

**MINUTES OF A MEETING OF BRIGHSTONE PARISH COUNCIL HELD IN THE  
METHODIST CHURCH, BRIGHSTONE ON WEDNESDAY 11<sup>th</sup> FEBRUARY 2014 AT  
7.30PM.**

**PRESENT:** Mr. J. Cirrone (Chairman), Mr Ken Taylor, Mrs Sue Chorley, Mrs Sue Roberts, Mr David Tolfree, Mr Roy Haviland, Mr Jim Morgan and Mr Colin Bridges.  
Three members of the Public and Mrs. Anne Chapman (Taking the minutes).

**1. APOLOGIES for ABSENCE.**

Cllr Bob Seely

**2. DECLARATIONS OF INTEREST.**

None declared.

**3. MINUTES.**

The Minutes of the Full Council Meeting of the 14<sup>th</sup> January, having been previously circulated and read, were confirmed as a correct record, and signed by the Chairman.

The Minutes of the Extraordinary Meeting of the 28<sup>th</sup> January, having been previously circulated and read, were confirmed as a correct record, and signed by the Chairman once the following was added:  
To be taken from the precept (Point 3).

The Minutes of the Planning Committee Meeting of the 28<sup>th</sup> January, having been previously circulated and read, were confirmed as a correct record, and signed by the Chairman.

The Minutes of the Cemetery Committee Meeting of the 14<sup>th</sup> January, having been previously circulated and read, were confirmed as a correct record, and signed by the Chairman.

**4. MATTERS ARISING.**

- a) Footpath BS63 pedestrian sign – The Clerk had contacted Mr. Anthony Cook of the Isle of Wight Council, a reply has been received and Mr Cook confirmed he will look into the issue.
- b) Military Road Concerns – A reply has been received from the Isle of Wight Council explaining that the area is not at any risk at the moment.  
Mike Wheeler and Gill Kennett have been contacted to request a West Wight Town/Parish Council meeting to discuss the issues.

**5. PLANNING APPLICATIONS.**

- i. . P/00069/15, TCP/32144. Melton Croft, Gaggerhill Lane, Brighstone Demolition of dwelling and outbuildings; replacement dwelling; detached workshop; alterations to vehicular access.

Clr. D Tolfree declared a personal interest and signed the Register of Interests book.

Brighstone Parish Council request that the planning officers take into account the Brighstone Village Design Statement when considering this application with particular reference to the final finish of the building.

**All Cllrs Agreed**

ii TCP/32001/A, P/00010/15. Throstles Nest Coastguard Lane Brook. Demolition of bungalow proposed detached house (revised scheme).  
Brighstone Parish Council had no objections.

**All Cllrs Agreed**

**6. TO RECEIVE PLANNING DECISIONS.**

There were no planning decisions.

**7. TO NOTE DATE OF POSSIBLE MID-MONTH PLANNING MEETING:**

The possible mid-month planning meeting will be on Wednesday 25<sup>th</sup> February at 8pm.

**8. TO CONSIDER ANY UPDATES REGARDING THE PLANNING APPLICATION ON THE BLANCHARDS SITE.**

Cllrs D Tolfree and S Roberts declared a personal and prejudicial interest and left the room.

Cllr B Seely's report states that he has been told a decision by the planning officer will be made on 3<sup>rd</sup> March. If the decision is in favour of the development it will go before the Planning Committee on the 10<sup>th</sup> March.

It was agreed that if the application goes to Planning Committee Cllr J Cirrone will attend and apply to speak on behalf of the Parish Council.

**9. TO CONSIDER REFURBISHMENT OF THE PUBLIC TOILETS.**

Cllr J Cirrone had contacted an architect to request his professional opinion with regard to refurbishment but there has been no further action as yet.

Cllr J Cirrone agreed to try and gather more information regarding the structure of the building, in particular the construction of the roof.

**10. PROMOTION OF SUSTAINABLE TRANSPORT ON THE ISLE OF WIGHT.**

Cllr D Tolfree explained that a questionnaire had been circulated to stakeholders across the Island which identified priorities.

