

# **MINUTES OF BRIGHSTONE PARISH COUNCIL'S MEETING HELD IN BRIGHSTONE METHODIST CHURCH ON WEDNESDAY 11<sup>th</sup> NOVEMBER 2015 AT 7.30PM.**

**PRESENT:** Cllr. John Cirrone (Chairman), Cllr S Chorley, Cllr C. Bridges, Cllr J Morgan, Cllr S Roberts and Cllr D Tolfree (joined meeting at 8.09pm).  
Mrs Susannah Jennings (clerk)  
One member of the Public was present

## **1. APOLOGIES FOR ABSENCE.**

Cllr R Haviland.

Cllr D Tolfree sent his apologies for the first part of the meeting.

## **2. DECLARATIONS OF INTEREST.**

To be declared as appropriate at agenda items.

## **3. MINUTES.**

The Minutes of the Full Council Meeting of 14th October, having been prior circulated and read, were confirmed as a correct record, and signed by the Chairman.

The Minutes of the Extraordinary Meeting of 28th October having been prior circulated and read, were confirmed as a correct record, and signed by the Chairman.

## **4. MATTERS ARISING.**

i Local Planning Enforcement Issue - The Guet, Limerstone.. The clerk is continuing to pursue the issue.

ii Pavement access on Main Road, Brighstone – Island Roads are conducting a safety assessment of the pavement, this will determine whether safety improvement works are carried out. Councillors asked if the clerk could request the presence of a councillor at the assessment to offer local knowledge.

iii. Parish Cemetery bin store – Cllr Cirrone confirmed that work on the bin store has started using the darker bricks.

iv. Wildflower Bank, Main Road, Brighstone – The clerk asked for comments in the November Newsletter. A number of responses have been received and this will be put as an agenda item at the December meeting.

## **5. PUBLIC PARTICIPATION, ON GENERAL MATTERS, AT THE DISCRETION OF THE CHAIRMAN.**

There were no comments from the public.

## **6. PLANNING APPLICATIONS.**

There were no planning applications to consider.

## **7. TO RECEIVE PLANNING DECISIONS.**

No planning decisions had been received.

## **8. TO NOTE DATE OF POSSIBLE MID-MONTH PLANNING COMMITTEE MEETING:**

The mid-month planning meeting will be held on Wednesday 25<sup>th</sup> November if required.

## **9. CO-OPTION OF COUNCILLOR FOR BRIGHSTONE WARD**

Mr Malcolm East had been the only applicant for the casual vacancy.

All councillors agreed to co-opt Mr East.

Mr East and the clerk signed the Declaration of Acceptance of Office and Mr East joined the meeting as a councillor.

**10. TO CONSIDER THE WEST WIGHT TOWN AND PARISH COUNCIL'S PROPOSALS.**

**i. Questions to West Wight Ward Councillors**

At the last West Wight Parish/Town Councils meeting it was proposed to hold a meeting in the New Year inviting all the local Ward Councillors. The West Wight Councils group have asked if there are any particular issues Parish and Town Councils wish to be raised at this meeting.

Councillors agreed that Footpath Maintenance and Planning Enforcement were issues they would like to raise with Ward Councillors.

**ii. To consider the employment of a West Wight Planning Enforcement Officer.**

At the last West Wight Town/Parish Councils meeting it was suggested that all the West Wight Councils employ a Planning Enforcement Officer for two days per week. The cost would be shared, on the basis of population, between the councils.

Councillors agreed they would need more information before making any decision.

**11. TO CONSIDER THE WI REQUEST TO SUPPORT THE LOCATING AND MANAGEMENT OF A DEFIBRILATOR.**

An email had been received from the Brighstone WI requesting support from the Parish Council and help to locate a defibrillator.

After some discussion about the different types and accessibility of defibrillators, councillors agreed that they supported the idea in principle but the local First Responders should be consulted.

The clerk was asked to contact the Ambulance Service to request contact details of any local First Responders.

