

**MINUTES OF BRIGHSTONE PARISH COUNCIL'S MEETING HELD IN
BRIGHSTONEMETHODIST CHURCH ON WEDNESDAY 14th OCTOBER 2015 AT 7.30PM.**

PRESENT: Cllr. John Cirrone (Chairman), Cllr S Chorley, Cllr D Tolfree, and Cllr C. Bridges (joined meeting at 7.32pm).

Mrs Susannah Jennings (clerk)

Ward Cllr Bob Seely

Eight members of the Public were present

1. APOLOGIES FOR ABSENCE.

Cllr. S Roberts, Cllr R Haviland and Cllr J Morgan.

2. DECLARATIONS OF INTEREST.

To be declared as appropriate at agenda items.

3. MINUTES.

The Minutes of the Full Council Meeting of 9th September, having been prior circulated and read, were confirmed as a correct record, and signed by the Chairman.

The Minutes of the Extraordinary Meeting of 23rd September having been prior circulated and read, were confirmed as a correct record, and signed by the Chairman.

Cllr C Bridges joined the meeting

4. MATTERS ARISING.

i. The Guet, Limerstone.. The clerk is continuing to pursue the issue.

iii Pavement access on Main Road, Brighstone – No further progress has been made, the clerk will continue to pursue.

iv. Parish Cemetery bin store – Cllr Cirrone confirmed that the bricks can be changed to the lighter colour. The stonemason is currently on holiday so works have not yet commenced.

5. PUBLIC PARTICIPATION, ON GENERAL MATTERS, AT THE DISCRETION OF THE CHAIRMAN.

A member of the public asked what was going to happen when the drainage works around the village of Brighstone were taking place.

Cllr Cirrone replied that he and the clerk had attended a meeting, along with Chris Goodman, with Island Roads in Warnes Lane car park to discuss the plans.

The first phase will be along Warnes Lane during the school half term week.

The next phase will be along North Street

The final stage will be at the Eastern end of the village, on the corner of Broad Lane.

None of the phases mean closing the Main Road in Brighstone and should cause little disruption to the Christmas Tree Festival as by then the works should be completed in the centre of the village.

There will not be any resurfacing during these drainage works.

6. PLANNING APPLICATIONS.

TCP/15288/E, P/01123/15 Anvil Cottage Chilton Lane Brighstone. Householder Application Demolition of garage car port and greenhouse proposed detached building to form annexed accommodation.

Brighstone Parish Council have no objections.

All Councillors agreed.

TCP/23145/F, P/01112/15 land adjacent to Berry Barn Farm New Road Brighstone. Proposed construction of terrace of 3 dwellings and pair of semidetached dwellings with parking
Brighstone Parish Council have no objection to the application but would prefer some form of light attenuation/screening measures applied to the velux window of the mid-terrace dwelling (as per the AONB Dark Skies policy).
All Councillors agreed.

TCP/25162/A, P/01124/15 3 Coastguard Cottages Military Road Brighstone. Householder Application
Demolition of two storey side extension and single storey rear extension proposed single/two storey side/rear extension to include balcony over flat roof.
Brighstone Parish Council have no objections.
All Councillors agreed.

7. TO RECEIVE PLANNING DECISIONS.

The following planning application has been approved by the Isle of Wight Council.
P/00959/15 Brook Farm House. Demolition of single storey extension; conversion and alterations of outhouse to form wetroom and laundry room including new pitched roof; division of dwelling to form managers accommodation; alterations; two storey to form additional living accommodation; single storey rear extension to form dining room with balcony over; loft conversion including dormer and recessed balcony.

The Chairman, Cllr J Cirrone, proposed item 13 be considered next as Cllr Bob Seely had another meeting to attend.

13. TO RECEIVE IW COUNCILLOR'S REPORT

- i. The Isle of Wight Council have this evening been debating ways in which to meet the latest financial cuts to their budget.
- ii. Cllr Seely has compiled his comments to submit to the Planning Inspectorate regarding the planning application on the Blanchards site. He has focused on the National Planning Policy Framework clauses 115 and 116.
- iii. Cllr Seely expressed his delight at the trial FYT bus route and hoped it would be successful and continue in the future.

Cllr Tolfree expressed concern that the Isle of Wight Council are stating that Planning Enforcement is not a statutory duty and is therefore under threat.

Cllr Seely replied that unfortunately the Planning Department have lost a large proportion of their officers, including those in the enforcement section.

8. TO NOTE DATE OF POSSIBLE MID-MONTH PLANNING COMMITTEE MEETING:

The mid-month planning meeting will be held on Wednesday 28th October.

9. TO WELCOME REPRESENTATIVES FROM THE FYT BUS TO PRESENT INFORMATION REGARDING THE TRIAL BUS SERVICE CONNECTING BRIGHSTONE PARISH WITH FRESHWATER.

