

# **MINUTES OF BRIGHSTONE PARISH COUNCIL'S MEETING HELD IN BRIGHSTONE METHODIST CHURCH ON WEDNESDAY 10<sup>th</sup> FEBRUARY 2016 AT 7.30PM.**

**PRESENT:** Cllr. John Cirrone (Chairman), Cllr S Chorley, Cllr C. Bridges, Cllr J Morgan, Cllr S Roberts, Cllr D Tolfree, Cllr. R Haviland and Cllr. M East.

Cllr Bob Seely

Mrs Susannah Jennings (clerk)

Seven members of the Public were present

## **1. APOLOGIES FOR ABSENCE.**

None.

## **2. DECLARATIONS OF INTEREST.**

To be declared as appropriate at agenda items.

## **3. MINUTES.**

The Minutes of the Full Council Meeting of 13th January. One amendment was made on page 4, item 23, to replace the words 'would not be returning' to 'had been removed'. Once this amendment had been made the minutes were confirmed as a correct record, and signed by the Chairman.

The Minutes of a Cemetery Committee Meeting of 13th January, having been prior circulated and read, were confirmed as a correct record, and signed by the Chairman.

The Minutes of a Planning Meeting of 27th January, having been prior circulated and read, were confirmed as a correct record, and signed by the Chairman.

## **4. MATTERS ARISING.**

i Local Planning Enforcement Issue - The Guet, Limerstone. The clerk is continuing to pursue the issue, a recent email from the IWC Enforcement Team confirmed that this case was being assigned to a new Planning Officer.

ii Pavement access on Main Road, Brighstone – Island Roads have investigated the issue and added their recommendations to the Network Integrity Register for consideration by the Isle of Wight Council. Cllr Bob Seely offered to investigate what works Island Roads have recommended.

iii. Parish Cemetery bin store – Cllr Cirrone has emailed the stonemason asking that no further work is carried out on the bin store until the issue of the entrance position is resolved. Cllr Cirrone also contacted the benefactor to explain the situation. Cllr Cirrone will send another email to the stonemason to confirm a date for a site meeting.

## **5. PUBLIC PARTICIPATION, ON GENERAL MATTERS, AT THE DISCRETION OF THE CHAIRMAN.**

A member of the public expressed their concern that the grass verge opposite the entrance to Chilton Lane, on the main road, has an invasive weed which is covering the area and killing the grass. The clerk was asked to contact Island Roads and ask if the verge can be cut/sprayed to try and stop the weed from growing and spreading.

The member of the public also asked whether a sign could be placed at the end of Chilton Lane directing people towards the village centre. There are often walkers coming up from Chilton Lane who do not know which way to turn for the village centre. It was agreed to put this on the March agenda.

## **6. PLANNING APPLICATIONS.**

TCP/21786/B, P/00058/16. Sunnymeadow and San Feliu, Moor Lane, Brighstone. Proposed first floor extensions to garages for Sunnymeadow and San Feliu to form additional living accommodation and to include replacement raised roof.

Brighstone Parish Council have no objection to the application but would prefer some form of light attenuation/screening measures applied to the velux windows (as per the AONB Dark Skies policy).

All Councillors agreed.

TCP/32116/A, P/00080/16. The Red House, Brook. Demolition of garage; proposed extension on front elevation to form integral garage (revised scheme).

Brighstone Parish Council have no objection to the application.

All Councillors agreed.

## **7. TO RECEIVE PLANNING DECISIONS.**

**The following applications have been granted planning permission from the Isle of Wight Council:**

**LDC/30756/B, P/01503/15.** land adjacent The Willows Moortown Lane Brighstone . Lawful Development Certificate to establish whether planning permission P/01307/12 TCP/30756/A (proposed chalet bungalow formation of vehicular access and hardstanding) was lawfully implemented.

**TCP/11398/B, P/01518/15.** Hoxall Cottage, Hoxall Lane, Mottistone. Hoxall Cottage, Hoxall Lane, Mottistone. Demolition of rear extension, utility and garage; two storey rear extension; single storey side extension to form additional living accommodation.

**The Chairman proposed to move to item 22 as a member of the Recreation Ground Administrative Committee was present to answer any questions the councillors may have.**

## **22. TO CONSIDER REQUEST FROM THE RECREATION GROUND TO INCREASE THE PAVILION SUSTAINABILITY FUND CONTRIBUTION.**

A letter from the Brighstone Recreation Ground Administrative Committee had been received, which had been prior circulated, requesting the Pavilion Sustainability Fund contribution be raised from £250 per year to £300. The letter explained that the Brighstone Cricket Club are not fielding a team this year and therefore will not be using the pavilion. The other clubs are willing to increase their contribution and if Brighstone Parish Council agree to raise their contribution the required £500 per year will be met.