**12. TO CONSIDER UPDATING THE WILBERFORCE HALL NOTICE BOARD WITH BEST KEPT LARGER VILLAGE 2015 AWARD LETTERING.**

All councillors agreed to update the noticeboard lettering to acknowledge Brighstone Village receiving the Best Kept Extra Large Village Award 2015.

**8.09pm Cllr David Tolfree joined the meeting.**

**13. TO CONSIDER PARKING ISSUES AT THE EAST SIDE OF BRIGHSTONE.**

The parking of vehicles at the top of Broad Lane, which restricts access, and parking on the grass verge near the bend in the road was discussed.

The clerk was asked to contact the police and ask them to inspect the safety aspect of the parking.

**14. PROPOSED IWALC MEETING WITH ISLAND ROADS**

Cllr Tolfree reported that IWALC have arranged a meeting with Island Roads on the 12<sup>th</sup> January at 5.30pm. IWALC are asking Town and Parish Councils if there are any particular issues they wish to be raised at this meeting and added to the agenda.

Councillors agreed that they would like a quicker response time to repairing pot holes and have concerns that Island Roads are not quartering the roads before resurfacing.

**15. TO DISCUSS THE DEVOLUTION OF FURTHER SERVICES FROM THE ISLE OF WIGHT COUNCIL.**

Cllr Roberts and Cllr Cirrone had attended a meeting with the Isle of Wight Council to discuss the devolution of further services. One of the main issues discussed was the possibility of devolving Planning Enforcement to Town and Parish Councils.

There is a follow up meeting on the 7<sup>th</sup> December at 5.30pm. It was agreed that Cllr Roberts and Cllr Cirrone would attend this meeting.

**16. TO MONITOR DRAINAGE WORKS PROGRESS IN RELATION TO THE CHRISTMAS TREE FESTIVAL.**

The current drainage works programme seems to be running behind schedule as Warnes Lane had to be excavated by hand due to the number of service cables present.

Cllr Cirrone is in contact and monitoring the schedule to minimise disruption of the Christmas Tree Festival.

**17. TO RECEIVE THE POLICE REPORT**

The police report was distributed to councillors and the public.

**18. TO CONSIDER ANY UPDATES REGARDING THE PLANNING APPLICATIONS ON THE BLANCHARDS SITE.**

Cllr Cirrone confirmed that the response to the Planning Appeal has been compiled and sent.

**19. TO RECEIVE IW COUNCILLOR'S REPORT.**

A report had not been received.

**20. TO RECEIVE UPDATES OF THE NP MEETING.**

There has not been any meetings recently but the group held two public consultation days, one at Brook and one in Brighstone. In total forty eight people attended. The consultation is still open for members of the public to comment.

**21. RISK ASSESSMENT CHECKS FOR NOVEMBER.**

Risk assessment checks all ok – Reserves acceptable, office equipment and documents in good order, and the first draft of the budget is in progress.

**22. TO CONSIDER THE FIRST DRAFT OF THE 2016/17 BUDGET AND PRECEPT SETTING.**

The clerk distributed the first draft of the 2016/17 budget setting.

After some discussion it was agreed the clerk would speak to the Recreation Ground committee to establish whether they require unspent funds to be carried over to the following year.

**23. ACCOUNTS FOR PAYMENT:**

Ch No.	To	Description	Net	VAT	Gross
1524	Isle of Wight Computer Geek - website upgrade		190.00	0.00	190.00
1525	Groundsell contracting - Oct grass cutting		700.00	140.00	840.00
1526	Top Mops - Oct toilet cleaning		208.73	41.75	250.48
1527	Groundsell Contracting - Rec. Ground Bamboo/tree clearance		102.00	20.40	122.40
1528	Mrs S Jennings - Oct salary		763.77	0.00	763.77
1529	County Fencing Supplies - playground fence repairs		392.20	78.44	470.64
1530	FYT Bus donation		350.00	0.00	350.00
1531	cancelled				0.00
1532	Hepburns - Blanchards consultancy		300.00	60.00	360.00
1533	John Brownscombe - NP Consultancy and printing		2624.59	107.00	2731.59
<b>TOTAL</b>			<b>5631.29</b>	<b>447.59</b>	<b>6078.88</b>

