

MINUTES OF BRIGHSTONE PARISH COUNCIL'S MEETING HELD IN BRIGHSTONEMETHODIST CHURCH ON WEDNESDAY 9th DECEMBER 2015 AT 7.30PM.

PRESENT: Cllr. John Cirrone (Chairman), Cllr S Chorley, Cllr C. Bridges, Cllr J Morgan, Cllr S Roberts, Cllr D Tolfree and Cllr. M East
Mrs Susannah Jennings (clerk)
Four members of the Public were present

1. APOLOGIES FOR ABSENCE.

Cllr R Haviland and Ward Cllr Bob Seely
Cllr C Bridges sent his apologies for the first part of the meeting.

2. DECLARATIONS OF INTEREST.

To be declared as appropriate at agenda items.

3. MINUTES.

The Minutes of the Full Council Meeting of 11th November, having been prior circulated and read, were confirmed as a correct record, and signed by the Chairman once two spelling mistakes were corrected.

4. MATTERS ARISING.

- i Local Planning Enforcement Issue - The Guet, Limerstone. The clerk is continuing to pursue the issue.
- ii Pavement access on Main Road, Brighstone – Island Roads have confirmed that this is on their schedule for areas to be assessed.
- iii. Parish Cemetery bin store – It was confirmed that no further work on the bin store had been carried out since the last Parish Council meeting. There was some discussion regarding where the entrance of the bin store would be, Cllr Cirrone agreed to contact the stonemason and clarify.

7.38pm Cllr C Bridges joined the meeting

5. PUBLIC PARTICIPATION, ON GENERAL MATTERS, AT THE DISCRETION OF THE CHAIRMAN.

A member of the public, who had sent an email which had been distributed to councillors, expressed his concern regarding the increased number of large vehicles using Moortown Lane. The road does have a sign stating that the road is not suitable for buses. The clerk was asked to write to Island Roads to ask whether the road has any weight or size restrictions and what the condition of the sewer below the road is. It was also highlighted that when the resurfacing works are carried out in 2017 Island Roads must ensure the road is quartered.

A member of the public informed the Parish Council that due to cars parking on the grass outside St. Mary's Court the area is becoming very uneven and the grass progressively difficult to cut. He suggested that shrubs or posts be put up to stop vehicles parking on the grass.

Councillors confirmed that the area is owned by the residents of St. Mary's Court but would be happy to comment on any proposals put to the Parish Council.

6. PLANNING APPLICATIONS.

TCPL/18664/G, P/01311/15. Willises, Upper Lane, Brighstone, PO304BA. Change of use of garage, store and kennels to form unit of holiday accommodation; alterations; single storey rear extension; carport.

Brighstone Parish Council have no objection.

All Councillors agreed

TCP/30738/E, P/01328/15. The Lodge Main Road Brighstone. Variation of condition no. 2 on P/01850/12 TCP/30738/D to allow repositioning of units D4 and D5 with associated garages alterations to layout of unit D4 inclusion of skylights on terrace units
Brighstone Parish Council have no objection to the application but would prefer some form of light attenuation/screening measures applied to the velux window of the terraced dwellings (as per the AONB Dark Skies policy).
All Councillors agreed.

TCP/11398/A, P/01331/15. Hoxall Cottage Hoxall Lane Mottistone. Householder Application Demolition of rear extension utility and garage two storey rear extension single storey side extension to form additional living accommodation.
Brighstone Parish Council have no objection but would have preferred a gable roof rather than an area of flat roof.
All Councillors agreed.

7. TO RECEIVE PLANNING DECISIONS.

The following applications have been granted planning permission from the Isle of Wight Council:

TCP/15288/E, P/01123/15 Anvil Cottage Chilton Lane Brighstone. Householder Application Demolition of garage car port and greenhouse proposed detached building to form annexed accommodation.

