

**MINUTES OF A MEETING OF BRIGHSTONE PARISH COUNCIL HELD IN THE
METHODIST CHURCH, BRIGHSTONE ON WEDNESDAY 11th MARCH 2014 AT 7.30PM.**

PRESENT: Cllr. John Cirrone (Chairman), Cllr. Ken Taylor, Cllr. Sue Chorley, Cllr. Sue Roberts, Cllr David Tolfree, Cllr. Roy Haviland and Cllr. Colin Bridges.
Mrs Susannah Jennings (clerk)
Cllr Bob Seely attended later in the meeting.
Three members of the Public were present

1. APOLOGIES for ABSENCE.

Cllr. J Morgan

2. DECLARATIONS OF INTEREST.

None declared.

3. MINUTES.

The Minutes of the Full Council Meeting of the 11th February, having been previously circulated and read, were confirmed as a correct record, and signed by the Chairman once the following correction was made:

To re-position the section regarding the ownership of Brook Green to section 14 – The Neighbourhood Plan Report.

The Minutes of the Extraordinary Meeting of the 6th March – It was agreed to confirm these minutes at the next full Parish Council Meeting on the 8th April 2015.

4. MATTERS ARISING.

- a) Footpath BS63 pedestrian sign – The trees blocking the sight line have been cutback allowing a much improved splay.
- b) Military Road concerns – A letter of support has been received from Niton and Whitwell Parish Council. Also Cllr Cirrone and the clerk are attending a joint West Wight Councils meeting on Thursday and the Brighstone Parish Council's concerns regarding the Military Road have been added to the agenda.
- c) Future of the no.12 bus service – The clerk has written to Mr Kitchin of Southern Vectis but as yet a reply has not been received, the clerk will continue to try and contact Mr Kitchin. It was noted that the number 12 service remains mainly unchanged in the summer timetable.
- d) The Brighstone toilet's hand-washing and electric contracts – The clerk informed councillors that the electric contract has been renewed and will cost about an extra £8 per year. The hand-washing contract has been changed to the correct date and it has been agreed that if the toilets are refurbished the contract will be put on hold.
- e) Volunteer insurance cover –The clerk has informed the Parish Council's insurers that the Parish Council has a volunteer litter picker. They advised that a risk assessment should be carried out if the litter picker worked by roadsides etc.

5. PLANNING APPLICATIONS.

- i. P/00200/15, TCP/32193, land to the north of access to Dunsbury Farm, Dunsbury Lane, Brook. Formation of farm track.

Brighstone Parish Council had no objections.

All Cllrs Agreed

6. TO RECEIVE PLANNING DECISIONS.

The Isle of Wight Council have granted permission to the following planning applications:
P/01280/14 Anvil Cottage, Chilton Lane, Brighstone. Retention and completion of cladding to exterior of dwelling.

P/01599/14 The Red House, Brook. Demolition of conservatory. Proposed single storey extension to provide garden room.

7. TO NOTE DATE OF POSSIBLE MID-MONTH PLANNING MEETING:

The possible mid-month planning meeting will be on Wednesday 25th March.

8. TO CONSIDER ANY UPDATES REGARDING THE PLANNING APPLICATION ON THE BLANCHARDS SITE.

Cllrs D Tolfree and S Roberts declared a disclosable pecuniary interest and left the room.

It was confirmed that at the IWC Planning Committee meeting on Tuesday the Blanchards planning application was refused.

Councillors discussed the way the IWC Planning committee meeting had been conducted with regard to the strong action to influence the committee members and the delay in the proposal and decision making. It was also noted that some of the questions seemed to have been rehearsed with the planning officer. It was agreed to consult with Cllr Bob Seely as to whether these actions were acceptable.

Councillors thanked Cllr J Cirrone and Cllr B Seely for all the work they had done regarding the Blanchards planning application.

There was then a discussion regarding future action to be taken by the Parish Council regarding the Blanchards site. It was agreed to continue with the Neighbourhood Plan and make parishioners aware of how important the plan is to the community and to await the published reasons for refusal by the Isle of Wight Council.

Cllrs D Tolfree and S Roberts re-joined the meeting.

9. TO TAKE FORWARD INFORMATION FROM THE CLERK'S REVIEW AND DISCUSS PARISH COUNCIL PROCEDURES

Notes of the clerk's six month review meeting were prior distributed to councillors. The report concluded that the Parish Council were completely satisfied with the clerks work and that the clerk did not have any particular concerns regarding her role.

Councillors then discussed a number of procedures, with particular regard to the agenda:

- i. The position of public participation on the agenda – Could this item be repositioned earlier in the agenda? It was agreed to reposition the item after matters arising so the public can raise any issues not on the agenda with a limited amount of time and at the chairman's discretion.
- ii. Cllrs Reports – It was suggested that if councillors have feedback, for example from other meetings attended, they produce a written report which can be distributed with the agenda.
- iii. Planning – It was felt that planning is one of the most important decisions made by the Parish Council and the importance of being prepared was highlighted. It was also suggested that once a decision has been made the clerk should read out the Parish Council's comments for agreement.

- iv. Finance – Everyone agreed they were happy with the new way the monthly accounts are presented. It was suggested that some of the regular payments could be done by direct debit. The clerk agreed to investigate.
- v. Ward Councillor’s report – It was agreed the Ward Councillor’s report be attached to the minutes.
- vi. Plans for planning applications – The possibility of having the plans available in the library were discussed. The clerk agreed to look into the practicalities of this and consider other possible venues.

