

MINUTES OF BRIGHSTONE PARISH COUNCIL'S MEETING HELD IN BRIGHSTONEMETHODIST CHURCH ON WEDNESDAY 9th MARCH 2016 AT 7.30PM.

PRESENT: Cllr. John Cirrone (Chairman), Cllr S Chorley, Cllr C. Bridges, Cllr J Morgan, Cllr S Roberts, Cllr D Tolfree, Cllr. R Haviland and Cllr. M East.
Mrs Susannah Jennings (clerk)
Three members of the Public were present

1. APOLOGIES FOR ABSENCE.

None.

2. DECLARATIONS OF INTEREST.

To be declared as appropriate at agenda items.

3. MINUTES.

The Minutes of the Full Council Meeting of 13th February, having been prior circulated and read, were confirmed as a correct record, and signed by the Chairman.

The Minutes of the Extraordinary Meeting of 24th February, having been prior circulated and read, were confirmed as a correct record, and signed by the Chairman.

4. MATTERS ARISING.

- i. Local Planning Enforcement issues – The clerk is continuing to pursue. The Isle of Wight Council did send someone to inspect the property but he was unable to locate it.
- ii Pavement access on Main Road, Brighstone – Bob Seely had agreed to investigate the recommendations made by Island Roads
- iii. Parish Cemetery bin store – It was agreed to add this as an agenda item at the next Parish Council meeting
- iv. Affordable Housing – The clerk reported that she had contacted the Estate Agents who confirmed the property had been sold to someone with a local connection to Brighstone.
- v. Grass verge opposite entrance to Chilton Lane – The clerk had contacted Island Roads requesting that this be cut. The area was cut within two days of the request.
- vi. Traffic and parking issues in Brighstone – The clerk was asked to contact the local PCSO regarding parking on Broad Lane and parking on the verge near Broad Lane.

5. PUBLIC PARTICIPATION, ON GENERAL MATTERS, AT THE DISCRETION OF THE CHAIRMAN.

A member of the public expressed their concern regarding continued development in a wooded area where planning permission has been declined. Concern was also expressed regarding the lack of response from the Isle of Wight Council Planning Enforcement. The clerk asked if she could have details of the application and she would then contact the Enforcement Team and ask them about the case.

6. PLANNING APPLICATIONS.

LBC/10711/G, P/00077/16, Weirside Cottage Main Road Brighstone. LBC for internal works
Brighstone Parish Council have no objection to the application. All Councillors agreed.

P/00232/16, TCP/15288/F. Anvil Cottage, Chilton Lane, Brighstone. Demolition of garage; car port & greenhouse; proposed detached building to form annexed accommodation (revised scheme)

It was agreed to postpone the discussion of this application until the midmonth planning meeting as the clerk had been unable to print the plans due to printer problems.

7. TO RECEIVE PLANNING DECISIONS.

There were no planning decisions.

8. TO NOTE DATE OF POSSIBLE MID-MONTH PLANNING COMMITTEE MEETING:

It was agreed to re-schedule the midmonth meeting to 16th March at 7.30pm.

9. TO AGREE THE 2016/17 MEETING SCHEDULE.

The draft schedule had been prior distributed to councillors.

It was agreed to make the following changes:

To combine the APM and the APCM and hold them both on the 11th May.

To check when the 2017 elections are to be held and amend the APCM 2017 if necessary.

10. TO AGREEE THE FOLLOWING NEW POLICIES.

a. Community Engagement Policy – point 3, add that this is also online. Point 6, should read ‘The parishes of Hulverstone and Mottistone, and Brook’

b. Publication – no amendments.

c. Complaints Procedure – Change Standards Board to the relevant Isle of Wight Council contact. Refer to clerk as the clerk and registrar.

d. Training Policy – Add paragraph to the end of the document ‘From time to time the Council will consider deploying an external facilitator in order to conduct a reflective review of its work, strengths and weaknesses etc. such as the PC Masterclass developed on the Island.’

Subject to the changes above it was agreed to adopt the policies

Proposed: Cllr R Haviland

Seconded: Cllr J Morgan

All councillors agreed

11. TO CONSIDER THE DRAFT ACTION PLAN FOR 2016/17

The draft Action Plan had been prior distributed to councillors.

Councillors discussed adding the following to the 2016/17 Action Plan:

Provide support to the Brighstone and District Newsletter

To actively work towards the Best Kept Village Award

Expand point 1 – Cllr J Cirrone

It was agreed to make the above amendments and add to the April agenda.

