

**MINUTES OF BRIGHSTONE PARISH COUNCIL'S ANNUAL MEETING HELD IN THE
METHODIST CHURCH, BRIGHSTONE ON WEDNESDAY 13th MAY 2015 AT 8PM.**

PRESENT: Cllr. John Cirrone (Chairman), Cllr. Ken Taylor, Cllr S Roberts, Cllr S Chorley, Cllr R Haviland, Cllr J Morgan and Cllr. Colin Bridges.
Ward Cllr. Bob Seely
Mrs Susannah Jennings (clerk)
Four member of the Public were present

1. TO RECEIVE NOMINATIONS AND TO ELECT A CHAIRMAN OF THE COUNCIL FOR 2015/16 AND SIGN THE ACCEPTANCE OF OFFICE.

Vice Chairman Cllr. Chorley took the chair and asked for nominations.
Cllr. Taylor nominated Cllr Cirrone. Seconded by Cllr Roberts.
There were no other nominations.
All agreed to elect Cllr Cirrone as Brighstone Parish Council's Chairman.

Cllr Cirrone signed the Acceptance of Office.

2. TO RECEIVE NOMINATIONS AND TO ELECT A VICE CHAIRMAN OF THE COUNCIL FOR 2015/16.

Cllr J Cirrone re-took the chair and asked for nominations.
Cllr. Morgan nominated Cllr Chorley. Seconded by Cllr Haviland.
There were no other nominations.
All agreed to elect Cllr Chorley as Brighstone Parish Council's Vice Chairman.

Cllr Chorley signed the Acceptance of Office.

3. APOLOGIES FOR ABSENCE.

Cllr. D Tolfree

4. DECLARATIONS OF INTEREST.

None declared.

The Chairman proposed that item 11 be brought forward.

11. TO CONSIDER PLANNING APPLICATION (i) P/00481/15, TCP/31481/B. BARN ADJACENT TO 1 AND 2, MARSH GREEN COTTAGES, MARSH GREEN, BRIGHSTONE. VARIATION OF CONDITION NO. 3 AND REMOVAL OF CONDITIONS NOS. 4 AND 5 ON P/00581/14 - TCP/31481/A TO ALLOW THE APPROVED HOLIDAY ACCOMMODATION TO BE USED AS A DWELLING.

Planning consultant Mr. Glen Hepburn gave the Parish Council an overview of the proposal before councillors considered the application.

Brighstone Parish Council have no objection to this application and believe the proposal allows a member of a well-established local family to stay living in the area. All Cllrs agreed.

5. MINUTES.

The Minutes of the Full Council Meeting of the 8th April, having been previously circulated and read, were confirmed as a correct record, and signed by the Chairman.

The Minutes of the Cemetery Committee of the 8th April having been previously circulated and read, were confirmed as a correct record, and signed by the Chairman.

The Minutes of the Planning Committee of the 22nd April having been previously circulated and read, were confirmed as a correct record, and signed by the Chairman

6. TO ELECT MEMBERS TO THE CEMETERY AND PLANNING COMMITTEES AND TO THE NEIGHBOURHOOD PLAN STEERING GROUP.

Cemetery Committee members:

Cllr J Cirrone, Cllr J Morgan, Cllr S Chorley and Cllr S Roberts. All councillors agreed

Planning Committee:

All councillors. All councillors agreed

Neighbourhood Plan Steering Group:

Cllr J Cirrone, Cllr K Taylor and Cllr S Chorley. (One position still vacant). All councillors agreed

7. TO ELECT MEMBERS AS REPRESENTATIVES ON OUTSIDE BODIES.

Wilberforce Hall:

Cllr D Tolfree (Deputy Cllr K Taylor). All councillors agreed

IWALC:

Cllr D Tolfree (Deputy Cllr K Taylor) All councillors agreed

B'Stone & District Newsletter:

Cllr J Morgan All councillors agreed

IW Sports & Rec. Council:

Cllr J Cirrone All councillors agreed

Police Liaison:

Cllr R Haviland All councillors agreed

Brighstone Reading Room:

Cllr D Tolfree All councillors agreed

Seely Hall:

Cllr R Haviland All councillors agreed

Brighstone Recreation Ground :

Cllr S Roberts and Cllr C Bridges All councillors agreed

Website:

Cllr D Tolfree and Cllr S Chorley All councillors agreed

8. TO APPROVE AND SIGN THE STATEMENT OF ACCOUNTS FOR 2014/15

A copy of the figures and bank reconciliation had been prior distributed to councillors and the clerk read out the Annual Governance Statements.