TCP/25162/A, P/01124/15 3 Coastguard Cottages Military Road Brighstone. Householder Application Demolition of two storey side extension and single storey rear extension proposed single/two storey side/rear extension to include balcony over flat roof.

P/01209/15 Brook Hill House, Brook. Demolition of summerhouse and drawing studio; detached outbuilding forming summer room, staff room and drawing studio.

8. TO NOTE DATE OF POSSIBLE MID-MONTH PLANNING COMMITTEE MEETING:

The mid-month planning meeting will be held on Wednesday 23rd December if required.

9. TO WELCOME REPRESENTATIVES FROM THE FYT BUS AND TO CONSIDER PARISH COUNCIL SUPPORT OF THE SERVICE

Mr. Adrian Harris and Mr. Peter Dalby of the FYT bus gave an overview of the pilot bus scheme serving the Brighstone area, Shorwell and Freshwater (a handout was also distributed to councillors and the public). The pilot scheme has been running since September with an average of 26 passengers per week. Fifty passengers per week would be required to make the service run without a loss. FYT Bus are willing to run the service until the end of March to allow time for the numbers of users to increase. In order to achieve this FYT bus requested a donation of £100 per month from Brighstone Parish Council.

Mr Harris and Mr Dalby left the meeting before the Parish Council discussed whether to financially contribute to the FYT bus January, February and March 2016 service.

After some discussion councillors agreed to donate £300 towards the service and to fund a full page of advertising in the February and March Newsletter, to be coordinated by Cllr Chorley and Cllr. Tolfree.

All Councillors agreed.

10. TO CONSIDER FINANCIAL SUPPORT OF THE WEST WIGHT SPORTS CENTRE

The Chairman postponed this item to be considered with item 15 and the 2016/17 budget (item 25).

11. TO CONSIDER THE FUTURE MAINTENANCE OF THE WILDFLOWER GRASS BANK ALONG MAIN ROAD, BRIGHSTONE.

Following the request in the Newsletter for residents to express their opinion on the future maintenance of the Wildflower bank, the clerk distributed email responses she had received and informed councillors of two telephone

messages. All responses expressed a preference to keep the bank as a wildflower area but some did request that in order to keep the pathway accessible a small strip is kept trimmed.

Councillors agreed that this was a good compromise and agreed to have the main area cut just once a year but to request that Island Roads maintain a strip along the pavement over the spring and summer months.

Concern was expressed that a particular plant/weed is spreading along the bank and needs to be removed.

The clerk was asked to seek local advice about the plant/weed.

12. TO CONSIDER THE WI REQUEST TO SUPPORT THE LOCATING AND MANAGEMENT OF A DEFIBRILATOR.

The clerk reported that she had contacted the local Ambulance Service and they confirmed that there is now only one First Responder in the Parish who is not fully active at present. The Ambulance Service did give advice on getting and locating a defibrillator and said the equipment would need a constant electrical supply.

Cllr Cirrone and Cllr Roberts had spoken to the owners of the local shop and public house, both had agreed that the defibrillator could be located outside their premises.

After some discussion councillors agreed to reply to the WI giving their support and suggest the defibrillator is located outside the local Public House as this already has an outside electricity cable.

13. TO CONSIDER THE REPAIR OF ST MARY'S CHURCH CLOCK.

The clerk explained that the church clock, which had been installed by the Parish Council in 2000, has stopped working. After investigation by the clerk and Cllr Cirrone the clock was found to have been eroded by the limestone in the church walls. Cllr Cirrone has contacted a local resident, who has an interest in clock restoration, and he has removed the workings of the clock and is hoping to restore it. The cost of this has not yet been established.

Cllrs agreed that the clerk could spend a maximum of £200 to restore the clock, if the cost is likely to be more than this it will have to be agreed at the January Parish Council meeting.

14. TO CONSIDER PARKING ISSUES AT THE EAST SIDE OF BRIGHSTONE

It was agreed to postpone this item until the February Parish Council meeting when all drainage works being carried out by Island Roads has been completed.