12. TO AGREE TO A LINK ON THE WEBSITE TO THE REGISTER OF INTERESTS ON THE ISLE OF WIGHT COUNCIL’S WEBSITE.

All councillors agreed to a link on the Brighstone website to the Register of Councillors Interests on the Isle of Wight Council website.

Proposed: Cllr S Roberts

Seconded: Cllr R Haviland

All councillors agreed.

13. TO DISCUSS THE ANNUAL PARISH MEETING FORMAT

It was agreed to invite a representative of My Life a Full Life to the Annual Parish meeting, and if they were not available to ask Age UK.

14. TO DISCUSS PARKING ON THE VERGE AT MEADOWS CLOSE

The Clerk reported that she had been and looked at the verge and had not seen a car parked there. There is one set of tyre marks on the verge but it does not look like it is often used. Councillors also reported not seeing a car parked on the verge.

It was decided that the clerk and councillors would monitor the situation.

15. TO CONSIDER A SIGN AT THE TOP OF CHILTON LANE DIRECTING PEDESTRIANS TO THE VILLAGE CENTRE.

After some discussion councillors decided it was not a necessity especially with the current pressure on the budget.

16. TO DISCUSS THE BEST KEPT VILLAGE AWARDS 2016.

Councillors discussed what needs to be improved within the parish ready for the 2016 Best Kept Village Awards. The clerk and Cllr S Roberts agreed to tidy up the noticeboard in Warnes Lane car park when the weather improves. The toilets are scheduled to be refurbished this year and it was agreed to put up notices on the three toilet entrances stating that refurbishment is planned this year. It was also noted that the tree near the Pound has a lot of ivy growing up it, it was agreed to clear this later in the year.

17. TO RECEIVE THE POLICE REPORT

The police report was distributed to councillors and the public.

18. TO CONSIDER ANY UPDATES REGARDING THE PLANNING APPLICATIONS ON THE BLANCHARDS SITE AND DISCUSS THE RESPONSE FROM THE SECRETARY OF STATE LETTER.

Cllr S Roberts and Cllr D Tolfree declared a personal and prejudicial interest, signed the Declarations on Interests book, and left the room.

The response received from the letter to the Secretary of State had been prior distributed to councillors. After some discussion councillors decided to take no further action.

Proposed: Cllr R Haviland Seconded: Cllr M East All councillors agreed.

Cllr S Roberts and Cllr D Tolfree re-joined the meeting.

19. TO RECEIVE IW COUNCILLOR'S REPORT.

A report had not been received.

20. TO RECEIVE UPDATES AND PROGRESS OF THE NP MEETINGS

Cllr Cirrone reported that the preferred Independent Inspector had been selected and he had accepted the offer. A number of responses have been received following the Isle of Wight Council's consultation and the Neighbourhood Plan Steering group are meeting next week to discuss these.

21. DEVOLUTION WORKSHOP UPDATE.

Cllr Tolfree's report had been prior distributed.

Cllr Tolfree summarised that there seems to be a wish for Parish Councils to take on more services and duties.

22. TO RESPOND TO THE ISLAND ROADS QUESTIONNAIRE.

The Island Roads questionnaire, which had been prior distributed to councillors, was in relation to the recent drainage works within Brighstone.

A number of responses were expressed by councillors:

The verge alongside the school playing field has not been reinstated properly and requires levelling and reseeded

The land level next to the Methodist Church has not been reinstated properly and needs reseeded

The barrier along the footpath next to the Methodist church has not been reinstated

Down Broad Lane dirty water is coming up through the newly laid tarmac.

It was agreed to delegate the completing of the questionnaire to Cllr J Cirrone and the clerk.

23. TO CONSIDER REQUEST FOR A FINANCIAL CONTRIBUTION TO ST. MARY'S COURT FENCE.

A letter from a member of the public had been received requesting financial support for a small post and chain fence along the green in front of St Mary's Court.

After some discussion councillors felt that as the land is privately owned it would not be appropriate use of Parish Council finances.

24. TO CONSIDER S106 MONIES AND PROPOSAL FROM THE RECREATION GROUND ADMINISTRATIVE COMMITTEE.

Councillors discussed the availability of £3770 from S106 monies held by the Isle of Wight Council for Parks and Open Spaces.

The Recreation Ground Administrative Committee had put forward a proposal to purchase a new play Steam Engine for the children's playground, along with associated safety matting, and to update the matting around existing playground.

