

**MINUTES OF BRIGHSTONE PARISH COUNCIL'S MEETING HELD IN BRIGHSTONE  
METHODIST CHURCH ON WEDNESDAY 14<sup>TH</sup> FEBRUARY 2018 AT 7.30PM.**

**PRESENT:** Cllr. John Cirrone (Chairman), Cllr. R Haviland, Cllr. M East, Cllr M Huxley, Cllr J Morgan, Cllr C Bridges and Cllr S Roberts.  
Mrs Susannah Jennings (clerk)  
Cllr. Steve Hastings (Ward Councillor).  
John Brownscombe (National trust)  
Four members of the public were present.

**1. APOLOGIES FOR ABSENCE.**

Cllr P Adams

**2. DECLARATIONS OF INTEREST.**

To be declared as appropriate at agenda items.

**3. MINUTES.**

The Minutes of the Full Council Meeting of 10<sup>th</sup> January which had been prior circulated and read, were confirmed as a correct record, and signed by the Chairman. (two spelling errors were corrected)

The Minutes of the Cemetery Meeting of 10<sup>th</sup> January which had been prior circulated and read, were confirmed as a correct record, and signed by the Chairman.

The Minutes of the Extraordinary Meeting of the 24<sup>th</sup> January which had been prior circulated and read, were confirmed as a correct record, and signed by the Chairman.

The Minutes of the Planning Meeting of the 24<sup>th</sup> January, which had been prior circulated and read, were confirmed as a correct record, and signed by the Chairman.

**4. CLERK'S REPORT AND UPDATES**

- i. Planning Enforcement Issue St. Peter and St. Paul church, Mottistone – No further updates have been received but the clerk has been emailed by the Isle of Wight Council Planning Enforcement Team to ask for the Parish Council's telephone number to discuss the issues.
- ii. Yafford Pond Flooding – There have been reports that Island Roads are now taking action and working with the land owner.
- iii. Other Island Road Issues – The Island Roads District Steward has visited the site at Wicken Hill and the road surface has been picked up on their NRSWA report, the issue should therefore be programmed to be repaired. The issue of the road surface by the telephone box has been reported but no feedback has yet been received.
- iv Parking Issues in Brighstone – The Brighstone Methodist church are due to discuss the request to open the car park to school staff and doctors at their next meeting.
- v. The Southern Vectis no.12 service – The clerk read out an email response from Southern Vectis which stated they had looked at the useage figures but have decided that an increase in bus service is not justified and this summer's timetable will be similar to the 2017 summer timetable.

**5. PUBLIC PARTICIPATION, ON GENERAL MATTERS, AT THE DISCRETION OF THE CHAIRMAN.**

There were no issues raised by members of the public.

**6. PLANNING APPLICATIONS.**

**TCP/16601/N, P/00080/18.** Atherfield Bay Holiday Camp, Military Road, Atherfield. Variation of condition 2 on P/00141/16 to allow alterations to foundation details

Brighstone Parish Council feel they are not qualified to make a judgement but have concerns about the amount of concrete that would be on site. If the Isle of Wight Council agree to remove the condition Brighstone Parish Council would like to recommend that conditions are imposed:

1. That the concrete pad is only the size of the units and does not include the patio area, or any additional areas.
2. Should the site close for any reason the concrete is removed within a stated timescale.

Brighstone Parish Council are concerned that this is yet another application for a condition to be lifted at this site, and are still disappointed that the request for 52 week occupancy was granted. All councillors agreed.

## **7. TO RECEIVE PLANNING DECISIONS.**

The following planning applications have been granted permission by the Isle of Wight Council.

**TCP/20477/E, P/01480/17.** Downton Farmhouse, Brook. Householder Application - Demolition of outbuilding, woodstore, garden wall and fence; proposed outbuilding, loggia walkway & alterations to annex; landscaping.

**LBC/23591/E, P/01434/17.** Brook Hill House, Brook. LBC for internal alterations including removal of walls, doors and general improvements.