Discussion took place asking whether information from the Neighbourhood Plan Residents Survey could be extracted to support Sustainable Transport.

It was agreed that Cllr D Tolfree would complete the questionnaire on behalf of Brighstone Parish Council.

**11. TO DISCUSS THE FUTURE OF THE NO.12 BUS SERVICE.**

Concerns have been expressed regarding the future of the no.12 bus service which serves Brighstone Parish.

After some discussion it was agreed that Cllr J Cirrone and possibly another councillor would arrange to meet with Southern Vectis to discuss the future of the bus service.

**12. BRIGHSTONE PARISH CEMETERY UPDATE AND TO DISCUSS SPECIFIC ISSUE**

**i. Tablet size and the planting of shrubs.**

There is no tablet size restrictions at present under the Cemetery Rules and Regulations, although there are restrictions on the fee list.

To add to next months agenda to decide whether to add the size restrictions to the rules and regulations.

It was also suggested to add to the Cemetery Rules and Regulations that the planting of shrubs etc straight into the soil is not allowed.

All agreed to add to the rules and regulations that the planting of shrubs etc directly into the soil is not allowed.

**ii. Stone and Plaque to acknowledge the gifting of the Cemetery land.**

A copy of the proposed design had been prior distributed to councillors.

It was agreed that the cost of the tablet would be taken from the reserves, Councillors agreed with the quotation but not the design as this needs to be flat.

**13. TO RECEIVE POLICE REPORT.**

The Police report was distributed to councillors and members of the public.

**14. TO RECEIVE AN UPDATE ON THE NEIGHBOURHOOD PLAN**

The minutes of the previous Neighbourhood Plan meeting were distributed to councillors and members of the public.

The group are working through the categories on which the plan will be written and preparations are being made for the Public Consultation Days on 28<sup>th</sup> February in Brook and the 7<sup>th</sup> March in Brighstone.

**15. TO RECEIVE IW COUNCILLOR'S REPORT.**

Cllr Bob Seely written report which was distributed to councillors and members of the public:

**Island Roads.** I have been sent a partial list of updated timings for resurfacing of roads in the ward. I have asked Island Roads for a full list to share with you. More generally, the Council has appointed a project management consultancy to work with it for six months to identify how to run the Island Roads project more efficiently. I continue to deal with pothole issues.

**Blanchard's.** An announcement, I have been told, will be made on 3 March. If the Planning Department refuses consent, there is nothing else to be done. If the recommendation is for planning permission to be granted, it will go before the Planning Committee on 10 March, which gives us little over a week. If the PC wishes its voice to be heard at the Committee meeting, it is important that it requests one of the speaker slots at the Planning Committee. Only three minutes are given over to public speaking, and are broken up into one minute slots. It is done on a first come, first served basis. I would not be surprised if the developer tries to bag one of the slots. As your Councillor, I will be given five minutes. I will be in touch with John as head of Brighstone PC, and other interested parties, next week to talk through options in more detail. I am not suggesting a decision has been made in favour, but I am saying that if a decision is made in favour, we need to move relatively quickly to sort out who will speak at the Planning Committee meeting.

**The Budget.** I will give you a read-out of the Budget vote at next month's meeting. For those of you who are interested, there is a Q&A session with the new leader of the Council, Jonathan Bacon, next Wednesday, on Facebook. The event will start at 6pm. If you wish to listen or ask a question, please go to the Council's Facebook page: [www.facebook.com/isleofwightcouncil](http://www.facebook.com/isleofwightcouncil).

**Grants for Flood Victims.** The Council is reminding residents that there are grants available to help those people affected by floods. Grants are available for up to £5,000 for flood defence schemes such as airbrick covers or self closing airbricks, sump pumps and demountable window guards. Please forward the link below to anyone you think maybe interested :

<http://www.iwight.com/Council/OtherServices/Financial-Management/Adverse-Weather-Events-Funding>

## **16. RISK ASSESSMENT CHECKS FOR FEBRUARY.**

Risk assessment checks all ok.