**Proposed:** Cllr S Chorley      **Seconded:** Cllr M East

**All councillors agreed.**

**24. TO RECEIVE FINANCIAL STATEMENT TO 31<sup>st</sup> October 2015**

The Financial Statement to 31<sup>st</sup> October was circulated and agreed.

## **25. TO RECEIVE REPORTS FROM REPS. ON OUTSIDE BODIES.**

**Newsletter** – Cllr Roberts attended the Newsletter meeting but it had been cancelled. Cllr Cironne agreed to speak to Helen O’Sullivan to discuss the future of the Newsletter.

**Recreation Committee** – Cllr Roberts asked the clerk to distribute the draft signs that had been made up for the entrances to the Recreation Ground.

**Wilberforce Hall** – Cllr Tolfree reported that a sub-committee has been set up to manage the installation of a disabled toilet and an architect has been employed.

**IWALC** – Cllr Tolfree reported that the Sustainability Forum are looking at off road sustainable transport. There are substantial funds available but these need to be applied for and the Isle of Wight Council have not yet found the necessary resources to compile the bid.

**Footpath Signs** – Cllr Tolfree has concerns that footpath signs are damaged or missing and stiles broken. The clerk was asked to highlight this in the Newsletter and ask if members of the public can report them to Cllr Tolfree.

**Devolution** – Hampshire and the Isle of Wight have made a move to create a body which could change the way local public services are delivered, particularly around health and wellbeing.

**Amey** – Cllr Tolfree attended a meeting with Amey, the new waste contractor on the Island. They have a new 25 year contract with the Isle of Wight Council and have implemented a few immediate changes. The Green bag system continues and will be collected on recycling days by a different vehicle. Amey will collect Christmas trees but this needs to be arranged in advanced. The civic amenity site in Parkhurst has been closed and Lynnbottom and Freshwater sites will be extended.

Amey are setting up a forum and it was agreed that Cllr East would represent the Parish Council at future meetings.

**Christmas Tree** – Councillors agreed that they would, as every year, put a Christmas tree outside the Wilberforce Hall and Seely Hall but would not enter a tree in the Christmas Tree Festival.

## **26. CORRESPONDENCE:**

- i. An email from the FYT bus group has been received and was read out. It was agreed to welcome the FYT bus group at the next Parish Council meeting to discuss the outcomes of the trial service.
- ii. A letter from the West Wight Sports Centre has been received explaining their financial situation and asking if Brighstone Parish Council could make a funding commitment. It was agreed to put this on next months agenda.
- iii. The Wallgate service report has been received highlighting all works carried out.
- iv. The following Tree work consent notifications have been received:
  - Gilmans, Upper Lane, Brighstone – pollarding and killing of Sycamore using Eco plugs
  - Hunninghall, Hunnyhill, Brighstone – Macrocarpa felled to ground level and a pine reduce by 3 metres.
  - Brook Hill House, Brook Shute – To fell and reduce height of various trees.
  - Hulverstone Manor Farmhouse, Hulverstone – reduce crown by 30% of two tree.

## **27. OTHER MATTERS MEMBERS MAY WISH TO RAISE**

Cllr Morgan reported a car regularly parking in the lane at the entrance to the cemetery.

It was confirmed that this is a temporary measure while building works are being carried out at a neighbouring property.

## **25. DATE OF NEXT MEETING:**

Main Parish Council meeting on Wednesday 9<sup>th</sup> December at 7.30pm at Brighstone Methodist Church.

The next Cemetery Committee meeting will be held in January.

There being no further business, the Chairman thanked everyone for attending, and closed the Meeting at 9.22pm.