10. TO CONSIDER REFURBISHMENT OF THE PUBLIC TOILETS.

Cllr J Cirrone confirmed that after investigation the roof is not concrete and can therefore be changed. It was agreed to appoint a Working Party to look at the various options with regard to refurbishing the toilets and to have a look at funding options available. The clerk was also asked to look for previous quotes obtained for the refurbishment of the toilets.

It was agreed that Cllrs S Chorley, S Roberts and K Taylor form a Working Party.

11. BRIGHSTONE PARISH CEMETERY – TO AGREE WHETHER TO ADD TABLET SIZE RESTRICTIONS IN THE RULES AND REGULATIONS AND TO AGREE THE DESIGN OF THE STONE AND PLAQUE TO ACKNOWLEDGE THE GIFTING OF THE CEMETERY LAND

The clerk explained that at the February Parish Council meeting the tablet size restrictions were discussed but it was not agreed whether to add these restrictions to the rules and regulations. All agreed that the tablet size restrictions on the price list should be added to the rules and regulations.

The clerk also explained that at the February Parish Council meeting the positioning and cost of the stone and plaque had been agreed but there was concern that the writing needed to be straight on the stone and not on an added material. The stonemason has confirmed that they are able to write straight onto a flattened area of the stone.

All agreed the design of the stone and plaque.

12. TO RECEIVE POLICE REPORT.

The Police report was distributed to councillors and members of the public.

13. TO RECEIVE AN UPDATE ON THE NEIGHBOURHOOD PLAN

Cllr Cirrone reported that nine members of the public had attended the Neighbourhood plan consultation event at Seely Hall and 116 had attended at the Wilberforce Hall.

The event demonstrated that a lot of the public are in favour of the production of the Neighbourhood Plan.

The next step is to write the draft policies.

14. TO RECEIVE IW COUNCILLOR’S REPORT.

Cllr Seely was not yet present at the meeting and so this agenda item was postponed.

15. RISK ASSESSMENT CHECKS FOR MARCH.

Risk assessment checks all ok.

16. ACCOUNTS FOR PAYMENT:

Ch No.	To	Description	Net	VAT	Gross
1460	Mr J Cirrone - printer ink	Printer ink	28.99	0.00	28.99
1461	Brighstone Methodist Church	Room Hire	48.00	0.00	48.00

1462	Mrs S Jennings	Feb salary	756.49	0.00	756.49
1463	Dryad Treework	Ist qtr for 2015	200.00	0.00	200.00
1464	Signpost Express	NP Banners	90.00	18.00	108.00
1465	Brighstone Playing Field	Rec. Ground Sustainability fund	250.00	0.00	250.00

Proposed: Cllr S Roberts **Seconded:** Cllr R Haviland **All councillors agreed.**

17. TO RECEIVE FINANCIAL STATEMENT TO 28th FEBRUARY 2015.

The Financial Statement to 28th February had been prior distributed and was agreed.

Cllr Seely Joined the meeting and therefore the Chairman went back to item 14

14. TO RECEIVE IW COUNCILLOR'S REPORT

- i. Cllr Seely reported that the Blanchards development had been refused by the IWC Planning Committee but that the developer may go to an appeal.
- ii. A 1.99% increase in Council Tax had been agreed by the IWC. Cllr Seely had voted against this as the £100,000 Road Safety measures promised last year have not been implemented and also to some families the increase is significant.

The IWC Planning Committee procedure was discussed and consideration made to the chairmanship of the meeting.

Cllr Seely noted his thanks to the Planning Committee members that voted against the development and Parish Councillors agreed.

The Parish Council also gave thanks to Cllr Seely for his efforts during the procedure.

18. TO RECEIVE REPORTS FROM REPS. ON OUTSIDE BODIES.

Local Access Forum. Cllrs Roberts and Tolfree had attended the Local Access Forum meeting to discuss the Coastal Access Scheme. The implications for Brighstone could be considerable with the increased footfall and signage. People could be encouraged to visit the village of Brighstone. Could the footpath from the Military Road to the village of Brighstone be improved?

19. CORRESPONDENCE:

- i. Tree Preservation Order at 2 Brookside Cottages, Main Road, Brighstone.
- ii. A letter had been received from a member of the public regarding sewage that runs down Mill Lane. It was noted that the Environment Agency had attended and had notified Southern Water.
- iii. A request to speak at one of the Parish Council meetings has been received regarding 'My Life a Full Life'. The clerk was asked to find out more about it.
- iv. Confirmation has been received that the IWC Planning Enforcement team have contacted the landowner in Limerstone where outbuildings have been erected in order to undertake a site inspection.
- v. A letter has been received from Brighstone Methodist Church to notify us of an increase in the rent to £14 per session.
- vi. Tree Works at Dunbar House, Main Road, Brook – to fell to near ground level a Leyland Cypress
- vii. Tree works at The Nook, Moor Lane, Brighstone – to fell to near ground level an Ash.

20. OTHER MATTERS MEMBERS MAY WISH TO RAISE

It was reported that the surface of footpath BS63 is very uneven and broken up. The clerk was asked to report this to the IWC.

It was reported that a local lady had been knocked by the wing mirror of a passing car when having to walk past the big tree which obstructs the pavement on the main road in Brighstone. The clerk was asked to report the incident to the IWC.

It was reported that the hedges at the parish cemetery had been cut back and that the block between the gates had been smashed. Cllr Cirrone said he would have a look at the gate block.

21. PUBLIC PARTICIPATION:

There were no questions/reports from the public

26. DATE OF NEXT MEETING:

Wednesday 8th April at 7.30pm.

There being no further business, the Chairman thanked everyone for attending, and closed the Meeting at 9.22pm.