The Chairman welcomed Michael Craig and Adrian Harris of the FYT bus.

The idea of a local community bus service began six years ago and the first bus was purchased 4 years ago. There are now four buses with an additional two buses on order. The service is supported by local Town and Parish Councils and volunteers from within the community.

In order to run a viable service there needs to be at least 50 people per week using a route, with at least two volunteer drivers/helpers. At present the pilot scheme in Brighstone Parish is taking about 28 passengers per week.

The pilot scheme so far has cost £350 and in order to extend the scheme until Christmas a donation of £350 would be required.

It was agreed that in order to advertise the service further FYT bus representatives could attend the two NP consultation days, attend the local coffee mornings and put up new posters on notice boards in the villages.

Cllr Cirrone thanked Michael Craig and Adrian Harris for attending the meeting.

10. TO CONSIDER THE FUTURE OF THE LOCAL BUS SERVICES AND CONSIDER FINANCIAL CONTRIBUTION TO THE FYT BUS SERVICE.

After some discussion all councillors agreed to donate £350 to FYT bus in order to extend the trial community bus service until the end of December 2015.

Proposed: Cllr D Tolfree

Seconded: Cllr S Chorley

All councillors agreed.

11. TO RECEIVE THE POLICE REPORT

The police report was distributed to councillors and the public.

12. TO CONSIDER ANY UPDATES REGARDING THE PLANNING APPLICATIONS ON THE BLANCHARDS SITE.

Cllr D. Tolfree declared a personal and prejudicial interest and left the room.

Cllr Cirrone informed councillors that an appeal has been lodged by the applicant to the Planning Inspectorate.

Any further comments to the Inspectorate must be received by them by the 11th November 2015.

It was decided that in order to give councillors more time to consider what further comments they wish to make, the item will be considered and placed on the agenda of the planning meeting of the 28th October.

Cllr Tolfree returned to the meeting.

14. TO RECEIVE UPDATES OF THE NP MEETING.

The last signed minutes of the Neighbourhood Plan had been distributed to councillors.

Cllr Tolfree asked if he could receive feedback from the Neighbourhood Plan group regarding the comments he had raised about the Draft Neighbourhood Plan.

It was agreed that after the Neighbourhood Plan Consultation Days the Parish Council would look at the draft Neighbourhood Plan document in more detail.

15. TO CONSIDER THE DRAFT NEIGHBOURHOOD PLAN DOCUMENTS.

After some discussion councillors agreed to ratify the Neighbourhood Plan document. All councillors agreed.

16. TO CONSIDER RENEWAL OF MEMBERSHIP TO THE QUALITY COUNCIL SCHEME.

The clerk explained that Brighstone Parish Council's membership to the Local Council Award Scheme is due to expire at the end of December.

The Parish Council have a number of options:

1. To let the membership expire and no longer be a member
2. To apply for the Foundation stage ensuring all criteria are met
3. To apply for the Quality stage ensuring all the criteria are met

All Parish Councillors had been prior distributed a copy of the Foundation and Quality qualifying criteria.

After some discussion it was agreed to apply for the Quality level and work would be done to ensure the Parish Council meet the qualifying criteria.

17. TO CONSIDER THE FUTURE MAINTENANCE OF THE WILD FLOWER BANK ALONG MAIN ROAD.

A letter from the public had been received asking if the bank could be cut regularly to keep it looking tidy instead of just once a year.

It was also noted that the recent cut by Island Roads has not been completed, with only two thirds of the length cut and what has been cut had not been done properly.

It was agreed to report this to Island Roads and ask them cut the bank again.

After discussion it was agreed that the clerk should ask the public's opinion, on whether to cut the bank regularly or leave as a wildflower bank, within the monthly Newsletter article.

18. RISK ASSESSMENT CHECKS FOR SEPTEMBER.

Risk assessment checks all ok – Grass cutting and burial registers are all up to date.

19. CONSIDER IWALC'S PROPOSAL REGARDING THE FUTURE OF PLANNING ENFORCEMENT ON THE ISLAND

At an IWALC meeting in September, attended by Cllr Haviland, it was stated that Planning Enforcement is not a statutory responsibility of the Isle of Wight Council and the service could further deteriorate. A paper was presented (which had been prior distributed to councillors) which detailed four options to enhance Planning Enforcement resources.

IWALC agreed that option D should be researched and asked Town and Parish to discuss and give feedback.

Councillors stated that the Isle of Wight Council's Enforcement Policy hasn't been revised and should therefore be continuing to maintain the service.

Councillors also expressed quite strong reservations and would need more detail in order to discuss this further.

20. TO AGREE TO CONTINUE MEMBERSHIP TO THE IW SPORTS AND RECREATION COUNCIL.

All councillors agreed to continue the membership at £6 per year.

