

**MINUTES OF BRIGHSTONE PARISH COUNCIL'S MEETING HELD IN THE SEELY HALL,
BROOK ON WEDNESDAY 19th AUGUST 2015 AT 7.30PM.**

PRESENT: Cllr. John Cirrone (Chairman), Cllr J Morgan, Cllr S Roberts, Cllr S Chorley, Cllr R Haviland, Cllr D Tolfree and Cllr C. Bridges.

Mrs Susannah Jennings (clerk)

Four members of the Public was present

1. APOLOGIES FOR ABSENCE.

None

2. DECLARATIONS OF INTEREST.

None declared.

3. MINUTES.

The Minutes of the Full Council Meeting of 8th July, having been prior circulated and read, were agreed once the following amendment was made and signed by the Chairman:

Item 10. The first line to be reworded so it is easier to understand 'The Clerk explained that a book had been found recording paperwork but as yet the actual paperwork had not been found.'

The Minutes of the Cemetery Committee Meeting of 8th July having been prior circulated and read, were confirmed as a correct record, and signed by the Chairman.

The Minutes of the Planning meeting of 22nd July having been prior circulated and read, were confirmed as a correct record, and signed by the Chairman.

The Minutes of the Planning meeting of 12th August having been prior circulated and read, were confirmed as a correct record, and signed by the Chairman.

4. MATTERS ARISING.

The Clerk reported that she had received a response from the Planning Officer regarding the siting of a transformer station at The Lodge development. He had stated that he had contacted the Enforcement Team to establish whether the station required planning permission and had contacted the developer. This Clerk had emailed again last week to chase the outcome but a reply has not yet been received.

5. PUBLIC PARTICIPATION, ON GENERAL MATTERS, AT THE DISCRETION OF THE CHAIRMAN.

No issues were raised.

6. PLANNING APPLICATIONS.

(i) TCP/32352, P/00930/15 4 Coastguard Cottages, Coastguard Lane, Brook. Householder Application Demolition of conservatory replacement conservatory.

Brighstone Parish Council have no objection.

All Councillors agreed

(ii) TCP/17694/K, P/00902/15 Island Fish Farm Waters Edge Muggleton Lane Brighstone. Removal of condition no. 2 on TCP/17694E/S/20494

Brighstone Parish Council support this application.

The Parish Council believe the applicant has tried to run the business as agricultural and is now running a successful local sports and leisure business. All Councillors agreed

(iii) TCP/29376/A, P/00884/15 Isle of Wight Pearl, Military Road Brighstone. Alterations to main entrance on north elevation alterations to car park.

Brighstone Parish Council support this application. All Councillors agreed

(iv) TCP/30738/D, P/00875/15 The Lodge, Main Road Brighstone. Variation of condition no. 2 on P/01850/12 TCP/30738/A to allow amendments to unit D3.

Brighstone Parish Council have no objection. All Councillors agreed.

7. TO RECEIVE PLANNING DECISIONS.

There were no new planning decisions.

8. TO NOTE DATE OF POSSIBLE MID-MONTH PLANNING COMMITTEE MEETING:

It was agreed to hold the mid-month planning meeting on Wednesday 2nd September at 7.30pm at Brighstone Methodist Church instead of Wednesday 26th August.

9. TO REVIEW BRIGHSTONE PARISH COUNCIL'S STANDING ORDERS.

The following changes were suggested and agreed

11.1 This should include contractors as well as employees due to the potentially commercially sensitive nature of the discussion.

18.7 Use the term "meeting room" rather than "council chamber".

19.3 To add a section defining how we minute items discussed when the public have been excluded. "A separate minute of confidential business shall be kept but not published with the minutes that are made available to the public".

20 This should be Isle of Wight Councillor not District Councillor.

23.3 To also cover payments to contractors and service providers.

All councillors agreed to adopt the Standing Orders.

10. TO CONSIDER THE FUTURE OF THE PLOT OF LAND IN WILBERFORCE ROAD.

The Clerk explained that some records had been retrieved from storage but the full set of original documents are stored with Glanville Solicitors in Newport.