15. IWALC MEETING AND PROPOSAL TO EMPLOY A PLANNING ENFORCEMENT OFFICER FUNDED BY TOWN AND PARISH COUNCILS.

A summary by Cllr Tolfree of the IWALC meeting of the 19th Nov was distributed to councillors.

The main issue was the proposal that Town and Parish Councils employ a Planning Enforcement Officer. A paper had been distributed to councillors explaining the role of the officer and how much each council would have to contribute.

Items 10,15 and 25 were now discussed by councillors in order to establish future increases in financial commitments and the 2016/17 budget.

After some discussion councillors agreed to provisionally allocate £500 in the 2016/17 budget for the Enforcement Officer, although this is not a commitment and more information is required before supporting the scheme.

Councillors agreed to donate £1000 to the West Wight Sports Centre in April 2016 and to add this to the 2016/17 budget. Councillors decided against making a financial commitment beyond 2016/17 as they did not wish to commit future councillors, and agreed that any future donations would be reviewed annually.

16. TO DISCUSS QUESTIONS FROM THE IWC'S SCRUTINY COMMITTEE REGARDING THE REVIEW OF PLANNING SERVICES.

It was agreed to delegate the Brighstone Parish Council's response to a working party consisting of Cllr Cirrone, Cllr Chorley, Cllr Tolfree and Cllr East.

17. TO MONITOR DRAINAGE WORKS PROGRESS IN RELATION TO THE CHRISTMAS TREE FESTIVAL

Cllr Cirrone reported that he had been in contact with Island Roads and that all main roads will be open during the Christmas Tree Festival. Island Roads have confirmed that the Main Road will be closed after Christmas and signs will be put up to notify residents.

18. UPDATE FROM THE TOILET COMMITTEE.

At their last meeting the committee had agreed a specification of everything they thought required upgrading in the toilets. The specification is to be typed up and quotes obtained. This will then give some idea of cost and what the Parish Council can afford. Once this is established the committee will bring their proposals to the Parish Council for approval.

The committee proposed that the Parish Council request the freehold of the toilets from the Isle of Wight Council. At the moment Brighstone Parish Council have a lease but having the freehold would help with grant applications etc.

All councillors agreed.

The committee also proposed that a sign is put up in the car park directing the public to use the official pathway to the toilets rather than cutting down the steep pathway. All councillors agreed.

19. TO RECEIVE THE POLICE REPORT

The police report was distributed to councillors and the public.

20. TO CONSIDER ANY UPDATES REGARDING THE PLANNING APPLICATIONS ON THE BLANCHARDS SITE.

There were no updates to report.

21. TO RECEIVE IW COUNCILLOR'S REPORT.

Cllr Cirrone reported that he had spoken to Cllr Seely who had sent his apologies and due to family commitments would not be able to attend Parish Council meetings until after the New Year.

22. TO RECEIVE UPDATES OF THE NP MEETING AND CONSIDER RESPONSE TO THE ISLE OF WIGHT COUNCIL'S COMMENTS TO THE DRAFT NEIGHBOURHOOD PLAN DOCUMENTS.

A draft letter of response to the Isle of Wight Council regarding their comments on the draft Neighbourhood Plan documents had been prior distributed to councillors.

All councillors agreed to send the letter to the Isle of Wight Council signed by the Chairman.

23. TO AGREE THE CLERKS ATTENDANCE TO CEMETERY LEGAL COMPLIANCE TRAINING

The clerk requested that she attend an SLCC Cemetery Legal Compliance course on the 8th March. The course is at East Grinstead in West Sussex and will cost £145 for the course plus the ferry fare.

All councillors agreed.

24. RISK ASSESSMENT CHECKS FOR DECEMBER.

Risk assessment checks all ok – Reserves acceptable, draft budgets have been prepared and another will be prepared for January and burial registers are up to date.