## **17. TO AGREE RENEWAL OF SERVICE CONTRACT FOR HAND WASHING AND DRYING FACILITIES – BRIGHSTONE TOILETS.**

Councillors discussed the renewal of the service contract for the hand washing and drying facilities in the Brighstone toilets.

It was noted that the dates on the contract are incorrect, they should read 'to January 2016' not January 2015.

It was also agreed that a contract needs to be agreed to allow for suspension of service during the possible refurbishment of the toilets.

## **18. TO AGREE RENEWAL OF ELECTRIC CONTRACT – BRIGHSTONE TOILETS.**

The information left by the clerk was not read out.

It was therefore agreed to agree the new contract if it is less than a 5% increase on last years costs.

Proposed: Cllr R Haviland                      Seconded: Cllr K Taylor                      All Councillors agreed.

## **19. TO AGREE RENEWAL OF THE NALC/IWALC FEE.**

It was noted that the NALC/IWALC fee has partly increased due to an increased budget training which will benefit both clerks and councillors.

All councillors agreed to renew Brighstone Parish Council's membership to IWALC.

## **20. ACCOUNTS FOR PAYMENT:**

<b>Ch No.</b>	<b>To</b>	<b>Description</b>	<b>Net</b>	<b>VAT</b>	<b>Gross</b>
1455	John Brownscombe	NP consultant	1425.60	0.00	1425.60
1456	Mrs S Jennings	Jan salary	756.69	0.00	756.69
1457	HMRC	Tax & NIC (sept-jan 2015)	245.27	0.00	245.27
1458	Top Mops	Jan toilet cleaning	208.73	41.75	250.48
1459	IWALC	Affiliation fees	284.09	0.00	284.09
<b>TOTAL</b>			<b>2920.38</b>	<b>41.75</b>	<b>2962.13</b>

**Proposed:** Mr Haviland                      **Seconded:** Mrs Roberts                      **All councillors agreed.**

## **21. TO RECEIVE FINANCIAL STATEMENT TO 31st JANUARY.**

The Financial Statement to 31<sup>st</sup> January had been prior distributed and was agreed.

## **22. TO RECEIVE REPORTS FROM REPS. ON OUTSIDE BODIES.**

**IWALC.** The last IWALC meeting was on 15<sup>th</sup> January. It was noted that there is a Spring Seminar on the 16<sup>th</sup> March, the planning training sessions have been well received, Newport Town Council have re-joined IWALC and on the 1<sup>st</sup> April six parliamentary candidates will be at the Riverside Centre to answer questions.

**Trustees of the Reading Room.** The Reading Room Trustees have had a further meeting. At a previous meeting some ideas were discussed regarding an extension to the building. Helen O'Sullivan has suggested a meeting between all the bodies managing the various public buildings within the village to discuss their use and possible rationalisation and/or collaboration.

After some discussion it was decided not to have a representative present from the Parish Council and to ask if any outcomes from the meeting be reported to the Parish Council.

**Web Group.** There is now a link to a Facebook page which has an identifiable following.

**23. CORRESPONDENCE:**

The correspondence papers left by the clerk were not read

**24. OTHER MATTERS MEMBERS MAY WISH TO RAISE**

It was suggested that as the clerk had been in post for six months an informal meeting is arranged with the clerk, the chair and another councillor. The meeting would be to discuss satisfaction and review of current procedures etc. It was agreed that Cllr. J Cirrone and Cllr. D Tolfree would undertake this.

It was asked if Review of Procedures could be added to next months agenda.

It was reported that the area at Brook Triangle needs further investigation to establish who is responsible for what area.

**25. PUBLIC PARTICIPATION:**

The Parish Council were asked what the situation is with insuring volunteers, in particular the volunteer litter picker. It was agreed to ask the clerk to contact the insurers and clarify volunteer cover.

Concern was expressed regarding fly-tipping at Cherry Copse. It was agreed to ask the clerk to identify who owns and is responsible for the land where cars pull in off of the road next to Cherry Copse.

**26. DATE OF NEXT MEETING:**

Wednesday 11<sup>th</sup> March at 7.30pm.

There being no further business, the Chairman thanked everyone for attending, and closed the Meeting.