

**MINUTES OF BRIGHSTONE PARISH COUNCIL'S MEETING HELD IN
BRIGHSTONEMETHODIST CHURCH ON WEDNESDAY 9th SEPTEMBER 2015 AT 7.30PM.**

PRESENT: Cllr. John Cirrone (Chairman), Cllr J Morgan, Cllr S Roberts, Cllr S Chorley, Cllr R Haviland, and Cllr C. Bridges.

Mrs Susannah Jennings (clerk)

One member of the Public was present

1. APOLOGIES FOR ABSENCE.

Cllr. D Tolfree

2. DECLARATIONS OF INTEREST.

Cllr Cirrone declared a personal and prejudicial interest in item 16.

3. MINUTES.

The Minutes of the Full Council Meeting of 19th August, having been prior circulated and read, were confirmed as a correct record, and signed by the Chairman.

The Minutes of the Cemetery Committee Meeting of 19th August having been prior circulated and read, were confirmed as a correct record, and signed by the Chairman.

The Minutes of the Planning meeting of 2nd September having been prior circulated and read, were confirmed as a correct record, and signed by the Chairman once the meeting date was corrected to September instead of August.

4. MATTERS ARISING.

- i. Parking outside Brighstone Primary School – The clerk read an email received from PCSO Cat Quinn which explained that she had visited the school. The school have a warden who checks the bus lane and they are considering enlarging the ‘no parking between times’ sign. PCSO Cat Quinn stated that she would patrol the area when she could.
- ii. Local Planning Enforcement issues –
 - a. Electrical Transformer at the Lodge. A response from the IW Council Enforcement Team has been received stating that following receipt of Southern Electric’s confirmation that the transformer is compliant with the permitted development rights, it now considers the case closed. However the email refers to Span Lodge which is in Ryde. The Clerk has written back to the Enforcement Team for clarification.
 - b. The Guet, Limerstone. The Clerk read an email from the Planning Enforcement Team. The email stated that the Enforcement Team will be looking into the issue but there are currently issues elsewhere and other factors delaying the investigation. The clerk will continue to pursue the issue.
- iii Pavement access on Main Road, Brighstone – No further progress has been made, the clerk will continue to pursue.
- iv. Parish Cemetery bin store – Cllr Cirrone met with the benefactor who is happy for the red bricks to be replaced with sandy coloured bricks. However there is concern that to replace the bricks may incur extra cost. Therefore Cllr Cirrone will use his discretion when ordering replacement bricks.

5. PUBLIC PARTICIPATION, ON GENERAL MATTERS, AT THE DISCRETION OF THE CHAIRMAN.

No issues were raised.

6. PLANNING APPLICATIONS.

There were no planning applications to consider.

7. TO RECEIVE PLANNING DECISIONS.

There were no new planning decisions.

8. TO NOTE DATE OF POSSIBLE MID-MONTH PLANNING COMMITTEE MEETING:

The mid-month planning meeting will be held on Wednesday 23rd September.

9. TO REVIEW BRIGHSTONE PARISH COUNCIL'S FINANCIAL REGULATIONS.

The following changes were suggested and agreed

2.1. Change the month from December to November.

2.2. Change the month for agreeing the precept to December or January meeting.

3.1. add the statement 'unless agreed by the Parish Council.

6.5 Change the frequency that expenses are reimbursed from three monthly to a monthly basis.

7.1. To authorise the clerks salary to be paid monthly even if a Parish Council meeting is not held in that month.

8.1. To add 'Following instruction from the Parish Council' to the sentence 'All loans and investments will be negotiated by the RFO in the name of the Parish Council'.

All councillors agreed to adopt the Financial Regulations once these amendments had been added.

10. TO CONSIDER THE FUTURE OF THE LOCAL BUS SERVICES.

The FYT bus have launched a trial bus route connecting residents in Brighstone, Mottistone, Hulverstone and Brook to Brighstone Centre and Freshwater services. The trial will run from 10th September until 2nd October. The decision to continue the service after the 2nd October will be based on a number of factors including usage and feedback. FYT bus have asked if there is a central collection point where any feedback forms could be deposited. It was agreed to ask the Brighstone Village shop but if that was not possible Cllr Chorley volunteered to have a collection point outside her house.

Ward Cllr Bob Seely is currently investigating the possibility of reinstating the number 35. Councillors agreed that in order to consider financially supporting this service more information is needed.

11. TO RECEIVE THE POLICE REPORT

The police report was distributed to councillors and the public.

12. TO CONSIDER ANY UPDATES REGARDING THE PLANNING APPLICATIONS ON THE BLANCHARDS SITE.

There were no updates to report.

13. TO RECEIVE IW COUNCILLOR'S REPORT.

Cllr. Bob Seely's report was distributed to councillors and the public. The issues raised within it had already been discussed in item 10.