**TCP/32001/B, P/01443/17.** Throstles Nest, Coastguard Lane, Brook. Proposed garden room.

## **8. TO NOTE DATE OF POSSIBLE MID-MONTH PLANNING COMMITTEE MEETING:**

The mid-month planning meeting will be held on Wednesday 28<sup>th</sup> February at 7.45pm.

## **9. TO WELCOME JOHN BROWNSCOMBE, THE COMPTON LANDSCAPE OFFICER, AND TO DISCUSS THE NATIONAL TRUST'S PLAN FOR THE AREA.**

John Brownscombe explained that the National Trust had recently purchased land in the area, Dunsbury Farm and Roughlands, resulting in a large area owned by the National Trust incorporating Compton, Afton and Brook. The National Trust are currently looking at the future of this area in terms of wildlife, people and sustainable farming. This includes looking at water management in an effort to reduce coastal erosion.

Councillors asked John Brownscombe a number of questions and there was a discussion on the future of the Military Road. It was highlighted that the Military Road is the responsibility of the Isle of Wight Council and not the National Trust but the National Trust would be willing to consider any ideas put forward by the Isle of Wight Council although these would need to be considered using the correct procedures.

Cllr Cirrone thanked John Brownscombe for attending the meeting.

## **10. TO WELCOME JASON BOUTLER OF ISLAND ROADS TO DISCUSS THE WORKS TAKING PLACE ON THE BRIGHSTONE VIADUCT.**

Jason Boutler explained that the current wall and railing do not comply with current requirements. The railings are to be completely removed and a higher wall will be built a brick and a half thick, to the current footprint. Drainage will also be added to remove the existing flooding issue and timber safety barriers on the approaches to the bridge with a motorbike guard are to be installed. The work will also involve injection waterproofing to the arches to prolong the life of the bridge.

Councillor Cirrone thanked Jason Boutler for attending the meeting.

## **11. TO DISCUSS TAKING ON THE LEGAL RESPONSIBILITY OF THE LIBRARY.**

Cllr Cirrone declared an interest and signed the Declaration of Interests book.

The clerk explained that she had not heard back from the examiners regarding her 'Power of Competence' module and therefore, at present, it would not be legal for the Parish Council to take on the responsibility of the library.

Councillors discussed some of the details in the draft Terms of Reference.

It was confirmed that Brighstone Parish Council would be the licensee

It was suggested that there be two representatives from the Parish Council on the committee and that one of those should be the chairman.

It was also suggested that one representative from the Parish Council be present for all meetings.

Councillors considered reducing the amount that could be spent by the committee to £500. Another alternative suggested was that the Parish Council sign all cheques and have control of all financial transactions.

(Cllr East left the meeting at 8.55pm)

There was then a discussion regarding who would have control of the bank account and how this would be set up and administered.

(Cllr. East returned to the meeting at 8.59pm)

It was agreed to further discuss the issues at the next Parish Council meeting and to invite members of the current committee and Community Action IW to discuss how the library finances would work.

## **12. TO CONSIDER THE QUOTES FOR TREE WORKS.**

9.10pm Cllr Huxley declared an interest, signed the Declarations of Interest book and left the room.

The clerk explained that she had contacted five tree surgeons on the Island, three had declined the invitation to quote for the works, two quotes had been received.

The clerk had prior distributed a summary of the quotes. Both quotes A and B had the required Public Liability insurance and both were local to the West Wight.

Councillors decided to accept Quote B as it quoted for the high, medium and reduced priority work and was cheaper than quote A.

Proposed: Cllr Haviland

Seconded: Cllr East

All councillors agreed.

Cllr Huxley returned to the room at 9.12pm.

## **13. TO DISCUSS THE DATA PROTECTION ACT.**

Cllr Haviland notified the Parish Council that new rules were soon to be introduced regarding the Data Protection Act and the storage of emails.

It was agreed that the Clerk would contact Community Action Isle of Wight to ask if they are running a course on the legislation and whether councillors and clerks could attend.

## **14. TO DISCUSS REQUEST FOR THE IMPROVEMENT OF MUDDY FOOTPATHS IN THE BRIGHSTONE AREA.**

An email from a resident, which had been prior circulated to councillors, had been received highlighting that some of the local footpaths are very muddy.