Having spoken to one of the solicitors at Glanvilles, they had confirmed that the land is not registered with Land Registry but this is not a necessity, even if the Parish Council wish to sell it. However it can make the sale process slightly easier.

The process of registering would also highlight any restrictions there are on the land.

The cost would be in the region of:

Solicitors fee £300

Land Reg. fees £140.

After some discussion the Parish Council decided to only register the land if the Parish Council decided to sell the plot.

11. TO CONSIDER UPDATING THE MINUTES AND AGENDAS PAGE ON THE PARISH COUNCIL WEBSITE.

The web designer of the Parish Council website has notified the Parish Council of a new system to display agendas and minutes. The cost would be £190.

Cllr Chorley distributed a printed copy of the Parish Council's current pages and examples of agenda and minutes pages of other Parish/Town Councils who have already adopted the new system.

Everyone agreed the new system looked much tidier and would be easier to use.

All councillors agreed to proceed with the new system.

12. TO CONSIDER THE FUTURE OF THE LOCAL BUS SERVICE, INCLUDING MAKING A FINANCIAL CONTRIBUTION TO THE NUMBER 35.

An email had been received from Michael Craig, of FYT Bus, asking if Brighstone Parish Council would be interested in supporting a bus from Brighstone to Freshwater and Yarmouth.

All councillors agreed to invite representatives from the FYT bus to meet with the Parish Council and discuss the idea further.

Cllr Bob Seely sent in an emailed monthly report outlining the closure of the number 35 bus service. The email asked whether the Parish Council would be willing to part subsidise the route in the future.

After some discussion the Parish Council agreed that in principle they are happy to discuss but require more detail in order to make an informed decision. The Parish Council need to know the full proposal, what would be the costs and the usage figures.

13. TO RECEIVE THE POLICE REPORT

The police report was distributed to councillors and the public.

The Parish Clerk was asked to enquire whether further speed checks were planned as speeding is a constant issue within the parish.

14. TO CONSIDER ANY UPDATES REGARDING THE PLANNING APPLICATIONS ON THE BLANCHARDS SITE.

There were no updates to report.

15. TO RECEIVE IW COUNCILLOR'S REPORT.

Cllr. Bob Seely's report had been discussed in item 12.

16. TO RECEIVE AN UPDATE AND NOTES OF THE NP MEETING AND TO CONSIDER SUGGESTION OF PURCHASING LAND FOR AFFORDABLE HOUSING.

The notes of the previous NP Steering Group meeting were distributed.

Cllr Cirrone reported that under new legislation any development under ten units no longer have to provide a contribution to affordable housing. As an action the Neighbourhood Plan Group have suggested the Parish Council consider purchasing land to provide affordable housing.

The Parish Council would not be responsible for the development but would own the land.

After some discussion it was agreed that the Parish Council do not disagree with the sentiment but do not feel they are able to take on such a big commitment.

17. TO DISCUSS PARKING ISSUES ON NEW ROAD OUTSIDE BRIGHSTONE PRIMARY SCHOOL.

An email had been received from a concerned member of the public regarding parking/dropping off in the bus layby outside the school during school opening/closing times.

Councillors shared the concerns but are unable to take any direct action. The clerk was asked to contact the local police to ask if they could enforce the restrictions.

18. TO CONSIDER ACTION REGARDING THE LIMITED PAVEMENT ACCESS DUE TO A LARGE TREE ON MAIN ROAD, BRIGHSTONE.

The Clerk advised councillors that unfortunately this had not progressed any further forward and she was still trying to get in contact with Island Roads and Isle of Wight Council officers who could take the project forward.

19. TO CONSIDER THE ISLE OF WIGHT COUNCIL'S CHANGES TO PLANNING APPLICATIONS FOR TOWN AND PARISH COUNCILS.

Bembridge Parish Council has decided to contract a printing company to supply print outs of planning applications and the Bembridge PC Clerk had supplied the quotes she had obtained.

These prices were considered too high for the Parish Council and it was decided to obtain quotes from local companies/architects and for the clerk to investigate the cost of A3 black and white printers.

20. TO CONSIDER OUTSTANDING PLANNING ENFORCEMENT ISSUES WITHIN THE PARISH

The clerk confirmed that she had not yet received any feedback from the Planning Enforcement Team regarding the property in Limerstone. This will be chased up as it was first reported six months ago.