All councillors agreed to raise the annual contribution from £250 to £300 which will be taken from the existing Recreation Ground budget.

## **8. TO NOTE DATE OF POSSIBLE MID-MONTH PLANNING COMMITTEE MEETING:**

The mid-month planning meeting will be held on Wednesday 24th February if required.

## **9. TO CONSIDER APPROVAL OF A HEADSTONE INSCRIPTION.**

Cllr Bridges declared a personal interest and signed the Declarations of Interests register.

An application from Wight Stonemasonry has been received to erect a headstone in Limerstone Cemetery, which had been prior distributed to councillors. Part of the application was the inscription 'God deliver us from the French'. It was explained to councillors that the term had been frequently used by the lady who had passed away and it was certainly not intended to cause offence. Councillors considered whether to approve this inscription and whether it could be considered offensive or if it would be setting a precedent if approved.

After some discussion the Chairman put the approval of the inscription to the vote.

Councillors voted 1 for, 5 against and 2 abstentions.

The Chairman confirmed that Brighstone Parish Council do not approve the application.

## **10. TO CONSIDER THE REPAIR OF ST MARY'S CHURCH CLOCK.**

A local resident, Mr Mills, who is currently looking at the clock and how to repair it had given the Parish Council an estimation of the costs (which had been prior distributed to councillors).

Mr Mills is confident that the existing spindle can be used and the estimated cost is therefore:

Fit new movement to existing clock shaft	£160
Re bore gears	£20
A CL200 clock mechanism	£330 +VAT
<b>Total</b>	<b>£510</b>

Councillors agreed to go ahead with the repairs based on the quote above if Mr Mills thinks the repair would be worth it and the clock would have a reasonable life span. Councillors would also like to ensure there is a guarantee on the parts.

The Clerk was asked to enquire whether Mr Mills would be willing to periodically inspect the clock to ensure it was not left to deteriorate again and to include it on the maintenance schedule.

#### **11. TO AGREE THE TOILET REFURBISHMENT SPECIFICATION FOR TENDER**

Councillors discussed the refurbishment specification which had been compiled by the Working Party (previously distributed to councillors).

The specification was agreed by all councillors but the clerk was asked to request that tenders also submit a quote to completely re-tile the walls, as well as a quote to make good the existing wall tiling, in order to compare the two.

#### **12. TO DISCUSS AFFORDABLE HOUSING IN BRIGHSTONE.**

Concern was raised by councillors regarding a property in Heath Gardens which has not been sold over the three months it has been advertised. The advertisement states that the house is for first time buyers only, this is not what is stated on the legal documents associated with the sale of this affordable home.

It was agreed that the clerk would contact the estate agent selling the property and ask that it is re-advertised using the correct restrictions as legally stated and open it up to anyone who qualifies.

#### **13. TO CONSIDER PARKING, SPEED AND TRAFFIC ISSUES AT VARIOUS LOCATIONS WITHIN BRIGHSTONE.**

- a. Heavy traffic up and down Moortwon Lane – A letter had been received from a member of the public regarding the traffic using Moortown Lane, in particular larger vehicles. The clerk had contacted Island Roads and asked whether there was any size or weight restrictions. Island Roads had replied and stated that the only restriction was on buses.
- b. Parking issues to the East of Brighstone – The main issues are the increased parking at the top of Broad Lane and on the verge of the Main Road leaving Brighstone towards Limerstone.
- c. Parking on Upper Lane, at the top of North Street – A letter had been received from a member of the public regarding the parking on Upper Lane at the top of North Street, this restricts access for pedestrians and results in having to walk out into the road. It was agreed to contact Island Roads and request that the double yellow lines are extended when the road is resurfaced.
- d. Road junction at Main Road and Upper Lane – A letter had been received from a member of the public highlighting the problem of larger vehicles accessing Upper Lane from the Main Road entrance and driving over the verge. It was agreed that the chairman would contact Jason Boulter and ask if the road could be widened when it is resurfaced.
- e. Parking on verge at Meadows Close. A letter had been received from the local PCSO regarding a car parking on the verge at Meadows Close. It was agreed to put this on the next agenda.
- f. Parking on Moor Lane – A letter had been received from a member of the public concerning parking at the entrance to Moor Lane. It was agreed that the clerk would contact the developer of The Lodge development and request that vehicles parking on Moor Lane do not park right at the entrance to the road, to ensure that vehicles entering Moor Lane can do so safely.

