received to provide a stone bin store at the cemetery.

After some discussion councillors felt that it would be too costly to proceed.

It was agreed to investigate planting a small hedge around the concrete base to conceal the bins and discuss at the January Parish Council meeting.

It was agreed that the clerk would write to the benefactor who paid for the stone wall and gates explaining the Parish Council's decision not to proceed with a stone bin store and offering him the remaining pieces of stone.

11. TO CONSIDER THE NEED FOR A PARISH COUNCIL MAINTENANCE PERSON

The need for a maintenance person was discussed. It was felt there were two different roles required, one to maintain items such as the noticeboards etc and the other to fix the toilets when required.

The clerk was asked to investigate how other Town and Parish Councils deal with maintenance issues and to contact Top Mops regarding options to fix problems with the toilets as and when they occur.

12. TO DISCUSS THE GOVERNMENT'S PROPOSAL TO EXTEND COUNCIL TAX REFERENDUM PROPOSALS.

A letter from IWALC had been received urging all Town and Parish Councils to write to Andrew Turner MP and Marcus Jones MP opposing the government's proposal to extend council tax referendum principles to local parish and town councils.

After a short discussion all councillors agreed to ask the clerk to write letters to Andrew Turner MP and Marcus Jones MP.

13. TO CONSIDER THE PUBLIC TOILETS FREEHOLD CONTRACT DRAFTED BY THE ISLE OF WIGHT COUNCIL

Councillors discussed the draft contract and expressed concern that the plan showed no dimensions.

It was felt that in order to avoid problems in the future the contract needed to specify the boundary.

It was agreed that the clerk would write to the Isle of Wight Council with the dimensions around the toilets and ask this to be added to the contract and then discuss the contract again at the January Parish Council meeting.

14. TO CONSIDER THE ELECTRICAL SAFETY TEST REPORT AND ITS RECOMMENDATIONS

Councillors considered the electrical safety report which had been distributed.

After some discussion councillors decided to request the contractor carry out the C2 elements (urgent remedial work required) but to postpone the C3 elements (recommended improvements) until the toilets are refurbished and new lights etc are fitted.

15. TO CONSIDER QUOTES FOR THE REFURBISHMENT OF THE PUBLIC TOILETS.

Councillors considered three quotes identified as quotes A, B and C.

Each quote had costed the works in line with the specification given to all interested parties.

After some discussion councillors decided that quote B offered the best value as it was the cheapest and was also a local company. Councillors also agreed to request that the contractor provide a quote to carry out additional works to re-lay the walkway around the toilets to prevent standing water.

Proposed: Cllr Chorley Seconded: Cllr Haviland All councillors agreed.

16. TO AGREE TO APPLY FOR AN AWARDS FOR ALL GRANT FOR THE REFURBISHMENT OF THE TOILETS

All councillors agreed to proceed with an Awards for All grant application to refurbish the public toilets and include the resurfacing of the walkway around the toilets to allow better disabled access.

The application will be the cost of the above minus £4200 that Brighstone Parish Council have already allocated to the project over the last few years.

Proposed: Cllr Roberts Seconded: Cllr Chorley All councillors agreed.

17. TO DISCUSS ANY ISSUES TO BE RAISED AT THE IWALC MEETING WITH THE ISLE OF WIGHT COUNCIL

Councillors discussed current outstanding issues that could be raised by IWALC. It was suggested that the outstanding planning enforcement request regarding the former Countryman site could be an issue to be raised.

Cllr Cirrone declared a prejudicial interest and left the room. 8.40pm

Cllr Chorley took the chair.

It was decided that this issue as an individual case would not be relevant to be raised at a meeting between IWALC and the Isle of Wight Council but the clerk was asked to chase the enforcement team and ask for an update. Cllr Bob Seely also agreed to investigate the progress of this enforcement issue which was raised in August.

Cllr Cirrone re-joined the meeting and re-took the chair. 8.45pm.

Councillors agreed to ask IWALC to state that response from Enforcement Team has generally improved over the last few months and how important this role is.

18. TO REVIEW THE BRIGHSTONE PARISH COUNCIL ACTION PLAN

Councillors agreed to replace section 1 'To finalise the Neighbourhood Plan' (as this had been completed) to 'Maintain and where possible implement the Actions outlined in the Neighbourhood Plan'.