25. TO CONSIDER THE FIRST DRAFT OF THE 2016/17 BUDGET AND PRECEPT SETTING.

This had been considered with item 15 and it was agreed to allocate £1000 for the WWSC and £500 for the possibility of employing a Planning Enforcement officer.

26. ACCOUNTS FOR PAYMENT:

| Ch No. | To | Description | Net | VAT | Gross |
|--------------|---|-------------|----------------|--------------|----------------|
| 1534 | Wight Community Access - FYT Bus (Re-raise of chq 1530) | | 350.00 | 0.00 | 350.00 |
| 1535 | Mr J Cironne - Christmas Tree & Cemetery equip. | | 84.57 | 0.92 | 85.49 |
| 1536 | Mrs S Jennings - Christmas tree lights | | 52.00 | 0.00 | 52.00 |
| 1537 | Mrs S Jennings - Nov salary | | 763.77 | 0.00 | 763.77 |
| 1538 | Top Mops - Nov toilet cleaning | | 208.73 | 41.75 | 250.48 |
| 1539 | Isle of Wight County Press - Cllr vacancy advert | | 53.76 | 0.00 | 53.76 |
| | National Association of Local Councils - Reg fee for awards | | | | |
| 1540 | scheme | | 25.00 | 5.00 | 30.00 |
| TOTAL | | | 1537.83 | 47.67 | 1585.50 |

Proposed: Cllr D Tolfree **Seconded:** Cllr S Roberts **All councillors agreed.**

27. TO RECEIVE FINANCIAL STATEMENT TO 30th November 2015

The Financial Statement to 30th November was circulated and agreed.

28. TO RECEIVE REPORTS FROM REPS. ON OUTSIDE BODIES.

IWC Devolution Meeting – Cllr Roberts and the clerk attended an IWC devolution meeting on Monday. The main focus of the meeting was to highlight the financial situation of the IWC and to encourage the IWC and Town and Parish Councils to work together when looking at services which could be devolved to Town and Parish Councils.

29. CORRESPONDENCE:

- i. A notification of a Parish Devolution Workshop in Winchester has been received. IWALC have asked for Town and Parish Council's opinion on sending a small group of representatives to this workshop and feed back to councils. Councillors agreed they would like to send a representative from Brighstone Parish Council.
- ii. IWALC have arranged a meeting with Island Roads on Tuesday 12th January at 5.30pm. It was agreed that Cllr Bridges and Cllr East would attend.
- iii. An email has been received notifying the Parish Council of a Street Party event to raise funds for the two new classrooms at Brighstone Primary School. The Street Party is to celebrate the Queen's 90th Birthday and will take place on the school field on the afternoon of Sunday 12th June 2016.
- iv. Tree Works Notifications – Dream Cottage, Main Road, Brighstone. Reduce Sycamore by 1.5m.
Easter Cottage, Moor Lane. Reduce crown of an Acer palmatum.

30. OTHER MATTERS MEMBERS WISH TO RAISE, AT THE DISCRETION OF THE CHAIRMAN.

It was reported that farm vehicles using Limerstone Road are getting larger which is causing problems when other vehicles on the road are not giving way. This can result in the farm vehicles driving on the verge and damaging water mains etc.

Councillors asked if anyone knew who had placed the article in the Newsletter about Neighbourhood Watch. The clerk was asked to investigate and maybe ask them if they would attend a Parish Council meeting to give more information.

It was reported that concerns regarding parking along Upper Lane at the top of North Street have been raised. This results in pedestrians having to walk into the road to get around the cars. This will be added to the February meeting and considered with the other parking issues raised.

Councillors asked if the police could be asked to carry out speed checks along New Road.

31. DATE OF NEXT MEETING:

Main Parish Council meeting on Wednesday 13th January at 7.30pm at Brighstone Methodist Church.

There being no further business, the Chairman thanked everyone for attending, and closed the Meeting at 9.56pm.