All councillors agreed the figures and each of the Annual Governance Statements and the Chairman and Clerk signed the declarations.

9. MATTERS ARISING.

- a) Future of the no.12 bus service – A reply has been received from Matt Kitchin offering to meet members of Brighstone Parish Council. It was agreed to contact Mr Kitchin to arrange a convenient date for both him and Cllr. Cirrone, then contact all other councillors to see if any other members are able to attend.
- b) The future of the Military Road – It was confirmed that the Island Roads website shows the geotechnical works on the Military Road is due to be carried out 2015/16. The Clerk is pursuing confirmation of a start date.
- c) Planning Enforcement – The Clerk has tried on a number of occasions to contact the IWC Planning Enforcement Officer for an update regarding the property in Limerstone but has not received a reply. The Clerk was asked to continue pursuing this and to write a letter from the Parish Council.
- d) The ‘Thimble’ at Compton – After consulting local people there is no answer regarding the possible reinstatement of the ‘Thimble’. The clerk was asked to contact the National Trust.
- e) Public/councillor inspection of planning applications – The clerk has contacted the Library to ask if the plans could be available on the Tuesday morning before the scheduled Parish Council meeting. All councillors agreed this would be a good idea.

10. PUBLIC PARTICIPATION, ON GENERAL MATTERS, AT THE DISCRETION OF THE CHAIRMAN.

There were no questions or comments from the public.

11. PLANNING APPLICATIONS.

Already covered earlier in the meeting.

12. TO RECEIVE PLANNING DECISIONS.

The following Planning Applications have been granted permission by the Isle of Wight Council.
P/01451/14 Veme, Moor Lane, Brighstone. Alterations; conversion of garage to provide dining room; proposed detached garage.

P/00200/15 Land to the north of access to Dunsbury Farm, Dunsbury Lane, Brook. Formation of farm track.

13. TO NOTE DATE OF POSSIBLE MID-MONTH PLANNING COMMITTEE MEETING:

Possible mid-month planning meeting date is Wednesday 27th May, to start at 7.45pm.

14. TO CONSIDER PARISH COUNCIL INSURANCE RENEWAL.

Three different quotes had been obtained and a table showing the different levels of cover and total cost were considered by councillors.

After some discussion and consideration regarding the different levels of cover, which were all very similar, councillors decided to accept the AON quote, for one year, as it was the cheapest and covered all elements.

Proposed: Cllr Haviland.

Seconded: Cllr Roberts

All agreed.

15. TO RECEIVE POLICE REPORT.

The police report was distributed to councillors and the public.

In April/beginning of May there was one reported incident of Criminal Damage, one report of ASB and one report of theft.

16. TO CONSIDER REFURBISHMENT OF THE PUBLIC TOILETS.

Cllr Chorley had produced a written report which had been prior distributed and is attached to these minutes.

Cllr Cirrone had produced a scale drawing of the toilets which was distributed to councillors.

The next meeting of the toilets working group is on Monday 18th May at 11am.

17. TO CONSIDER ANY UPDATES REGARDING THE PLANNING APPLICATIONS ON THE BLANCHARDS SITE.

There were no updates to report.

18. TO RECEIVE IW COUNCILLOR'S REPORT.

Cllr Seely had submitted a written annual written report which was distributed and is attached to these minutes.

19. TO RECEIVE AN UPDATE AND NOTES OF THE NP MEETING.

The notes of the previous NP Steering Group meeting had been prior distributed to councillors.

Cllr Cirrone reported that the draft policies are currently being written.

20. TO RECEIVE AN UPDATE ON THE PARISH CEMETERY.

Concern was expressed regarding the security of the pile of stones which have been kept to possibly build a wall around the bins. It was agreed that Cllr Cirrone would speak to the benefactor and suggest they are moved away from the entrance and put further back into the cemetery grounds.

The clerk explained that, having spoken to a local stonemason, the enforcement of the new tablet sizes may be a problem as the new sizes do not allow for a built in flower holder with enough room for a reasonable number of words. The stonemason is going to have a look at designs and report back.

21. TO CONSIDER ACTION REGARDING THE LIMITED PAVEMENT ACCESS DUE TO A LARGE TREE ON MAIN ROAD, BRIGHSTONE.

A number of possibilities were discussed in order to solve the access problem.