19. TO CONSIDER ANY UPDATES REGARDING THE PLANNING APPLICATIONS ON THE BLANCHARDS SITE.

There were no updates to report.

20. TO RECEIVE IW COUNCILLOR'S REPORT.

Councillor Bob Seely gave a verbal report:

1. Island Roads have recently resurfaced Mill Road. The water does not now flow properly on one side of the road and Island Roads are going to install permanent salt bags to stop the water freezing and causing a hazard.
2. The proposed Solent Devolution is currently on hold.
3. The Isle of Wight Conservative Party have said that if they get into power at the next election they will introduce a four term school year.
4. Some GP surgeries could become non-viable over the next few years.

21. TO DISCUSS THE BUDGET SETTING FOR 2017/2018

The second draft budget had been prior distributed.

The clerk's salary was discussed and it was highlighted that this should have gone up by 1% in April 2016 when the new NALC levels were agreed and will rise by 1% again in April 2017. Councillors discussed the budget and it was agreed to increase the provision of the general maintenance of seats/notice boards etc. to £1000 and take out the £500 allocated to an Enforcement Officer as this is no longer viable. It was agreed to look at the budget in more detail at the next meeting when these changes were applied.

22. TO CONSIDER FINANCIAL DONATION REQUEST FROM SOUTH WIGHT ACTION FOR YOUTH (SWAY).

After some discussion it was decided to postpone this decision until next month when the budget will also be further discussed.

23. RISK ASSESSMENT CHECKS FOR DECEMBER.

Risk assessment checks all ok. Reserves acceptable, draft budgets have been prepared and another will be prepared for January and burial registers are up to date.

24. ACCOUNTS FOR PAYMENT:

Ch No.	To	Description	Net	VAT	Gross
1636	Brighstone Methodist Church - Room hire		42.00	0.00	42.00
1637	Mrs S Jennings - Nov salary		778.66	0.00	778.66
1638	Top Mops - Toilet cleaning Nov 20016		224.39	44.88	269.27
1639	Groundsells Contracting - Grass cutting Nov 2016		350.00	70.00	420.00
1640	The Society of Local Council Clerks - Annual membership		121.00	0.00	121.00
1641	Mrs S Jennings - reimburse of electric test & Christmas lights		136.00	0.00	136.00
1642	Mr J Cirrone - Reimbursement of Christmas tree		84.99	0.00	84.99
1643	Dryad Treework - Maint of Ashley Way		200.00	0.00	200.00
TOTAL			1937.04	114.88	2051.92

Proposed: Cllr Haviland

Seconded: Cllr Roberts

All councillors agreed

25. TO RECEIVE FINANCIAL STATEMENT TO 30TH NOVEMBER 2016

The Financial Statement to 30th November had been prior distributed to councillors and members of the public.

26. TO RECEIVE REPORTS FROM REPS. ON OUTSIDE BODIES.

FYT Bus – Cllr East reported that the FYT bus numbers are maintaining. Also the FYT bus Christmas Tree Festival shuttle had been a success.

The Web Group – Cllr Chorley reported that it had been agreed to transfer the web page directly to our web page contractor. Unfortunately there have been several attempts to transfer the webpage and all the associated items but they have all failed. Therefore the web page is currently on the old system. Under the old system money for the service is still being taken directly from Cllr Chorley's credit card. It was agreed to put this on the next agenda.

27. CORRESPONDENCE:

- i. Brighstone Primary school have sent notification of their proposal to change the school's entrance criteria.
- ii. A report of this quarters work from Dryad Treework stated that the young oaks planted earlier in the year at Ashley Way Copse have established well. More ivy has been cleared and next quarter more thinning and pruning of the saplings will be undertaken.

28. OTHER MATTERS MEMBERS WISH TO RAISE, AT THE DISCRETION OF THE CHAIRMAN.

Fly-Tipping – There have been incidents of fly-tipping on New Road, near the chine, which has been cleared by Island Roads.

Parking – There has been parking on the pavements on Wilberforce Road

Ashley Way Land – New fencing has been erected on a site in Ashley Way where planning permission has been requested.

29. DATE OF NEXT MEETING:

Main Parish Council meeting on Wednesday 11th January at 7.30pm at Brighstone Methodist Church.

There being no further business, the Chairman thanked everyone for attending, and closed the Meeting at 9.47pm.