- g. 30mph request for Lynch Lane – A letter had been received from a member of the public requesting that the 30mph restriction is extended from Moortown Lane to include Brighstone shute. Councillor Bob Seely explained that the whole procedure to implement a new speed restriction costs the Isle of Wight Council £15,000. It was agreed to ask Island Roads to carry out an initial speed check on the road to establish the speed of vehicles using the road.

#### **14. UPDATE ON QUALITY COUNCIL PROGRESS AND QUALIFYING CRITERIA.**

Cllr Tolfree and the clerk have been working on satisfying all the qualifying criteria on the Local Council Award Scheme.

It was asked that each councillor provide information about themselves in order to put a councillor profile page on the website.

Cllr Tolfree also asked whether councillors, especially newer councillors, felt they would benefit from one to one training. This is particularly relevant for councillors who are co-opted onto the council, as those that are new at election time have access to ‘new councillor training courses’. It was agreed that this would be of benefit and that a training date should be organized.

#### **15. TO RECEIVE THE POLICE REPORT**

The police report was distributed to councillors and the public.

#### **16. TO CONSIDER ANY UPDATES REGARDING THE PLANNING APPLICATIONS ON THE BLANCHARDS SITE.**

It was reported that the Chairman and the clerk had met with Andrew Turner to discuss concerns that the Neighbourhood Plan had not been considered in the Planning Inspectorate’s report. Andrew Turner agreed and said he would write to the Secretary of State expressing his concerns.

#### **17. TO RECEIVE IW COUNCILLOR’S REPORT.**

Councillor Bob Seely gave a verbal report:

- i. Confirmed that he had also written a letter to the Secretary of State and would post it registered post tomorrow.
- ii. Cllr Seely was pleased that the FYT Bus service will be a permanent fixture and that it had received local support.
- iii. Cllr Seely offered his assistance in establishing what recommendations Island Roads had submitted to the Isle of Wight Council regarding the large tree restricting pavement access on the Main Road in Brighstone.
- iv. The Isle of Wight Council are having to end most of the discretionary services they provide. Despite their efforts, the Isle of Wight Council have not received any extra funding from government. The Isle of Wight Council are also trying to establish why their costs for social care are considerably higher than other authorities.

#### **18. TO RECEIVE UPDATES AND PROGRESS OF THE NP MEETINGS**

Cllr Cirrone reported that he and John Brownscombe had attended a meeting with the Isle of Wight Council to complete forms requesting factual information about the Neighbourhood Plan, this was to advertise for an Independent Examiner.

When all applications have been received the Parish Council will be given the details of the three most qualified applicants and asked to express their preferred candidate.

#### **19. TO CONSIDER THE FRESHWATER NEIGHBOURHOOD PLAN CONSULTATION**

Freshwater Neighbourhood Plan Group had requested the opinion of Brighstone Parish Council on their Neighbourhood Plan.

Councillors wished to express the importance of Brighstone’s links with Freshwater, especially the West Wight Sports Centre. It was also noted that the Neighbourhood Plan didn’t seem to mention the importance of keeping access to Compton and the Military Road.

## **20. UPDATE ON THE FYT BUS SERVICE.**

It was reported that the FYT Bus have now applied for a regular service licence which will come into effect from the 2<sup>nd</sup> March. There will be a new timetable which will be confirmed at their next management meeting in a couple of weeks.

## **21. UPDATE FROM IWALC MEETING.**

Cllr Tolfree's report had been prior distributed.

It was noted that Cllr Cirrone could no longer attend the Devolution workshop on the 1<sup>st</sup> March and Cllr Tolfree agreed to attend in his place.

Cllr Tolfree also added that a NALC Briefing Note had been distributed outlining an infrastructure levy increase from 25% to 35% to councils with a Neighbourhood Plan.

## **22. TO CONSIDER REQUEST FROM THE RECREATION GROUND TO INCREASE THE PAVILION SUSTAINABILITY FUND CONTRIBUTION.**

This had been considered earlier in the meeting.

## **23. TO CONSIDER REQUEST FROM THE WEST WIGHT TIMEBANK FOR A FINANCIAL CONTRIBUTION.**

A letter had been received from the West Wight Timebank requesting a donation of £200.

Councillors agreed not to make a donation to the West Wight Timebank.

## **24. RISK ASSESSMENT CHECKS FOR FEBRUARY.**

Risk assessment checks all ok – The budget will be agreed at this meeting.

## **25. TO AGREE THE 2016/17 BUDGET AND PRECEPT SETTING.**

An updated draft budget had been prior distributed to councillors.

Cllr Cirrone reported that after investigating the clerk's salary it has been discovered that the pay scale the clerk was employed at, pay scale 29, has increased and that her salary needs to increase in order to comply with these NALC pay scales.