21. TO APPROVE AND ACCEPT THE ANNUAL FINANCIAL EXTERNAL AUDIT REPORT.

The accounts for 2014/15 had been accepted by the external auditors with one comment made about a minor issue. The issue raised concerned copying over the figures from 2013/14 onto the 2014/15 return. The clerk and Cllr. Tolfree had looked at this but could not see an error. The clerk was asked to contact the internal auditors to ask if they could explain the issue further.

Apart from to question the external auditors comment, councillors approved and accepted the audit.

22. ACCOUNTS FOR PAYMENT:

Ch No.	To	Description	Net	VAT	Gross
1512	SSE Southern Electric - Public toilets		40.75	2.03	42.78
1513	Groundsell Contracting - Grass cutting Sept 2015		700.00	140.00	840.00
1514	Brighstone Methodist Church - Room hire July, Aug & Sept		42.00	0.00	42.00
1515	Top Mops - Toilet cleaning September 2015		208.73	41.75	250.48
1516	Southern Water - Cemetery		17.13	0.00	17.13
1517	HM Revenue & Customs - Tax & NI July, Aug & Sept		79.05	0.00	79.05
1518	Signpost Express - NP sign writing		90.00	18.00	108.00
1519	Mrs S Jennings - September salary		763.77	0.00	763.77
1520	AK Wigginton - Repair of toilets		65.00	0.00	65.00
1521	Mrs S Jennings - A3 printer, ink, paper & stationery		208.36	41.67	250.03
1522	IW Sports & Rec Council - Affiliation Fees		6.00	0.00	6.00
1523	2014/15 BDO External Audit		200.00	40.00	240.00
TOTAL			2420.79	283.45	2704.24

Proposed: Cllr D Tolfree

Seconded: Cllr S Chorley

All councillors agreed.

23. TO RECEIVE FINANCIAL STATEMENT TO 31st AUGUST 2015

The Financial Statement to 30th September was circulated and agreed.

24. TO RECEIVE REPORTS FROM REPS. ON OUTSIDE BODIES.

Web Group – Cllr Chorley reported that a web group meeting had taken place at which the final details of the reformatting of the Minutes and Agendas page were agreed.

Wilberforce Hall – Cllr Tolfree had attended two meetings of the Wilberforce Hall committee and plans have now been drawn up for the accessible toilet and an architect is to be employed. There is also a proposal to have better access to the main building.

The Reading Room – Cllr Tolfree reported that a programme of redecoration, improvements to the kitchen area and an accessible toilet were currently being considered.

Mayor and Chairmen's Association – Cllr Cirrone reported that he had attended a meeting of Island Mayors and Chairmen. Much of the discussion at that meeting was regarding concerns expressed about planning enforcement now there have been further cuts in the planning department of the Isle of Wight Council.

Newsletter – Cllr Haviland had submitted a written summary of the Newsletter meeting he had attended. Currently the Newsletter finances, over the last five months, is in deficit but once all monies have been collected this position should improve considerably. Some of the committee have been volunteering for many years and are requesting for others to assist or replace them.

25. CORRESPONDENCE:

i. An invitation from Amey has been received regarding its new Waste and Environmental Services contract with the Isle of Wight Council. The meeting is on Wednesday 28th Oct at 6.30pm. Cllr Tolfree said he would attend.

ii. The lady who looks after the planter opposite Casses Court is no longer able to continue. It was agreed to ask for volunteers in the Newsletter.

iii. An email from the Brighstone WI has been received requesting the support and assistance of the Parish Council in locating a public accessible defibrillator. It was agreed to put this on the November agenda so it can be discussed further.

- iv. An invitation from the West Wight Sports Centre has been received to attend a presentation evening to young people who have successfully completed stages of the D of E Awards.
- v. An email has been received notifying the Parish Council that the WI have decided not to go ahead with the planting of the tree to celebrate 100 years of the WI.
- vi. Notification has been received from Island Roads detailing the schedule during the drainage works scheme in the village of Brighstone.
- vii. Cllr Cirrone and the clerk attended the Best Kept Village Awards Ceremony and were delighted when Brighstone won the Best Kept Extra Large Village Award. It was agreed to request that the trophy and framed photo be kept in the library.
- viii. The Parish Council has received one application for the vacant Brighstone Parish Councillor position. Therefore co-option will take place at the November Parish Council meeting.

26. OTHER MATTERS MEMBERS MAY WISH TO RAISE

Cllr Bridges reported that the Mead Lane footpath needed clearing. The clerk said she would report this to Island Roads.

25. DATE OF NEXT MEETING:

Planning Meeting 28th October at 7.45pm at Brighstone Methodist Church.

Main Parish Council meeting on Wednesday 11th November at 7.30pm at Brighstone Methodist Church.

There being no further business, the Chairman thanked everyone for attending, and closed the Meeting at 9.40pm.