21. TO CONSIDER THE BUILDING OF A NEW BIN STORE AT THE PARISH CEMETERY

The benefactor who paid for the cemetery wall and gates would also like to build a stone bin store. The base has already been laid and works have now been put on hold for the materials to be approved by the Parish Council.

The proposed design is a stone wall with quoined brick corners. At present the bricks are a contrasting red. The Cemetery Committee proposed a softer sand brick.

Examples of each brick colour was shown to the Parish Council and a vote of four for the sand colour and three for the red brick was made.

It was therefore decided to recommend the sand colour bricks to the benefactor.

It was agreed that if the benefactor did not approve of the sand colour brick Cllr Cirrone has the authority to agree on the brick colour.

22. RISK ASSESSMENT CHECKS FOR AUGUST.

Risk assessment checks all ok – Goods ordered have been received, office equipment and documents are up to date.

23. TO AGREE PAYMENT OF THE RECREATION GROUND INVOICES

There were two invoices/quotes to be authorised by the Parish Council as requested by the Recreation Ground Committee:

1. Quote to repair the wooden post fencing around the children's play area. £353.90 plus VAT
2. Invoice for works carried out to repair ground within the playground area. £102 plus VAT

All councillors agreed to pay both the invoice and quote.

24. ACCOUNTS FOR PAYMENT:

Ch No.	To	Description	Net	VAT	Gross
1498	Groundsell Contracting - grass cutting July		700.00	140.00	840.00
1499	Mrs S Jennings - July salary		763.77	0.00	763.77

1500	Newsletter - NP £51 & PC £68		119.00	0.00	119.00
1501	Groundsell Contracting - grass cutting June		700.00	140.00	840.00
1502	Top Mops - Toilet cleaning July 2015		208.73	41.75	250.48
1503	John Brownscombe - NP Consultancy		2055.00	0.00	2055.00
1504	County Fencing Supplies - Rec Ground maintenance		102.00	20.40	122.40
TOTAL			4648.50	342.15	4990.65

Proposed: Cllr D Tolfree **Seconded:** Cllr S Roberts **All councillors agreed.**

25. TO RECEIVE FINANCIAL STATEMENT TO 31st JULY 2015

The Financial Statement to 31st July was circulated and agreed.

The Financial Statement of the Neighbourhood Plan was also distributed and it was noted that a balance of £271.40 remained. It was agreed to ask the Neighbourhood Plan Group for a budget forecast.

26. TO RECEIVE REPORTS FROM REPS. ON OUTSIDE BODIES.

Brook Post Office – Cllr Haviland reported that there has been no further development regarding the reopening of the Post Office in Brook.

IWALC – Cllr Tolfree reported that he had attended the IWALC AGM at which he had raised the issue of the lack of enforcement in the Isle of Wight Planning Department. Cllr Haviland agreed to attend the next IWALC meeting on the 17th September.

27. CORRESPONDENCE:

- i. The County Drumhead Ceremony has been postponed and will now take place on Sunday 20th September 2pm in Warne’s Lane Car Park in Brighstone.
- ii. Two emails have been received from residents regarding the appearance of the former Countryman Public House. It was agreed to put this as an agenda item at the next meeting.
- iii. An email from the owner of Stitch Cottage has been received regarding a mistake made by the Parish Council when considering a Planning Application. The Parish Council stated in their comments that Stitch Cottage was a Listed Building when in fact it is not. The Parish Council and Clerk agreed it had made a mistake and a letter of apology would be sent to the owner of Stitch Cottage.

28. OTHER MATTERS MEMBERS MAY WISH TO RAISE

Cllr Haviland informed councillors that there are capital grants currently available from Awards for All, which could be a funding source to update the public toilets.

It was also asked if the overgrown bamboo canes on the Recreation Ground could be cut back.

30. DATE OF NEXT MEETING:

Main Parish Council meeting on Wednesday 9th September at 7.30pm at Brighstone Methodist Church..

There being no further business, the Chairman thanked everyone for attending, and closed the Meeting at 9.20pm.