The clerk also reported that a local man had fallen on the footpath from Galley Lane to Chilton Lane and broken his ankle.

It was agreed that the clerk would write to the Isle of Wight Council's Rights of Way Department.

## **15. TO CONSIDER THE REFURBISHMENT OF THE MAIN BUS SHELTER IN BRIGHSTONE.**

The refurbishment of the main bus shelter was discussed. The paintwork is currently flaking off of the internal walls and the guttering needs some attention.

Cllr Cirrone had contacted the Parish Council maintenance person who had said he would be able to carry out the works and would take about a week to complete.

It was agreed to instruct the Parish Council maintenance man to carry out the works.

## **16. UPDATE REGARDING THE WEST WIGHT TOWN AND PARISH COUNCIL GROUP (WWTPCG) – TO DISCUSS THE REPLY FROM STUART HUTCHINSON REGARDING THE MILITARY ROAD AND THE WEST WIGHT SPORT AND COMMUNITY CENTRE.**

An email from Stuart Hutchinson in response to a meeting with Brighstone Parish Council's chairman and clerk had been prior distributed to councillors. The email stated that the Isle of Wight Council had no funding to support the West Wight Sports Centre or do anything further regarding the Military Road.

Cllr Steve Hastings said that in the current draft Isle of Wight Council budget for 2018/19 £500,000 had been allocated for The Heights.

It was also highlighted that Cllr. Dave Stewart had stated at a previous meeting that he would compile a working party to start considering options regarding the future of the Military Road.

Councillors requested the clerk write to Stuart Hutchinson expressing their disappointment and outlining the above points.

## **17. TO DISCUSS THE FUTURE POSSIBILITY OF OIL EXPLORATION AND FRACKING ON THE ISLE OF WIGHT**

It was reported that UKOG had recently announced that it was no longer interested in oil drilling off Compton Bay but still had plans for the Arreton area.

### **18. TO DISCUSS THE FORMER COUNTRYMAN SITE IN LIMERSTONE.**

Cllr Cirrone declared an interest, left the room and signed to the Declarations of Interest book (9.36pm).

Cllr East took the Chair.

The clerk explained that a letter from the owner of the property had been received which expressed concern at what had been said at the previous Parish Council meeting. The clerk had replied to the letter stating that, as with other sites and properties in the parish, the matter was discussed at the January Parish Council meetings as it is an ongoing issue and one that the Parish Council receive many comments and letters about. The clerk also asked if there was any information they would like to be forwarded to parishioners who contact the Parish Council about the site.

No reply had been received.

Cllr Hastings said that he had been in discussion with planning officers about the site and would continue to pursue the issue.

It was agreed to write again to the owner of the property stating that as it is an ongoing issue it will be an agenda item at Parish Council meetings until the issue is resolved and that they are more than welcome to attend the meetings.

It was also agreed to add to the monthly Parish Council Newsletter that a number of properties and land in the Parish are discussed at the Parish Council monthly meetings and for more details to see the minutes that are published on the website.

Cllr Cirrone returned to the meeting and re-took the Chair 10.00pm.

### **19. UPDATE ON THE TOILET REFURBISHMENT PROJECT**

The clerk reported that work on the refurbishment is due to start on Monday and there will be a temporary toilet located in the car park from this date. The project is due to be completed week beginning the 9<sup>th</sup> April.

### **20. TO DISCUSS ACTION REGARDING THE ISLE OF WIGHT COUNCIL PLANNING DEPARTMENT RE. THE GUET IN LIMERSTONE.**

A letter from the planning enforcement officer had been received following his site visit.

After some discussion about the letter councillors agreed to request the clerk reply requesting a meeting with officers and stating the main areas of concern about the site: the siting and use of mobile homes (which are increasing in number), the presence of excessive amounts of rubbish, the lack of screening of the site for half of the year when the hedges shed their leaves and the reported trading on site. Cllr Hastings also requested that he be present at the meeting.

Councillors also asked whether the planning department can provide a definition of what is 'unlawful untidiness'.