14. TO RECEIVE UPDATES OF THE NP MEETING.

The draft Neighbourhood Plan documents had been distributed by email to councillors for their consideration. Councillors commented that the document is very professional.

15. TO CONSIDER THE DRAFT NEIGHBOURHOOD PLAN DOCUMENTS.

Councillors were asked to consider the Actions to go alongside the Policies of the Brighstone Parish Neighbourhood Plan.

A table of the Parish Plan Actions were distributed to councillors.

After some discussion councillors stated that should an occasion arise which changes, gives opportunity or if a need was identified Brighstone Parish Council would respond as appropriate to the situation at the time.

It was agreed to hold an Extraordinary Parish Council meeting on the 23rd September to consider the full draft of the Brighstone Parish Neighbourhood Plan.

16. TO CONSIDER RESIDENTS COMMENTS REGARDING THE FORMER COUNTRYMAN PUBLIC HOUSE.

Cllr Cirrone declared a personal and prejudicial interest, signed the Declaration of Interests book and left the room.

Cllr Chorley took the Chair.

The concerns raised by members of the public include; the untidy appearance of the site, the poor impression it gives as people enter the village, the untidy site within an AONB and the presence of rats.

The owner of the Countryman had been willing to attend this meeting but unfortunately had prior commitments.

After some discussion councillors asked the clerk to contact the owner outlining the concerns of residents and ask if the Parish Council can be kept up to date with any progress on site, so that any future concerns raised by residents can be answered directly.

Cllr Cirrone re-joined the meeting and retook the Chair.

17. TO CONSIDER THE ISLE OF WIGHT COUNCIL'S CHANGES TO THE PRINTING OF PLANNING APPLICATIONS FOR TOWN AND PARISH COUNCILS.

Cllr Cirrone had contacted a local architect who was not keen to take on the printing of all Brighstone Parish Planning applications.

The Clerk had investigated the cost of A3 photocopiers which ranged from £120 to £200.

All councillors agreed that the Clerk purchase an A3 photocopier with a maximum budget of £200.

18. RISK ASSESSMENT CHECKS FOR SEPTEMBER.

Risk assessment checks all ok – Cemetery gates and fences are all in order. Grass cutting is up to date. Burial registers are up to date.

19. CONSIDER THE NEIGHBOURHOOD PLAN FINANCES AND FURTHER FUNDING

An up to date summary of the neighbourhood Plan Finances had been prior distributed to councillors showing a balance of £271.40.

Councillors agreed that in order to decide on future financing a budget of further expenditure was required.

It was agreed to discuss this again at the Extraordinary meeting on the 23rd September with budget figures from the Neighbourhood Plan Group.

20. ACCOUNTS FOR PAYMENT:

Ch No.	To	Description	Net	VAT	Gross
1505	Dryad Treework - 3rd qtrt 2015		200.00	0.00	200.00
1506	Top Mops - Aug toilet cleaning		208.73	41.75	250.48
1507	Mrs S Jennings - Aug salary		763.77	0.00	763.77
1508	Hampshire & IW Probation 0 Brook Stream clearing		75.00	0.00	75.00
1509	Mrs W Simmons - BPNP Consultation days, room booking		59.00	0.00	59.00
1510	Groundsells Contracting - Grass cutting August		700.00	140.00	840.00
1511	Information Commissioner - Annual fee		35.00	0.00	35.00
TOTAL			2041.50	181.75	2223.25

Proposed: Cllr R Haviland **Seconded:** Cllr S Roberts **All councillors agreed.**

21. TO RECEIVE FINANCIAL STATEMENT TO 31st AUGUST 2015

The Financial Statement to 31st August was circulated and agreed.

22. TO RECEIVE REPORTS FROM REPS. ON OUTSIDE BODIES.

Newsletter – Cllr Morgan reported that he is unable to attend the next meeting of the Brighstone and District Newsletter on the 14th September. Cllr Haviland agreed to attend.

23. CORRESPONDENCE:

i. The clerk has received telephone calls from local residents concerning dangerous parking near The Lodge development and Moor Lane.

PCSO Cat Quinn was contacted and an email update has been received explaining that she attended the area and found none of the cars were parked illegally. The developer of The Lodge has told residents that if further incidents occur they can contact him direct and he will come and attend.

24. OTHER MATTERS MEMBERS MAY WISH TO RAISE

Cllr Chorley reported that she will be representing the Parish Council at the Newport Minster service on Sunday to celebrate the reign of HM the Queen.

Cllr Chorley reported that Cllr Tolfree had joined the toilet working party and he has agreed to help with the any financial applications.

25. DATE OF NEXT MEETING:

Extraordinary Parish Council meeting on the 23rd September at Brighstone Methodist Church at 7.45pm.

Main Parish Council meeting on Wednesday 14th October at 7.30pm at Brighstone Methodist Church.

There being no further business, the Chairman thanked everyone for attending, and closed the Meeting at 8.55pm.

DRAFT