The costs would be:

Steam Engine £2714

Surface for engine £1632

Update existing flooring £1128

Total £5474.

This would be made up of £3770 from S106 monies and £1704 from the current £2000 budget allocated to the Recreation Ground in 2015/16.

All councillors agreed to apply for the S106 monies to fund the above project and use £1704 from the Recreation Ground budget.

Proposed: Cllr D Tolfree

Seconded: Cllr S Chorley

All councillors agreed.

25. RISK ASSESSMENT CHECKS FOR MARCH.

Risk assessment checks all ok – Cemetery fences and gates in good order. Burial registers are up to date. The Recreation Ground cheque has just been received.

26. ACCOUNTS FOR PAYMENT:

Ch No.	To	Description	Net	VAT	Gross
1558	Good Directions Ltd - church clock parts		330.00	66.00	396.00
1559	Dryad Treework - 1st qtr		200.00	0.00	200.00
1560	Mrs S Jennings - Feb salary		763.77	0.00	763.77
1561	SLCC - Cemetery training course fees		145.00	29.00	174.00
1562	NALC/IWALC Affiliation fees		290.52	0.00	290.52
1563	Brighstone Newsletter - Feb & March		68.00	0.00	68.00
1564	Mrs S Jennings - RedFunnel travel and Rec ground signs		138.72	0.00	138.72
1565	Brighstone Recreation Ground - Pavilion Sustainability fund		300.00	0.00	300.00
TOTAL			2236.01	95.00	2331.01

Proposed: Cllr Roberts

Seconded: Cllr Tolfree

All councillors agreed

27. TO RECEIVE FINANCIAL STATEMENT TO 29th FEBRUARY 2016

The Financial Statement to 29th February had been prior distributed

28. TO RECEIVE REPORTS FROM REPS. ON OUTSIDE BODIES.

Amey – Cllr East had attended the Amey Waste Forum and from the 28th March either new bins or gull proof bags will be delivered to every household. There will be a number of changes to the waste collection service and a leaflet will be delivered to every household explaining these changes.

FYT Bus – Cllr East reported that the FYT bus was doing well with increased user numbers, Wednesday being the busiest day.

Newsletter – Cllr Haviland and Cllr Morgan reported that several new people have volunteered to be part of the Newsletter team. There have been a number of meetings over the past month and the group hope to increase advertising in order to generate more income. It was agreed to discuss financially contributing to the Newsletter at the next Parish Council meeting.

IWALC – Cllr Tolfree had attended the Devolution workshop as discussed in item 21. There is also a half day IWALC seminar on Friday 18th March which Cllr Tolfree will attend.

IW Planning – Cllr J Cirrone and the clerk attended an audit of the IWC Planning Committee interview. It was a half hour interview where experiences of Brighstone Parish Council were expressed.

29. CORRESPONDENCE:

i. There is an IWALC workshop on Friday 18th March to discuss the future of Town and parish Councils.

ii. A letter from a member of the public has been received regarding dog fouling on the grass verge in Upper Lane, from North Street to Hollis Drive. The clerk will continue to remind residents in the Newsletter that people have to clean up after their dogs.

iii. Unfortunately the planned street party for the Queen's birthday has been cancelled due to a number of volunteers now unable to continue with organising the event.

iv. An email has been received notifying Town and Parish Councils of an online petition for the right to appeal planning decisions.

v. The following tree works notification has been received:

Old Myrtle Cottage – Various tree works.

vi. A copy of the response from the Chamber of Commerce to the Isle of Wight Council's Scrutiny Committee Planning questionnaire had been received. There was concern that some of the answers had singled out Blanchards as an example. It was agreed to discuss this at the mid-month planning meeting on the 16th March.

30. OTHER MATTERS MEMBERS WISH TO RAISE, AT THE DISCRETION OF THE CHAIRMAN.

No. 12 Bus – It was confirmed that from March the Sunday service and the 8am Saturday service will be reinstated. The last service of the day will also continue through to Yarmouth.

Cemetery – The cemetery bins are being emptied by a member of the public and they will be reimbursed for any materials used such as green sacks.

31. DATE OF NEXT MEETING:

Main Parish Council meeting on Wednesday 13th April at 7.30pm at Brighstone Methodist Church.

Mid month planning meeting on Wednesday 16th March at 7.30pm.

There being no further business, the Chairman thanked everyone for attending, and closed the Meeting at 9.40pm.