### **21. TO CONSIDER ANY UPDATES REGARDING THE PLANNING APPLICATIONS ON THE BLANCHARDS SITE.**

There were no updates to report.

### **22. TO RECEIVE IW COUNCILLOR'S REPORT.**

Cllr Cirrone congratulated and welcomed the new ward councillor.

Cllr Hastings had provided a written report for councillors that outlined planning and road issues that he is pursuing and gave verbal updates.

### **23. TO DISCUSS, CONFIRM AND AGREE THE 2018/19 BUDGET.**

A copy of the final draft budget had been distributed to councillors.

Brighstone Parish Council agreed the budget and set it at £35387.00, an increase of 2.3%, which will equate to about 10p per month for a band D property.

Proposed: Cllr. East

Seconded: Cllr Roberts

All councillors agreed.

## 24. RISK ASSESSMENT CHECKS FOR FEBRUARY.

Risk assessment checks all ok. Reserves are acceptable. And precept has been agreed.

## 25. ACCOUNTS FOR PAYMENT:

Cllr Huxley declared an interest, left the room and signed the Declarations of Interest Book 10.20pm

Ch No.	To	Description	Net	VAT	Gross
1746	Business Stream - Cemetery water		35.12	7.02	42.14
1747	Wallgate - two hand washing units		3162.66	632.53	3795.19
1748	Royal British Legion - Donation for IW Armed Forces Day		100.00	0.00	100.00
1749	Brighstone Methodist Church - room hire Oct, Nov & Dec		42.00	0.00	42.00
1750	ARB Advice - Tree survey		500.00	0.00	500.00
1751	Mrs S Jennings - 1&1 website hosting		59.88	11.98	71.86
1752	HM Revenue & Customs - Oct, Nov & Dec		107.65	0.00	107.65
1753	Mrs S Jennings - January salary		791.37	0.00	791.37
1754	Dryad Woodland Enterprise - Removal of tree on Rec. Ground		585.00	0.00	585.00
D/D	Pension contribution		6.38	0.00	6.38
<b>TOTAL</b>			<b>5390.06</b>	<b>651.53</b>	<b>6041.59</b>

Proposed: Cllr Haviland                      Seconded: Cllr Roberts                      All councillors agreed.

Cllr Huxley returned to the meeting 10.21pm.

## 26. TO RECEIVE FINANCIAL STATEMENT TO 31<sup>ST</sup> JANUARY

The financial statement to the 31<sup>st</sup> January had been prior distributed to councillors.

## 27. TO RECEIVE REPORTS FROM REPS. ON OUTSIDE BODIES.

**Newsletter** – Cllr Morgan reported that the Newsletter is currently going well.

**The Reading Rooms** – Cllr Bridges reported that he will be attending a Reading Rooms meeting on Friday.

**FYT Bus** – Cllr East reported that from next month there will be excursions to Newport, such as Asda. These excursions will need to be booked and there will be a charge.

There will also be a new route passing the Isle of Wight Pearl and continuing to Yarmouth.

**Wilberforce Hall** – Cllr Huxley reported that the Wilberforce Hall have been successful in their grant application to fund the installation of a disabled toilet facility.

## 28. CORRESPONDENCE:

**Tree Preservation Notices approve by the Isle of Wight Council** – The Old Chapel, Hunnyhill, Brighstone – Fell birch tree.

## 29. OTHER MATTERS MEMBERS WISH TO RAISE, AT THE DISCRETION OF THE CHAIRMAN.

**Brook Green** – Cllr Huxley requested that at the next Parish Council meeting the trees on Brook Green are discussed. Cllr Haviland also stated that he had found documents that show that Brighstone Parish Council own the Brook Green.

## 25. DATE OF NEXT MEETING:

Main Parish Council meeting on Wednesday 14<sup>th</sup> March at 7.30pm at the Brighstone Methodist church.

Planning Meeting on Wednesday 28<sup>th</sup> February at 7.45pm.

There being no further business, the Chairman thanked everyone for attending, and closed the Meeting at 10.25pm.