The owners of the adjoining property have offered to donate some of the adjoining land, in order to form a pavement around the tree, if the stone wall is rebuilt.

Another option is to build a ramp over the tree routes to provide access for pedestrians.

It was agreed to consult a tree surgeon and ask whether the exposed tree roots could be removed and a surface be laid, without damaging the tree.

22. TO CONSIDER RESPONSE TO THE ISLE OF WIGHT COUNCIL'S DISCRETIONARY SERVICES QUESTIONNAIRE.

The Isle of Wight Council's questionnaire regarding the handover of discretionary services had been prior distributed to councillors.

The Clerk informed the Council that the majority of Town and Parish Councils on the Island are currently undergoing the process of taking over services such as libraries, recreation grounds etc. from the Isle of Wight Council but Brighstone Parish Council actually completed this process some years ago.

It was agreed that regardless of the period of time the questionnaire covers Brighstone Parish Council should respond with a paragraph explaining the problems it faced at the time. The main problems were a lack of paperwork regarding items to be transferred such as structure and boundary of sites.

23. RISK ASSESSMENT CHECKS FOR MAY.

Risk assessment checks all ok – Data protection and Freedom of Information were all up to date; grass cutting is underway; office equipment and documents are in good order.

24. ACCOUNTS FOR PAYMENT:

Ch No.	To	Description	Net	VAT	Gross
1478	SLCC IW - Clerk audit training		10.00	0.00	10.00
1479	John Brownscombe - NP Consultant		2018.50	0.00	2018.50
1480	Groundsell Contracting - April grass cutting		700.00	140.00	840.00
1481	Mrs S Jennings - April salary		763.77	0.00	763.77

Proposed: Cllr R Haviland **Seconded:** Cllr K Taylor

All councillors agreed.

25. TO RECEIVE FINANCIAL STATEMENT TO 30th APRIL 2015

The Financial Statement to 30th April was circulated and agreed.

26. TO RECEIVE REPORTS FROM REPS. ON OUTSIDE BODIES.

Brighstone Recreation Ground AGM – Cllr Roberts reported that six new dog signs were being designed for the six entrances into the Recreation Ground, along with a new ‘Please shut the gate’ sign.

Newsletter AGM – Cllr Morgan reported that the Newsletter has had a good year, making a small profit to carry forward to this year. They continue to deliver to every household with a number of additional copies to distribute to community and businesses for tourists.

Wilberforce Hall AGM – Cllr Tolfree had sent in a written report which had been prior distributed to councillors and is attached to these minutes.

27. CORRESPONDENCE:

i. An email has been received from a resident asking whether the Parish Council would consider selling the plot on Wilberforce Road. It was agreed to add this to the June agenda and the clerk would look into the legal aspects of selling the land.

ii. A letter of thanks has been received from the West Wight Sports Centre for the Parish Council’s support this financial year.

iii. Tree Works at Lime Tree House, Woodside Drive, Upper Lane – Lime to pollard to previous pollard points.

iv Correspondence via Cllr Bob Seely had been received regarding the lack of Coastal Path signage near the Isle of Wight Pearl. The Isle of Wight Council has responded stating they will contact the Isle of Wight Pearl to ask if they would be happy to have a way marker post installed in their grounds.

v. The Rights of Way Team have assessed the footpath BS63 and have said it is fit for use. They stated that if the Parish Council still have concerns about the uneven surface, we can obtain a quotation for the works to be carried out, which would need to be funded and delivered by the Parish Council.

vi. A new rural broadband cabinet located a Casses Close has come on line, residents need to contact their ISP providers to upgrade to these services.

- vii. The West Wight Sports Centre have sent an invitation to Brighstone Parish Council to attend a photo call on Saturday 16th May at 2pm
- viii. The Brighstone WI have asked if the Parish Council have an area of land where they can plant a tree to celebrate 100 years of the WI, and 50 years of the Brighstone WI. It was agreed to put this as an agenda item at the next meeting.

28. OTHER MATTERS MEMBERS MAY WISH TO RAISE

It was requested that an agenda item be added to the next meeting to discuss the 'Ring Fenced' funds.

It was also requested that at a future meeting there be an agenda item to discuss the plaque for the Jubilee tree.

29. DATE OF NEXT MEETING:

Main Parish Council meeting on Wednesday 10th June at 7.30pm.

There being no further business, the Chairman thanked everyone for attending, and closed the Meeting at 9.40pm.