Councillors also agreed that more provision was needed within the budget for local services which they may need to make a financial contributions towards in the future. It was agreed to include an additional £1000 in the contingency budget.

All councillors agreed on a total precept request to the Isle of Wight Council (precept plus grant) of £32028, a 7.8% increase on last year.

Proposed: Cllr Chorley,

Seconded: Cllr East

All councillors agreed.

## **26. ACCOUNTS FOR PAYMENT:**

<b>Ch No.</b>	<b>To</b>	<b>Description</b>	<b>Net</b>	<b>VAT</b>	<b>Gross</b>
1547	SLCC IW - Clerk training		10.00	0.00	10.00
1548	Wight Stonemasonry - Fisk Family recognition stone		553.10	110.62	663.72
1549	Mrs S Jennings - Jan salary		763.77	0.00	763.77
1550	cancelled				
1551	Southern Water - Cemetery		0.82	0.00	0.82
1552	Southern Electric - Public Toilets		9.32	0.48	9.80
1553	Top Mops - Dec and Jan toilet cleaning		417.46	83.50	500.96
1554	HM Revenue & Customs - NI payments Oct, Nov & Dec		79.05	0.00	79.05
1555	John Brownscombe - NP Consultancy		1616.63	0.00	1616.63
1556	Dryad Treework - 4th qtr treework		350.00	0.00	350.00

<b>TOTAL</b>	<b>3931.15</b>	<b>194.60</b>	<b>4125.75</b>
--------------	----------------	---------------	----------------

Proposed: Cllr Chorley

Seconded: Cllr Morgan

All councillors agreed

**27. TO RECEIVE FINANCIAL STATEMENT TO 31ST JANUARY 2016**

The Financial Statement to 31<sup>st</sup> January had been prior distributed

**28. TO RECEIVE REPORTS FROM REPS. ON OUTSIDE BODIES.**

**FYT Bus** – Cllr East reported that he had started his volunteer driving for FYT Bus and that they were very grateful for the Parish Council donation.

**Newsletter** – Cllr Haviland and Cllr Morgan had attended the recent Newsletter meeting. The Newsletter is looking for new volunteers. The Chairman, Reverend. Helen O’Sullivan has resigned as she is moving.

**Wilberforce Hall** – Cllr Tolfree informed councillors that the Wilberforce Hall were still progressing with their toilet refurbishment project.

**Reading Room** – Cllr Tolfree had attended the recent meeting of the Reading Room.

**IWC Planning** – Cllr Cirrone reported that he and the clerk had been invited and had attended an Isle of Wight Council’s Scrutiny Committee meeting to discuss Brighstone Parish Council’s experience of the Planning system.

**29. CORRESPONDENCE:**

i. An invitation has been received from the Isle of Wight Council to attend an interview to review the Planning committee. The interview will be conducted by PAS (The Planning advisory Service) at 3.30pm on 1<sup>st</sup> March. It was agreed that Cllr Cirrone and the clerk would attend.

ii. IWALC are considering holding a workshop to discuss the impact of budget cuts and taking on discretionary services at the Riverside Centre on 18<sup>th</sup> March.

iii. A letter has been received from the Isle of Wight Council’s senior events organiser requesting a contribution of £1000 towards the Walking and Cycling Festivals in 2016.

iv. Part of the public footpath in Shepherds Chine has been closed as it has become unstable.

v. The Isle of Wight Council have sent notification that there is £3770 being held from The Lodge S106 contribution. This is to be used for Parks and Open Spaces. The Recreation Ground Administrative Committee have suggested the purchase of some new play equipment. This will be on the March agenda.

vi. Wight Stonemasonry have installed the stone acknowledging the donation of the land by the Fisk Family.

vii. Dryad Treework has reported that there continues to be fly tipping of green waste on Ashley Way Copse. It was agreed to put this in the Newsletter.

**23. OTHER MATTERS MEMBERS WISH TO RAISE, AT THE DISCRETION OF THE CHAIRMAN.**

**Cemetery Committee Meetings** – It was confirmed that the next Cemetery committee meeting would be in April.

**Brook Green** – Cllr Haviland reported that a tree had fallen on Brook Green but this was going to be cleared away by a resident.

**Island Roads** – Cllr Bridges reported that there is an on-line questionnaire about Island Roads for the public to complete.

**31. DATE OF NEXT MEETING:**

Main Parish Council meeting on Wednesday 9<sup>th</sup> March at 7.30pm at Brighstone Methodist Church.

There being no further business, the Chairman thanked everyone for attending, and closed the Meeting at 9.56pm.